



SOUTH DAKOTA BOARD OF NURSING

4305 S. Louise Ave., Suite 201 | Sioux Falls, SD 57106-3115
 605-362-2760 | <https://doh.sd.gov/boards/nursing/>

Registration Fee:
\$100.00

Nursing Corporation: Application for Initial Registration

Name of Corporation: _____

Main Office Business Address: _____

Telephone: _____ Email: _____

1. Purpose of the corporation: _____

2. President and officer information:

• **President:** _____ Nursing License # _____

Business Address: _____

• **Vice President:** _____ Nursing License # _____

Business Address: _____

• **Secretary-Treasurer:** _____ Nursing License # _____

Business Address: _____

3. Shareholder(s) / director(s) information:

Name:	Business Address:	Nursing License Number(s):

4. Employees authorized to practice nursing (other than officers or shareholders):

None; or

Provide a list of employed nurses:

Name:	Business Address:	Nursing License Number(s):

5. Submit the following:

- Copy of the Articles of Incorporation (official documents) and amendments certified by Secretary of State;
- Copy of the minutes of the Corporation’s organizational meeting;
- Sworn statement from an officer acknowledging: *“The Corporation will not hold itself out to the public as possessing any skills or expertise not possessed by nurses in noncorporate practices; and the Corporation will not do anything which if done by a nurse employed by it would violate the standards of professional conduct established for such a nurse pursuant to SDCL 36-9, 36-9A, ARSD 20:48, or 20:62”;*
- This application and the fee of \$100 payable by money order to the SD Board of Nursing.



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Additional Information:

- **Renewal of Certificate:** By November 1 of each year, a holder of a *Nursing Corporation under SDCL 47-11E* shall apply to the board for renewal of registration for the following calendar year. The applicant shall provide in writing any changes to the initial application or previous renewal and submit required fee.
- **Changes to Corporation's Location/Contact Information:** Submit a written notice of change in address, phone number, or email address to the Board office within 10 days. The Board may request additional information to determine continuing approval status to meet requirements in 47-11E.
- **Changes to Corporation's Ownership:** Submit written notice of a proposed change in ownership. The Board will notify the Corporation within 10 days regarding the additional information the Corporation will need to submit to allow the Board to determine continuing approval status to meet requirements in 47-11E.