



Board of Podiatry Examiners

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OFFICIAL BOARD MINUTES for October 7, 2022 TELECONFERENCE

Members Present: Carolyn Stansberry, DPM, President
James Johnston, DPM, Member
Scott Torness, DPM, Member
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Abby Rehorst, Executive Assistant
Megan Borchert, General Counsel

Call to Order/Welcome and Introductions: Stansberry called the meeting to order at 11:01 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Stansberry, yes; Blair, yes; Johnston, yes. A quorum was present. Torness joined at 11:04 a.m. MDT.

Corrections or additions to the agenda: None

Approval of the agenda: Stansberry made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from April 1, 2022: Stansberry made a motion to approve the minutes from April 1, 2022. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of August 31, 2022: revenue of \$1,633.16; expenditures of \$4,672.74, and cash balance of \$26,289.85. Tellinghuisen Geddes also reported on the fiscal year-end figures of 6/30/2022: revenue of \$20,699.71; expenditures of \$20,426.43 and cash balance of \$29,329.43.

Online Renewal System Update: Tellinghuisen Geddes stated that the database is up and running and will be available for online renewals during the next renewal period. Johnston stated that the consensus at the Association meeting was that licensees are excited to renew online and to be able to print multiple copies of their licenses. Tellinghuisen Geddes stated that licensees can use the online system now to print their licenses and do verifications.

Update on Board Member appointments: Tellinghuisen Geddes reminded the Board that Dr. McGowan is no longer on the Board as he has recently retired. Stansberry named Torness as the interim Secretary/Treasurer until elections can be held. Stansberry will also be going off the Board due to her term expiring. Tellinghuisen Geddes stated that it has been taking a bit of time for new members to be appointed by the State. Borchert agreed.

Legislative Updates: None.

Schedule Next Meeting: The next meeting is scheduled for March 10, 2023 at 11:00 a.m. MDT.

Executive Session pursuant to SDCL 1-25-2: The Board did not have a need to enter executive session. Tellinghuisen Geddes reminded everyone that Complaint #129 had been previously dismissed and that the Board had been notified via e-mail. Borchert gave the Board a summary of the Uniform Complaint Procedure that is utilized by the boards.

Any other business coming in between the date of mailing and meeting: None.

Stansberry made a motion to adjourn the meeting at 11:24 a.m. MDT. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

Carolyn Stansberry, DPM
President

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.