



## Board of Podiatry Examiners

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### OFFICIAL BOARD MINUTES for October 25, 2019 TELECONFERENCE

Members Present: Carolyn Stansberry, DPM, President  
Michael McGowan, DPM, Secretary/Treasurer  
Neil Skea, DPM, Member  
Mark Gebbie, DPM, Member

Others Present: Carol Tellinghuisen, Executive Secretary  
Jill Lesselyoung, Executive Assistant  
Brooke Tellinghuisen Geddes, Executive Assistant

Members Absent: Jeanie Blair, Lay Member

**Call to Order/Welcome and Introductions:** Stansberry called the meeting to order at 11:04 AM MDT.

**Roll Call:** Lesselyoung called the roll. A quorum was present.

**Corrections or additions to the agenda:** None.

**Approval of the agenda:** Skea made a motion to approve the agenda. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, yes; McGowan, yes; Skea, yes; Gebbie, yes.

**Public Comment:** There was no public comment.

**Approval of the Minutes from April 26, 2019:** Gebbie made a motion to approve the minutes from April 26, 2019. Skea seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, yes; McGowan, yes; Skea, yes; Gebbie, yes.

**FY Financial Update:** Lesselyoung reported fiscal year-end figures as of June 30, 2019: year-end revenue of \$20,007.69; expenditures of \$19,460.65 and cash balance of \$27,897.55 and year to date figures as of September 30, 2019: year to date revenue of \$2,144.27; expenditures of \$5,309.12 and cash balance of \$24,732.70. The Board discussed and accepted the financials as presented.

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**Renewal Update:** Lesselyoung reported a total of 55 licensees, 3 non-renewals and 4 new licenses issued since July 1, 2019.

**On-line controlled substance registrations:** The Board office updated with information from the Department of Health that beginning July 1, 2019 all new applications, renewal registrations, verifications, and changes to an existing registration, will be completed online with the Department of Health's new registration system. The information was posted to the Board of Podiatry Examiners website. Members questioned whether information could be included with next year's renewal notices. Tellinghuisen advised she would follow up with legal counsel to assure there is no problem with including and if it is OK, the information will be sent with the renewal notices.

**Opioid Advisory group update:** The Board office updated on the grant the Department of Health has received to review opioid use data for the state and develop strategies for preventing prescription opioid misuse and abuse. The Board was provided the most recent minutes from the Advisory Committee for review.

**Complaints/Investigations:** There was no move to executive session. Skea recommended to dismiss complaint #124 due to lack of substantive evidence. Gebbie made a motion to dismiss. McGowan seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, yes; McGowan, yes; Skea, abstain; Gebbie, yes. Skea reported #125 as pending.

**Any other business coming in between the date of mailing and meeting:** McGowan advised the Association has three ideas they would like considered by the Board. Tellinghuisen advised they would need to address at a future meeting as they are required to be posted on the agenda. McGowan will forward the information to the Board office for discussion at the next meeting.

**Schedule next meeting:** The next meeting is scheduled via teleconference for March 6, 2019 at 11:00AM MST/12:00PM CST.

Gebbie made a motion to adjourn the meeting at 11:26AM MDT. Skea seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, yes; McGowan, yes; Skea, yes; Gebbie, yes.

Respectfully submitted,



Carol Tellinghuisen  
Executive Secretary

Carolyn Stansberry, DPM  
President