



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

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Birth Reporting Form Instructions

SDCL [36-9C-37](#). Review of birth registration and reportable information

The board shall review birth registration and reportable information for each out-of-hospital birth for evaluation and quality management purposes. The certified professional midwife shall provide additional documentation to the board upon request for review.

SDCL [36-9C-37](#). Report of neonatal or maternal mortality.

The certified professional midwife shall report within forty-eight hours to the board any neonatal or maternal mortality in a patient for whom the certified professional midwife has cared in the perinatal period. Source: SL 2017, ch 172, § 39.

20:86:03:10(6) Professional standards.

A person licensed by the board shall: Report to the board outcomes of all clients for which the licensee has provided services at any point during labor or delivery within 30 days after each birth on the birth reporting form prescribed by the board. Adverse outcomes to mother or baby occurring anytime during the postpartum period shall also be reported to the board;

Birth Reporting Forms are how the Board of CPM fulfills SDCL [36-9C-37](#) and ARSD20:86:03:10(6). The Dept. of Health, legislators, and the public expect the board to know when there was need for transfer for medical care or intervention. The Birth Reporting form is also the first document reviewed when a complaint is received so timeliness and accuracy are important.

When should you send a Birth Reporting Form?

- 1. Intra partum transfer** – If transfer of care is necessary during labor or birth, please provide a Birth Reporting Form, the Transport Form (a photo or photocopy is acceptable) and a typed narrative of why you transferred care. This must be postmarked within 30 days of the transfer. There is no fee. **SDCL [36-9C-37](#).**
- 2. Maternal Postpartum-no transfer** – If no transfer occurs, please provide a Birth Reporting Form and the \$100 birth delivery fee postmarked within 30 days of the birth. **SDCL [36-9C-37](#).**
- 3. Maternal Postpartum-transfer occurs** - If transfer of care is necessary, or client requires medical intervention within 42 days of the birth, please provide the Birth Reporting Form, \$100 birth delivery fee, Transport Form (a photo or photocopy is acceptable) and a typed narrative of why you transferred care (even if you continued to provide care during and after the medical intervention). This must be postmarked within 30 days of the birth. If the transfer occurs after the Birth Reporting Form has been sent (even if the transfer is directed electronically), resend a copy of the Birth Reporting Form with a supplemental narrative of the current issue. **ARSD 20:86:03:10(6)**
- 4. Neonatal Transfer** - If you transfer care or the neonate requires medical intervention within 28 days of the birth, please provide a Birth Reporting Form, \$100 birth delivery fee, the Transport Form (a photo or photocopy is acceptable) and a typed narrative of why you transferred care (even if you continued to provide care during and after the medical intervention). This must be postmarked within 30 days of the birth. If the transfer occurs after the Birth Reporting Form has been sent, (even if the transfer is directed electronically) resend a copy of the Birth Reporting Form with a supplemental narrative of the current issue. **ARSD 20:86:03:10(6)**
- 5. Late Birth Reporting**--Any Form (including the typed narrative) postmarked after 30 days may be subject to disciplinary action. **SDCL 36-1C-5**