POD - REGISTERING AND UPDATING HEALTH ALERT NETWORK CONTACTS

The South Dakota **Health Alert Network** (HAN) is a critical communication service operated by the state of South Dakota. It is used to notify various organizations of pertinent information or activities related to emergency response in a timely fashion.

Points of Dispensing (PODs) utilizes this service to notify individual PODs of exercises, meetings, and full-scale activations – <u>it is important that ALL volunteers for the POD are registered and have current email, telephone, and text information registered.</u> Below are screenshots detailing the registration and approval process. If you have any questions, please contact The South Dakota Foundation for Medical Care, which manages the HAN for PODs, via <u>POD@SDFMC.org</u>. Alternatively, you may contact the resources listed on the HAN website, below the login fields.

SDFMC conducts **quarterly tests** of the alerting system and tracks responses to assure effective communication. When you receive an alert (via text, phone call and voice mail, and/or email) you can click a link, press 1, or text "Yes" to indicate that you received the message. Instructions will be included with the various message types and a report will be sent to the POD manager to maintain current records.

UPDATING CONTACT DETAILS

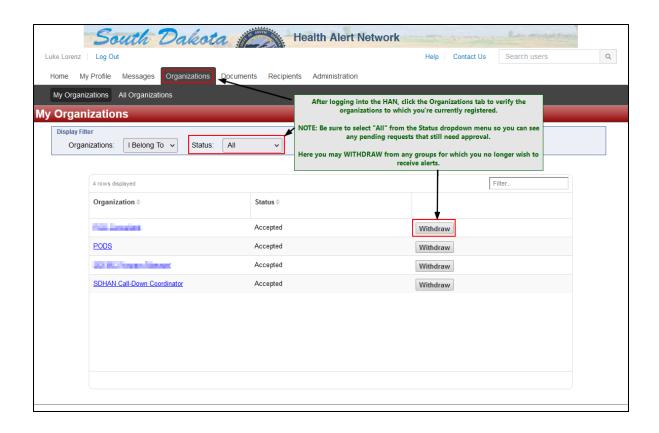
Once you are registered with the HAN system you can update any phone number, email, address, credentials, or name changes when they occur. You can manage your own account details by logging in to the link below. See the screenshot at the bottom of this document to see the steps for updating various pieces of information.

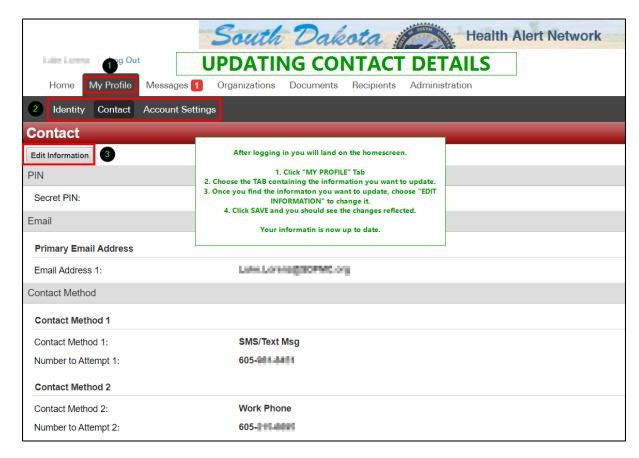
HAN URL - https://sdhan.sd.gov/



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