

PRIOR TO HEATING SEASON PREVENTATIVE MAINTENANCE ACTIVITIES

Inspect fuel fired furnaces, boilers, and water heaters for proper operation. Check venting systems for furnaces, boilers, and water heaters for obstructions and/or deterioration of vent piping.	
Inspect windows for proper sealing.	

PRIOR TO COOLING SEASON PREVENTATIVE MAINTENANCE ACTIVITIES

Remove debris and wash condensing units.	
Inspect roof system, gutters, and downspouts.	
Inspect all outside furniture and equipment.	
Inspect sump pumps and lubricate as required.	
Inspect windows for ease of operation.	
Inspect all outside furniture and equipment.	

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Ensure power is disconnected from equipment prior to inspection and service.
 This list is for example only and shall not be construed as encompassing all required preventative maintenance activities.