



## SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

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Home Page: [doh.sd.gov/boards/midwives/](http://doh.sd.gov/boards/midwives/)

### Complaint Form

*Please complete the following information and submit copies of pertinent documents, including medical records if available; do not submit your original documents. State in detail all facts you believe justify your complaint. If possible, state whether information is within your personal knowledge, and if not, provide the source(s).*

*Please send this completed, signed form to the South Dakota Board of Certified Professional Midwives, attention: Complaints. If necessary, we may contact you for additional information, and you will be notified of the final decision. Please be aware that evaluation and investigation of a complaint is a time consuming process.*

**Name of Complainant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Individual(s) against whom this complaint is issued:** \_\_\_\_\_

**CPM License # if known:** \_\_\_\_\_

#### Complaint and Additional Information

Were you the individual for whom care was provided?  Yes  No

If not, for whom was care provided (name and relationship to you)?

\_\_\_\_\_

Have you contacted the CPM about your complaint?  Yes  No

If so, what action, if any, was taken or is being taken?

\_\_\_\_\_

Please describe in detail event(s) that caused you to file this complaint; include names, dates, locations, and any other information that you believe support the complaint. Attach extra pages if necessary.

\_\_\_\_\_

\_\_\_\_\_

***I certify that the above information is true and correct to the best of my knowledge.***

**Signature of Complainant:** \_\_\_\_\_ **Date:** \_\_\_\_\_