



## Board of Podiatry Examiners

Mailing Address:  
810 North Main Street, Suite 298  
Spearfish, SD 57783

Phone: (605) 642-1600

E-Mail: [proflic@rushmore.com](mailto:proflic@rushmore.com)

Home Page: [podiatry.sd.gov](http://podiatry.sd.gov)

### OFFICIAL BOARD MINUTES

November 16, 2017

Teleconference

Members Present: Carolyn Stansberry, DPM, President  
Mike McGowan, DPM, Secretary/Treasurer  
Neil Skea, DPM, Member

Others Present: Carol Tellinghuisen, Executive Secretary  
Jill Lesselyoung, Executive Assistant  
Brooke Tellinghuisen Geddes, Executive Assistant

Members Absent: John Morris, Lay Member  
Mark Gebbie, DPM, Member

Stansberry called the meeting to order at 11:16 AM MST.

**Corrections or additions to the agenda:** None

**Approval of Minutes from June 15, 2017:** Skea moved and Stansberry seconded to approve the minutes from June 15, 2017. Motion carried by unanimous roll call vote.

**FY Financial Update:** Lesselyoung reported fiscal year to date figures as of September 30, 2017: year to date revenue of \$2,544.71; expenditures of \$4,813.95 and cash balance of \$21,526.28 and fiscal yearend figures as of June 30, 2017; revenue of \$8,531.21 expenditures of \$15,477.41 and cash balance of \$23,811.80. The Board discussed and accepted the financials as presented.

Skea moved and McGowan seconded to enter executive session at 11:20AM MST to discuss complaints/investigations. Motion carried by unanimous roll call vote. Skea moved and McGowan seconded to exit executive session at 11:25AM MST.

#### Complaints/Investigations Update:

#119: Pending            #122: Pending  
#120: Pending            #123: Pending

## South Dakota Board of Podiatry Examiners Board Meeting Minutes

November 16, 2017

Page 2

**Statutes/Rules update and notification of stakeholders:** Tellinghuisen advised Department of Health and Legislative Research were making final revisions to the form and style for the statute and rules changes as previously submitted by the Board. Following discussion, Stansberry moved and McGowan seconded to raise the current fee for renewal of licensure to \$350.00. Motion carried by unanimous roll call vote. The Board office will forward the final copy to the Board for review. Tellinghuisen suggested and the Board agreed to notify stakeholders of the proposed changes detailing the justification for the proposed fee increases via a hard copy mailing. The Board office will draft a copy and send to the Board for any revisions or additions prior to mailing.

**Senate Bill 1/ Prescription Drug Monitoring Program-Update:** The Board was advised DOH had requested the Board office to send a follow up notification letter to three podiatrists that had not completed the mandatory enrollment for the state's Prescription Drug Monitoring Program (PDMP0 as required by SDCL 34-20E-2.1).

**Any Other Business:** There was no other business.

**Schedule next meeting:** The next meeting is schedule for teleconference on May 31, 2018 at 11:00AM MT/12:00PM CT.

Skea moved and McGowan seconded to adjourn at 12:12 PM MST. Motion carried by unanimous roll call vote.

Respectfully submitted,



Carol Tellinghuisen  
Executive Secretary

Carolyn Stansberry, DPM  
President

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.