<table>
<thead>
<tr>
<th>Tag #</th>
<th>Title</th>
<th>Tag Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>Establishment of the Emergency Program (EP)</td>
<td>The HHA must comply with all applicable Federal, State and local emergency preparedness requirements. The HHA must establish and maintain a comprehensive emergency preparedness program that meets the requirements of this section. The emergency preparedness program must include, but not be limited to, the following elements:</td>
</tr>
<tr>
<td>0004</td>
<td>Develop and Maintain EP Program</td>
<td>(a) Emergency Plan. The HHA must develop and maintain an emergency preparedness plan that must be reviewed, and updated at least annually.</td>
</tr>
<tr>
<td>0006</td>
<td>Maintain and Annual EP Updates</td>
<td>(1) Be based on and include a documented, facility-based and community-based risk assessment, utilizing an all-hazards approach.</td>
</tr>
<tr>
<td>0007</td>
<td>EP Program Patient Population</td>
<td>(2) Include strategies for addressing emergency events identified by the risk assessment.</td>
</tr>
<tr>
<td>0009</td>
<td>Process for EP Collaboration</td>
<td>(3) Include a process for cooperation and collaboration with local, tribal, regional, State, and Federal emergency preparedness officials' efforts to maintain an integrated response during a disaster or emergency situation, including documentation of the facility's efforts to contact such officials and, when applicable, of its participation in collaborative and cooperative planning efforts.</td>
</tr>
<tr>
<td>0013</td>
<td>Development of EP Policies and Procedures</td>
<td>(4) Policies and procedures. HHA must develop and implement emergency preparedness policies and procedures, based on the emergency plan set forth in paragraph (a) of this section, risk assessment at paragraph (a)(1) of this section, and the communication plan at paragraph (c) of this section. The policies and procedures must be reviewed and updated at least annually.</td>
</tr>
<tr>
<td>0017</td>
<td>HHA Comprehensive Assessment in Disaster</td>
<td>(a) At a minimum, the policies and procedures must address the following:</td>
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<tr>
<td>0019</td>
<td>Policies and Procedures of Risk Assessment</td>
<td>(b) At a minimum, the policies and procedures must address the following:</td>
</tr>
<tr>
<td>0021</td>
<td>HHA’s Procedures for FOLLOW-UP</td>
<td>(c) The HHA must develop and maintain an emergency preparedness communication plan that complies with Federal, State and local laws and must be reviewed and updated at least annually.</td>
</tr>
<tr>
<td>0030</td>
<td>Names and Contact Information</td>
<td>(1) The HHA must develop and maintain an emergency preparedness communication plan that complies with Federal, State and local laws and must be reviewed and updated at least annually. The communication plan must include all of the following:</td>
</tr>
<tr>
<td>0031</td>
<td>Emergency Officials Contact Information</td>
<td>(2) Contact information for the following:</td>
</tr>
<tr>
<td>0032</td>
<td>Primary/Alternate Means for Communication</td>
<td>(3) Primary and alternate means for communicating with the following:</td>
</tr>
<tr>
<td>0033</td>
<td>Methods for Sharing Information</td>
<td>(4) The method for sharing information and medical documentation for patients under the HHA’s care, to the authority having jurisdiction, the Incident Command Center, or designee.</td>
</tr>
<tr>
<td>0034</td>
<td>Sharing Information on Occupancy/Needs</td>
<td>(5) A means of providing information about the HHA’s occupancy, needs, and its ability to provide assistance, to the authority having jurisdiction, the Incident Command Center, or designee.</td>
</tr>
<tr>
<td>0036</td>
<td>Emergency Prep Training and Testing</td>
<td>(6) Training and testing. The HHA must develop and maintain an emergency preparedness training and testing program that is based on the emergency plan set forth in paragraph (a) of this section, risk assessment at paragraph (a)(1) of this section, and policies and procedures at paragraph (b) of this section, the communication plan at paragraph (c) of this section. The training and testing program must be reviewed and updated at least annually.</td>
</tr>
<tr>
<td>0037</td>
<td>Emergency Prep Training Program</td>
<td>(1) Training program. The HHA must do all of the following:</td>
</tr>
<tr>
<td>0039</td>
<td>Emergency Prep Testing Requirements</td>
<td>(2) Testing. The HHA must conduct exercises to test the emergency plan at least annually. The HHA must do all of the following:</td>
</tr>
</tbody>
</table>
If a HHA is part of a healthcare system consisting of multiple separately certified healthcare facilities that elects to have a unified and integrated emergency preparedness program, the HHA may choose to participate in the healthcare system's coordinated emergency preparedness program. If elected, the unified and integrated emergency preparedness program must do all of the following:

1. Demonstrate that each separately certified facility within the system actively participated in the development of the unified and integrated emergency preparedness program.

2. Be developed and maintained in a manner that takes into account each separately certified facility's unique circumstances, patient populations, and services offered.

3. Demonstrate that each separately certified facility is capable of actively using the unified and integrated emergency preparedness program and is in compliance with the program.

4. Include a unified and integrated emergency plan that meets the requirements of paragraphs (a)(2), (3), and (4) of this section. The unified and integrated emergency plan must also be based on and include the following:
   
   i. A documented community-based risk assessment, utilizing an all-hazards approach.
   
   ii. A documented individual facility-based risk assessment for each separately certified facility within the health system, utilizing an all-hazards approach.

5. Include integrated policies and procedures that meet the requirements set forth in paragraph (b) of this section, a coordinated communication plan, and training and testing programs that meet the requirements of paragraphs (c) and (d) of this section, respectively.