

Opioid Abuse Advisory Committee | PRE-READING

Meeting Logistics

Thursday, August 29, 2024

9:00 AM to Noon CT

General Reference Materials:

- Opioid Advisory Committee Bylaws
<https://doh.sd.gov/media/vtyhbawn/opioid-advisory-committee-bylaws.pdf>

Agenda Item: Opioid Settlement Fund Overview & Status Update

Active and pending settlement funds will be reviewed. An accounting of these funds is provided for reference.

Current Funds

PAYMENT YEAR	TOTAL RECEIVED	APPROVED BY COMMITTEE	PENDING APPROVAL
2022	\$ 1,223,024.09	\$ 1,223,024.09	\$ -
2023	\$ 1,754,679.77	\$ 1,754,679.77	\$ -
Accounting System Fees 2023	\$ -	\$ 22.95	\$ (22.95)
Interest Proration 2023	\$ 23,912.18	\$ -	\$ 23,912.18
2024	\$15,072,001.24	\$ 65,694.30	\$ 15,006,306.94
	\$ 18,073,617.28	\$ 3,043,421.11	\$ 15,030,196.17

APPROVED ACTIVITIES BY COMMITTEE	TOTAL OBLIGATED
Prescription Drug Monitoring Program	\$ 373,206.00
Overdose Follow-Up Program	\$ 1,042,964.70
Opioid Settlement Community Grant Program	\$ 737,501.00
Program Sustainability Fund	\$ 836,259.41
Naloxone for Distribution for Businesses	\$ 30,000.00
Accounting System Fees	\$ 22.95
Administrative Costs	\$ 23,467.05
	\$ 3,043,421.11

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Proposed Activities – To be reviewed during the Future Allocation Discussion

Proposed Obligations as of August 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTALS
Prescription Drug Monitoring Program	\$ 186,336.00	\$ 193,836.00	\$ 201,336.00	\$ 208,836.00	\$ 216,336.00	\$ 1,006,680.00
Overdose Follow-Up Program	\$ 346,445.00	\$ 360,303.00	\$ 374,715.00	\$ 389,704.00	\$ 405,292.00	\$ 1,876,459.00
Opioid Settlement Community Grant Program	\$ 500,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 4,500,000.00
Program Sustainability Fund [2]	\$ 3,751,576.74	\$ 1,219,012.00	\$ 1,253,214.00	\$ 965,898.00	\$ 965,898.00	\$ 8,155,598.74
Naloxone for Distribution for Businesses	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00
5% Administrative Costs	\$ 48,048.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 248,048.00
Needs Assessment (one-time request)	\$ 350,000.00					\$ 350,000.00
Funds Available:	\$ 15,030,196.17	\$ 14,693,838.89	\$ 16,853,543.58	\$ 17,807,869.48	\$ 19,027,022.38	
Proposed Obligations:	\$ (5,212,405.74)	\$ (2,853,151.00)	\$ (2,909,265.00)	\$ (2,644,438.00)	\$ (2,667,526.00)	\$ 16,286,785.74
Funds Remaining after Obligations:	\$ 9,817,790.44	\$ 11,840,687.89	\$ 13,944,278.58	\$ 15,163,431.48	\$ 16,359,496.38	
Projected Distributions:	\$ 4,876,048.45	\$ 5,012,855.69	\$ 3,863,590.90	\$ 3,863,590.90	\$ 4,108,731.71	
Estimated Balance Remaining [1]:	\$ 14,693,838.89	\$ 16,853,543.58	\$ 17,807,869.48	\$ 19,027,022.38	\$ 20,468,228.09	

[1] The estimated balance remaining each year could be used for priorities resulting from the needs assessment.

[2] The Program Sustainability Fund is calculated as 25% of the prior year Projected Distribution (e.g., 25% of \$4,876,048 anticipated to be received in FY25, or \$1,219,012, is deposited into the Fund in FY26). FY2025 is calculated by taking 25% of the fund balance pending approval, received in FY24 (25% of \$15,030,196.17).

Note: The Program Sustainability Fund target balance is \$12 million. This number is derived from the amount needed to cover two years of current federal opioid funding managed by Department of Social Services and Department of Health, allowing the agencies flexibility to continue programs should funding lapse or be reduced. The total projected to be saved by the end of FY2029 (including previously approved obligation of \$836,259.41 in FY2024 plus the proposed obligations above) would be nearly \$9,000,000. This may increase based on additional distributions to be received that are not yet projected.

Note: The Projected Distributions are estimated based off available information from six (6) of the eight (8) currently active settlements. Additional distributions are anticipated from the other settlements.

Agenda Item: Opioid Settlement Fund Overview & Status Update

The Community Grant Program has awarded two rounds of funding totaling \$737,501 in grants. The following outlines historical awards made for reference and the timeline for the next cycle.

Opioid Settlement Initiatives | Community Grant Program – Historical Awards

Fall Grant Cycle Awards can be accessed at

https://dss.sd.gov/docs/behavioralhealth/grantinfo/Fall_2023.pdf

Sprint Grant Cycle Awards can be accessed at

https://dss.sd.gov/docs/behavioralhealth/grantinfo/Spring_2024.pdf

Opioid Settlement Initiatives | Community Grant Program – 2025 Grant Timeline

The following timeline is planned for continued Community Grant Program administration.

