

Monthly Housekeeping Activities

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Clean light fixtures, shades, ceiling fans, and facility/personal fans in all rooms												
Clean ovens and stove top burners and grease drip/catch pan in kitchen and residents rooms												
Check expiration dates of hand sanitizers												
Clean behind and under washer and dryer Clean dryer exhaust vent												
Vacuum/clean exhaust fan grilles in all areas (bathrooms, laundry, mechanical, etc.)												
Vacuum/clean curtains and blinds in resident rooms and living areas												
Wash/disinfect shower curtains and accessories												
Wash/clean/sanitize handheld or keepsake items - toys, dolls, blankets, etc.												

03/13/06

Ensure power is disconnected from equipment prior to inspection and service.

Notes: _____

