

# MONTHLY PREVENTATIVE MAINTENANCE ACTIVITIES

	January	February	March	April	May	June
Inspect fire extinguishers, dated and initial tag, NFPA 10, 2010 edition 7.2.1.2						
Test all battery operated emergency lighting for 30 seconds, NFPA 101, 2012 edition 7.9.3						
Conduct monthly fire drill, NFPA 101, 2012 edition 18.7.1						
Check all doors for proper operation (latching and no gaps between door and frame) Check closer devices, NFPA 105, 2010 edition, 5.2.1						
Inspect plumbing fixtures for leaks						
Test all ground fault circuit interrupter (GFCI) receptacles and circuit breakers or as required by manufactures recommendation.						
Check staff call system and door alarms.						
Inspect valves on automatic sprinkler systems, NFPA 25, 2011 edition, 13.4.1.1						
Inspect wheelchair or other assistive walking devices						
Maintain 3 feet of clearance in front of electrical panels, NPFA 70, 2011 edition 110-26(A)						
Check operation of exhaust ventilation						
Test all battery and single station smoke detectors, NFPA 72, 2010 edition 10.4.4						
Check if precautionary signs are posted where oxygen is administered						
Monthly test of generator under load for 30 mins.						

02/07/18

Ensure power is disconnected from equipment prior to inspection and service.

This list is for example only and shall not be construed as encompassing all required preventative maintenance activities.