



# South Dakota Board of Massage Therapy

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website: [doh.sd.gov/boards/Massage/](http://doh.sd.gov/boards/Massage/)

## APPLICATION FOR 2<sup>nd</sup> TEMPORARY PERMIT

Date of applicant's prior Temporary Permit was issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please submit the following:

1. Please include one personal check, cashier's check, certified check or money order for a total of \$125.00, includes:
  - a. Application fee of \$75.00
  - b. Temporary permit fee of \$50
2. Verification of any name change by applicant since prior permit date.
3. Copy of Malpractice or Professional Liability Insurance of at least \$250,000, if expired since prior permit date.

Attach Photo Here

For identification purposes, the applicant shall furnish one color headshot taken not more than six months before the date of application.

Please have the following items submitted on behalf of the applicant:

1. A verification letter from each state where licensed, along with a copy of license (See section 8. Other Licenses)

*If issued, a Temporary Permit is valid for up to 90 days. A Temporary Permit expires after 90 days or in the event a regular license is issued or upon failure to pass a licensing examination.*

*Upon passage of a licensing exam, the Temporary Permit holder must complete an application for license – after temporary permit(s) or application for license and pay the applicable fees.*

*Any application will expire if pending for 12 months and the permit fee will be forfeited.*

1. APPLICANT INFORMATION			
Full Name:			
first	middle	last	
List any name(s) by which you have been known in the past including nicknames, maiden name etc. <i>(first, middle, last)</i>			
<input type="checkbox"/> I have been known by no other names		<b><i>If necessary provide additional names on a separate sheet</i></b>	
			<input type="checkbox"/> Maiden Name
Address			
City		State	Zip
Cell Phone		<input type="checkbox"/> None	Home Phone
			<input type="checkbox"/> None
Date of Birth		Social Security Number	

For Office Use Only:

Date Received: \_\_\_\_\_ By \_\_\_\_\_

Name: \_\_\_\_\_

**2. COMMUNICATION**

***The Board uses e-mail to communicate with licensees***

E-mail Address: \_\_\_\_\_

Do you prefer to receive your permit mailed from the Board at your:  Home  Primary Business

**3. EMPLOYMENT INFORMATION**

Do you have a business address?  Yes  No

Name of Business: \_\_\_\_\_ Phone \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  Same as above

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Do you have another business address?  Yes  No

***If yes, please provide additional contact information on a separate sheet.***

**6. PROOF OF MALPRACTICE OR PROFESSIONAL LIABILITY INSURANCE**

Has your insurance been renewed since your 1<sup>st</sup> Temporary Permit? Yes  No

If yes complete this section. If no proceed to next section.

***Please attach verification of your insurance coverage Certificate of Insurance or Policy Declaration Page***

Malpractice of professional liability insurance coverage of at least \$250,000 is required by law (SDCL 36-35-21) for your licensure. The applicant must be a named insured of the coverage

Please provide the following information for your insurance coverage. If your insurance coverage expires during the term of your massage permit, you are required by law to renew it.

Effective Date	Expiration Date	Carrier Name	Policy Number	Coverage Amount

**7. LEGAL QUESTIONS**

***(if you answer YES to any question, please provide a written explanation)***

Have you been convicted of or pled guilty to a felony, any crime involving or relating to the practice of massage, or any crime involving dishonesty or moral turpitude?  YES  NO

Have you been disciplined with a reprimand, censure, suspension, temporary suspension, probation, revocation, or refusal to renew a professional license in any state?  YES  NO

Are you \$1,000 or more behind in child support payments?  YES  NO

For Office Use Only:

Date Received: \_\_\_\_\_ By \_\_\_\_\_

Name: \_\_\_\_\_

**8. OTHER LICENSES**

Have you ever held a license to practice massage therapy in another state or the District of Columbia?  YES  NO

**List all massage therapy licenses you have received after the date 1<sup>st</sup> Temporary Permit was issued:**

State or Jurisdictions	License Number	Date of Licensure	Expiration Date

*If you have held a license, please attach a copy of the most current license.  
A letter of license verification from the issuing state must be sent directly to the Board for all licenses listed,  
that have not already been sent for your Temporary Permit Application(s).*

**9. ASSOCIATIONS**

Are you a member of a state massage therapy association  YES  NO

Are you a member of a national massage therapy association  YES  NO

If yes, which association?  ABMP  AMTA  NAMT  Other (please list)

**10. MILITARY STATUS**

Are you the spouse of a member of the armed forces of the United States  Yes  No

If Yes, was your spouse the subject of a military transfer to South Dakota?  Yes  No

If Yes, did you leave employment to accompany your spouse to South Dakota?  Yes  No

**11. STATISTICAL INFORMATION**

**These questions are asked for statistical purposes. Your answers are optional.**

Do you practice massage therapy  Full Time  Part Time  Do Not Practice

What is your gender?  Female  Male

What is your race? Please check all that apply.

Asian

American Indian or Alaska Native

Black or African American

Native Hawaiian or Pacific Islander

Hispanic or Latino

White or Caucasian

Other

For Office Use Only:

Date Received: \_\_\_\_\_ By \_\_\_\_\_

Name: \_\_\_\_\_

*BY MY SIGNATURE BELOW, I VERIFY, UNDER PENALTY OF PERJURY, THAT I AM THE LICENSEE COMPLETING THIS APPLICATION AND THAT ALL INFORMATION SUBMITTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I FURTHER UNDERSTAND THAT FALSE OR INCORRECT INFORMATION, OMISSIONS, INACCURACIES OR FAILURES TO MAKE FULL DISCLOSURE MAY RESULT IN THE CANCELLATION OR DENIAL OF A LICENSE ISSUED PURSUANT TO THIS APPLICATION AND MAY BE SUBJECT TO CIVIL AND CRIMINAL PROCEEDINGS. I AGREE ALL INFORMATION IN THIS APPLICATION CAN BE VERIFIED AND INVESTIGATED. I HAVE READ, AND AM FAMILIAR WITH THE SOUTH DAKOTA CODIFIED LAWS AND ADMINISTARTIVE RULES REGULATING MASSAGE THERAPY AND HEREBY AGREE TO ABIDE BY SUCH LAWS AND REGULATIONS.*

**To be signed in the presence of a Notary Public**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

State of \_\_\_\_\_ )

) SS

County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, the above applicant \_\_\_\_\_ personally appeared, known to me or satisfactorily proven to be the same person whose name is subscribed to the written instrument, and acknowledged that she/he executed the same for the purposes therein contained. In witness whereof, I have hereunto set my hand and official seal.

(SEAL) \_\_\_\_\_, Notary Public

Notary Printed Name \_\_\_\_\_

My Commission Expires \_\_\_\_\_

For Office Use Only: Date Received: \_\_\_\_\_ By \_\_\_\_\_

*For Office Use Only: Check #* \_\_\_\_\_ *Amount* \_\_\_\_\_ *Dated* \_\_\_\_\_

*For Office Use Only:*

*Date Received:* \_\_\_\_\_ *By* \_\_\_\_\_