

Healthy Relationships Program Evaluation Guidance

The South Dakota (SD) Healthy Relationships Programs of the SD Department of Health (DOH) provides programs and services throughout the state including family planning, education on abstinence and contraceptive use, healthy relationships, and sexual violence prevention. Services and programs are implemented with funding provided by the following agencies and funding opportunities:

U.S. Department of Health and Human Services; Office of Administration for Children and Families; Family & Youth Services Bureau
<ul style="list-style-type: none">• Title V State Sexual Risk Avoidance Education (Title V SRAE)• State Personal Responsibility Education Program (PREP)
U.S. Department of Health and Human Services; Office of Population Affairs
<ul style="list-style-type: none">• Title X Family Planning Program (Title X)
Centers for Disease Control and Prevention; Violence Prevention
<ul style="list-style-type: none">• Rape Prevention Education Program (RPE)

To inform on the reporting needs of the federal funding agencies listed above, partner involvement in the evaluation process is crucial for accurate data collection. This document outlines the different evaluation components for the Healthy Relationships programs, along with responsible parties and due dates for evaluation deliverables.

For questions related to evaluation, please contact Beth Walstrom, Evaluation Specialist, at beth.walstrom@sdstate.edu.

Thank you for your time to assist in the evaluation of these programs! Your efforts in collecting and providing data to the SD DOH Healthy Relationships team will help us continue to provide positive and impactful data back to funding agencies, showcasing the wonderful work accomplished in South Dakota!

Healthy Relationships Evaluation Reporting July 1, 2024 – June 30, 2025

Deliverable	Who completes	Send deliverable to	Due	Reporting Period (if applicable)
Fidelity Log	Anyone who facilitated a program/class	SDSU (online) https://forms.office.com/r/KGaCt80xF8	At the end of a program	N/A
Attendance Log	Anyone who facilitated a program/class	SDSU- Courtney.valencia@sdstate.edu	At the end of a program	N/A
Entry/Exit Surveys	<p>Participants in PREP/SRAE/ RPE programs</p> <p><i>Note: the TOP entry and exit surveys are included at the end of the SRAE and PREP surveys unless otherwise needed individually. Please contact Beth Walstrom (beth.walstrom@sdstate.edu) if you need the TOP survey as its own survey.</i></p>	<p>Mail completed entry/exit paper surveys to SDSU for data entry:</p> <p><u>Address if sending via USPS:</u> SDSU Population Health Evaluation Center Attn: Courtney Valencia SWC Box 506 Brookings, SD 57007</p> <p><u>Address if sending via shipping company:</u> SDSU Population Health Evaluation Center Attn: Courtney Valencia 1101 Medary Ave Brookings, SD 57007</p> <p>Online survey links:</p> <p>SRAE Entry: https://redcap.link/srae_entry SRAE Exit: https://redcap.link/srae_exit</p> <p>PREP Entry: https://redcap.link/prep_entry PREP Exit: https://redcap.link/prep_exit</p> <p>RPE Entry: https://redcap.link/entry_rpecmt RPE Exit: https://redcap.link/exit_rpecmt</p>	At the beginning and end of a program.	N/A
Monthly Facilitator Report	-REACH staff -BGC staff -School Health Coordinator	SDSU (online) https://forms.office.com/r/yy9iEaUmgL	By the 10 th of each month.	Monthly reporting
Triannual Progress Report	-REACH director/staff -BGC directors/staff	SDSU- Courtney.valencia@sdstate.edu	October 31, 2024 February 28, 2025 June 9, 2025	June, July, Aug, Sept 2024 Oct, Nov, Dec, Jan 2024/5 Feb, Mar, Apr, May 2025

Healthy Relationships Evaluation Reporting Checklist

Evaluation Item	Completed? Y/N
Entry Survey completed by program participants	
Class conducted	
Attendance Log completed at end of each session	
Exit Survey completed by program participants	
Fidelity Log completed by program facilitator	
<i>If completed paper surveys: paper surveys mailed to SDSU</i>	
Monthly Facilitator Report completed by respective individuals from each organization (facilitator report link will be emailed to individuals by Courtney Valencia/SDSU)	
Triannual Progress Report completed by respective individuals from each organization (progress report link will be emailed to individuals by Courtney Valencia/SDSU)	

Healthy Relationships Survey Guidance

Curriculums	Facilitators	Survey
SMART Moves	Boys & Girls Clubs	SRAE Entry* SRAE Exit*
TOP	Lutheran Social Services	
TOP	Lutheran Social Services	PREP Entry* PREP Exit*
	SD DOH Public Health Nurses	
FTT	Lutheran Social Services	PREP Entry PREP Exit
MARS		
RTR		
Shifting Boundaries	Boys & Girls Clubs	RPE Entry RPE Exit

**Includes TOP surveys for those who completed TOP. If you did not teach TOP, the TOP survey questions will not appear in the online survey.*

***Please contact Beth Walstrom (beth.walstrom@sdsu.edu) if you need paper copies of surveys.*