



South Dakota WIC Mobile App

Updated 06-2022

How to Register

*Re*gistering is easy as long as your family has an active eWIC card.

To register, enter:

- Email Address
- Password passwords must be:
 - ✓ Between 8 to 20 characters
 - ✓ Contain at least 1 lowercase and 1 uppercase letter
 - ✓ Contain at least one number (0-9)
 - ✓ Eye icon and information icon been added for all password related fields.
 - Unchecking the eye icon would display the actual text entered otherwise the text is hidden.
 Information icon displays the password requirement that needs to be satisfied.

- Active eWIC Card Number
- Cardholder Birth Date
- Cardholder Zip Code

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Forgot Password?

Use the Forgot Password screen to reset the password linked to the account.

To reset the password, enter:

Email address

And one of the 3 following fields (chosen at random) to verify the account

- eWIC Card Number
- Cardholder Birth Date
- Cardholder Zip Code

Once the account is verified, a new password can be entered.

- Eye icon and information icon been added for all password related fields.
- Unchecking the eye icon would display the actual text entered otherwise the text is hidden. Information icon displays the password requirement that needs to be satisfied.





Home Screen

After logging into the South Dakota WIC Mobile App, the Main Menu will display the following options:

- Home
- Appointments
- Benefits
- Notifications
- Clinics
- Stores
- Change Password
- Upload Document
- Resource Links
- Logout

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Appointments

View details on upcoming appointments.

The Appointments screen displays:

- The Next available appointment scheduled for the selected clinic. Including the clinic address and phone/map icons.
- Date of next appointment button been added at the center of the screen.Names of each participant in the family who has an appointment scheduled for that date would be displayed.
- Each participant row displays the scheduled appointment time .
- A reminder of what to bring to the appointment for each participant.





Benefits

View benefit balance and other benefit information for both current and future benefits.

View Current and Future benefits from the same page. Future benefits range buttons been added to view future benefits.

View details for each food item by selecting the icon.





UPC Scan

Scan a UPC while shopping to see if the item is WIC approved.

Access the UPC Scan screen via the Home or Benefit screens.

Once a UPC has been scanned, the results will display based on the following:

- WIC Approved and the remaining balance (if this item is on your current benefits)
- WIC Approved but not on your current benefits

• Not WIC Approved





Notifications

Receive notification alerts for upcoming appointments and expiring benefits.

The notification icon will be illuminated when a new alert exists.

Access the Notifications screen from the icon or the Main Menu.



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Clinics and Stores

Access Clinic information and locate other WIC Clinics around you on the Clinics screen.

Find out where to shop on the Stores screen.

Selecting each pin from both clinic and stores screen shows the clinic/store address, phone number and the map/phone icons. Clicking on the map icon redirects to the map app and phone icon dials the selected clinic/store.

Expand or limit your search criteria by using the address search or simply by zooming in or out at the bottom of the screen.









Change Password

Use the Change Password screen to update an existing password.

Eye icon and information icon <a> • <a> •<

Unchecking the eye icon would display the actual text entered otherwise the text is hidden. Information icon displays the password requirement that needs to be satisfied.





Participants can upload images or documents for their upcoming appointment via the Upload Document screen.

Access the Upload Document screen via the Main Menu.

The instructions page will appear each time the Upload Document page is accessed .

On the Instructions page, select the **Don't show this page again** button to turn off the Instructions page from appearing each time.

Click on the Continue button to proceed.





Participants can either take a picture of the document, select a photo previously taken from their photo library or upload an existing document from their mobile device.

To take a picture, select the camera icon.

Then, take a picture. Participants have the option to retake the picture or continue using the existing picture.

For select a photo, participants have the option to reselect the picture or continue using the existing picture.

Then click on Confirm button.





Enter the description of the image.

Then, select the Submit button.

Once the document has been submitted, a successful message will display. This means the image or document will now appear in SDWIC application on the Uploaded Documents Queue screen.

To upload another image or document, select the Upload Next Document button.





To upload a file that is already saved to the mobile device, select the Upload a File icon.

Then, select the appropriate file and follow the same steps to review and submit the file.

Once the document has been submitted, the successful message will display. This means the image or document will now appear in SDWIC application(Clinic Module) on the Uploaded Documents Queue screen under Miscellaneous file menu option.





The Uploaded Documents Queue screen provides staff the capability to review and approve or deny the appropriate documentation submitted by participants, via the mobile app.





Resource Links

The Resource Links screen gives you access to additional WIC Resources and eWIC information.

The Resource Links screen can be accessed from the South Dakota WIC Mobile App Main screen prior to logging in and also from the menu options after logged in.





Mobile App Settings

The South Dakota WIC Mobile App is available in English and Spanish!

To change the language settings, access the Settings screen on the Main Screen prior to logging into the App. Select the language and ensure the save button is selected.



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