Staffing Exception Request for Assisted Living Centers

To request a staffing exception permitted by the Administrative Rules of South Dakota (ARSD) 44:70:03:02.01(2), the facility must complete the information listed below.

Please place a checkmark by each item to acknowledge compliance. This compliance must be continued throughout the licensing year unless otherwise amended.

**Assisted Living Centers with 11 to 16 beds.** One staff person who is awake is allowable during sleeping hours if the following items are met:

- The building is equipped with a fire alarm system that promptly alerts staff.
- A staff call system is available.
- Residents have an evacuation score which shows them capable of prompt evacuation, three minutes or less.
- There is no resident residing here who is not capable of self-preservation.
- There is no resident residing here who requires two staff for activities of daily living. ARSD 44:70:01:05 (6) restrictions on acceptance and retaining of residents.

Attach to this request fire drills for the last six months to verify the fire drill evacuation times.

____________________________________  __________________________
Administrator signature                Date

Facility name & address