



**Division of Health Systems Development and Regulation**  
Health Protection  
Licensure and Certification  
Public Health Preparedness and Response  
Rural Health

## Staffing Exception Request for Assisted Living Centers – July 1, 2018

To request a staffing exception permitted by the Administrative Rules of South Dakota (ARSD) 44:70:03:02.01(2), the facility must complete the information listed below.

Please place a check by each item to acknowledge compliance. This compliance must be continued throughout the licensing year unless otherwise amended.

**Assisted Living Centers with 11 to 16 beds.** One staff person who is awake is allowable during sleeping hours if the following items are met.

- The building is equipped with a fire alarm system that promptly alerts staff.
- A staff call system is available.
- Residents have an evacuation score which shows them capable of prompt evacuation, three minutes or less.
- There is no resident residing here who is not capable of self-preservation. ARSD 44:70:04:14(5) Optional services.
- There is no resident residing here who requires two staff for activities for daily living (ADLs). ARSD 44:70:01:05(6) Restrictions on acceptance and retaining residents.
- One staff person is on duty at all times and there is a minimum of 0.8 hours of direct resident care by personnel for each resident for each 24-hour period. ARSD 44:70:05:03 Resident care.

Attach to this request fire drills for the last six months to verify fire drill evacuation times

\_\_\_\_\_  
Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Facility name & address