



South Dakota Board of Examiners for Speech-Language Pathology

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OFFICIAL BOARD MINUTES FOR July 21, 2016 TELECONFERENCE

MEMBERS PRESENT: Brittany Schmidt, President
Jane Heinemeyer, Vice-President
Shirley Hauge, Member
Connie Tucker, Lay Member

MEMBERS ABSENT: Kristin Gohn, Member

OTHERS PRESENT: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Jill Lesselyoung, Executive Assistant
Ann Mines Bailey, Assistant Attorney General
Deb Flynn, Mitchell Technical Institute

President Schmidt called the meeting to order at 8:36 AM MT.

CORRECTIONS OR ADDITIONS TO THE AGENDA: None

APPROVAL OF THE MINUTES: Heinemeyer moved and Hauge seconded to approve the minutes from January 28, 2016 and March 28, 2016. Motion carried by unanimous roll call vote.

FY FINANCIAL UPDATE: Lesselyoung reported fiscal year to date figures as of May 31, 2016: year to date revenue of \$82,950.00; expenditures of \$33,390.35 and cash balance of \$107,430.17.

Data Collection/Board Office Technology Upgrade: Discussion was held on the topic of what technology upgrades will be necessary to support the Data Collection process required by the State. Tellinghuisen-Geddes advised the Board office will need to upgrade their data base and platform they currently use to collect data. The administrative office has received quotes from companies that specialize in this area and will wait to see if there is any funding available from the State. Tellinghuisen advised the financial responsibility of the Boards will depend on the number of licensees, levels of licensure and continuing education requirements.

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Supervision Discussion: Lesselyoung discussed the proposed addition of the supervision calculation example to the frequently asked questions of the website that was discussed during the January 28, 2016 meeting. The Board discussed the proposed example for the supervision calculation. Flynn asked about the SLPA annual supervision validation form. The Board requested to revise the form to generic without dates and post to the website. Brittany moved and Hauge seconded to add the supervision calculation to the FAQ portion of the website and to add the annual supervision validation form to the website. Motion carried by unanimous roll-call vote.

Provisional License Discussion: Tellinghuisen-Geddes advised the Board there has been confusion among Provisional Licensees and how their Provisional License converts to permanent licensure. To help with the confusion, the letter to new licensees was updated with the following statement. **Please be aware your Provisional License does not automatically convert into a permanent license. You must make separate application for permanent licensure once the requirements are met.** The renewal letter for Provisional Licensees has also been updated for clarification.

Any other business: Flynn asked if a Bachelor's Level Limited Licensee could supervise a SLPA. Bailey quoted SDCL: 36-37-20.

36-37-20: Supervision of assistant by licensed speech-language pathologist. An assistant shall be supervised by a licensed speech-language pathologist who has at least three years of experience as a speech-language pathologist. The supervising speech-language pathologist:

- (1) Is responsible for the extent, kind, and quality of service provided by the assistant, consistent with the board's designated standards and requirements;
- (2) Shall ensure that persons receiving services from an assistant receive prior written notification that services are to be provided, in whole or in part, by a speech-language pathology assistant;
- (3) May not supervise more than three speech-language pathology assistants at one time.

An assistant may have more than one supervisor if the board is notified.

Schedule Next meeting: The next meeting has been scheduled for November 3rd at 8:30AM MT/9:30 AM CT via teleconference. Heinemeyer moved and Tucker seconded to adjourn meeting at 9:18 AM MT. Motion carried by unanimous roll call vote.

Respectfully submitted,

Carol Tellinghuisen
Executive Secretary