November 4, 2024	Application form opens online
January 10, 2025, EOB	Application window closes
January – February 2025	Application preliminary review by DSS team Scoring review by subcommittee (DSS, DOH, and Advisory Committee volunteers) Recommended awards reviewed by DSS Leadership
1 st week of March 2025	Anticipated notification to full Advisory Committee of recommended awards with option to provide feedback
2 nd week of March 2025	Advisory Committee feedback deadline
3 rd week of March 2025	Award notification to applicants
March 31, 2025	Final list of awards to be made to DSS Fiscal to proceed with contracting
June 1, 2025	Start date for awarded contracts (up to 12 month project period)

Agenda Item: Opioid Settlement Fund Overview & Status Update

A proposal from DSS will be considered during the Future Allocation Discussion section of the meeting. This proposal is to authorize up to \$350,000 for the procurement of services to support a comprehensive needs assessment of all eligible uses for opioid settlement funding.

Opioid Settlement Initiatives | Plan for a Comprehensive Needs Assessment

Assessment Purpose:

- To gain a thorough understanding of the current needs¹ surrounding opioid abatement across South Dakota communities and use that information to guide fund distribution moving forward.
- To support transparency in how settlement funds are utilized and for what purpose.
- To quantify the assets currently available in the areas of opioid prevention, treatment, recovery, and response.
- To provide publicly available information for all constituents and stakeholders working in the area of opioid abatement so as to aid them in making best use of their funding and resources to support similar aims.

Proposed Scope:

- This assessment would be used to guide funding decisions for the Opioid Abuse Advisory Committee through the subsequent creation of a funding priority plan. This plan would be drafted by the project management team and reviewed by the Needs Assessment Steering Committee (Steering Committee) prior to presentation to and approval by the Opioid Abuse Advisory Committee during 2025, following completion of the assessment.
- The efforts would be managed by existing DSS staff and contracted resources, in collaboration with DOH partners.

Assessment Oversight:

- Opioid Abuse Advisory Committee would serve as the project sponsor and would work with the Steering Committee established for the purposes of guiding the contractor(s) and consultant(s) retained to complete various components of the study.
- The Steering Committee will include representatives from DSS and DOH opioid-related project teams, including key staff leading the State Opioid Response and Overdose Data 2 Action grants, respectively. The committee's role would be to provide timely reaction and feedback to retained consultant(s) to ensure their work is reflective of all known and forecasted efforts by the state teams in the areas of opioid abatement.
- The Steering Committee will develop the assessment requirements, approve the final evaluation approach, and be responsible for oversight of the selected consultant(s) contributing to the work.
- The assessment will be managed by existing project management support provided by DSS. This allows for:
 - a) rapid deployment of the assessment design and RFP/work order process to identify and select appropriate vendor(s) to contribute to this work;
 - b) management of the project timeline once vendor(s) are selected; and

¹ This effort will build upon the initial [Opioid Needs Assessment](#) and updated assessments done every other year for the State Opioid Response grant.

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- c) dedicated communication between vendor(s), the Steering Committee, and the Opioid Abuse Advisory Committee by organizing meetings and correspondence per the project schedule.

Procurement for Services:

- Vendor(s) will be selected through the RFP process. Invitation will be sent to all qualified vendor(s) in the staff augmentation agreements for both DSS and DOH, and open to bid from other firms.
- Vendor qualifications would include basic requirements associated with other RFPs, with the addition of:
 - ✓ Priority for entities directly familiar with South Dakota treatment, recovery, and prevention services
 - ✓ Priority for entities that have demonstrated prior systemic opioid or substance use disorder related assessment experience with other state agencies or large studies
- Multiple vendor(s) are anticipated as it will be difficult for one firm to execute the full scope in the timeline required or have the required expertise in each area. The option for multiple vendors supported by the Steering Committee and project management structure will allow for more timely execution and will avoid the state and committee relying on one vendor for the entire scope, thereby limiting any potential bias or blind spot in assessment design overall.

Assessment Budget & Timeline:

- It is estimated that up to \$350,000 may be needed to effectively execute this project. This does not include the project management supports which will be supported through existing contracts held by DSS.
- The timeline below is subject to change but is provided as an estimate.

September 2024	Formation of the Assessment Steering Committee. Define requirements with Opioid Abuse Advisory Committee input. Review potential vendor(s) available through the Work Order process and interagency agreement to determine need for full RFP. Finalize procurement strategy and author Scope of Work.
October 2024	Launch / publish Work Order or RFP.
November – December 2024	Vendors respond via Work Order or RFP. <i>(add 4-6 additional weeks to the timeline required if RFP process is used)</i>
January 2025	Vendor(s) selection process administered by the Steering Committee.
February 2025	Vendor(s) notified, and contract process begins.
March 1, 2025	Contract start dates.
March 2025	Review of assessment work plan, vendor(s), and scope at the March Opioid Abuse Advisory Committee meeting.
March – August 2025	Assessment activities per approved scopes of work.
September – October 2025	Preliminary reports to Steering Committee / work with vendor(s) to complete any remaining components and identify recommendations for the Opioid Abuse Advisory Committee’s consideration.
November 1, 2025	Final reports due to Steering Committee.
December 1, 2025	Deadline for completion of work / issuance of final reports.
December 2025	Assessment results published online.
January – February 2026	Assessment review by Opioid Abuse Advisory Committee in prep for March 2026 Funding Priority Planning Retreat.