



## SOUTH DAKOTA BOARD OF NURSING

4305 S. Louise Ave., Suite 201 | Sioux Falls, SD 57106-3115  
605-362-2760 | <https://doh.sd.gov/boards/nursing/>

# MATP Program Requirements

**Program instruction must be no less than 20-hours:** 16-hours didactic and 4-hours clinical/lab.

- Instructors must use a Board approved curriculum for the 16-hour didactic portion of course.
- Instructors must ensure the 4-hour clinical/lab portion of course is taught by approved RN instructor and clinical skills are validated using the Board's Clinical Skills Checklist.
- Annual re-validation of UMA skills is encouraged.

**Primary RN Instructors, must ensure the following requirements are met:**

1. Your MATP is currently listed as an approved program on the SDBON's website.
2. All instructors are licensed RNs with a minimum of 2 years nursing experience. You can verify current licensure status on the SDBON's website or via [www.Nursys.org](http://www.Nursys.org).
3. The [Enrolled Student Log Form](#) is completed. This form does not need to be submitted to the BON but should be maintained by employer per agency policy.
4. All content on the [Curriculum Content Guide](#) is taught.
5. An approved curriculum is used (may use more than one) to teach the 16-hour didactic portion of course:
  - Anderson, K. (2023). [Mosby's Textbook for Medication Assistants, 2<sup>nd</sup> Edition](#).
    - Available for purchase at: [Elsevier.com](http://Elsevier.com). A complimentary copy may be requested by a program instructor at: <https://evolve.elsevier.com/cs/>.
    - Optional Teaching Resources:
      - [Workbook for Mosby's Textbook for Medication Assistants, 2<sup>nd</sup> Edition](#)
      - [Delegation Decision-Making Algorithm](#)
      - \*Sorrentino, S. & Remmert, L. (2009). [Mosby's Textbook for Medication Assistants \(1<sup>st</sup> Edition\)](#). An instructor may continue to use the 1<sup>st</sup> Edition, if already purchased, as the content is substantially the same as the 2<sup>nd</sup> Edition.
  - [Avera Education & Staffing Solutions \(AESS\)](#) Curriculum is taught by an approved RN instructor. Includes 1 hour of clinical/lab instruction, the remaining 3 hours and the student skills validation must be taught at the practice site/facility by an approved RN instructor.
  - [EduCare](#) Curriculum is taught by an approved RN instructor. Does not include the 4-hour clinical/lab and validation of skills, this portion of program must be taught at the practice site/facility by an approved RN instructor.
  - Hartman Publishing, Inc (2021). [Hartman's Complete Guide for the Medication Aide](#).
    - Available for purchase at: [hartmanonline.com](http://hartmanonline.com).
  - [We Care Online](#) Curriculum is taught by an approved RN instructor. Does not include the 4-hour clinical/lab and validation of skills, this portion of program must be taught at the practice site/facility by an approved RN instructor.

\*[SD Community Mental Health Facilities Curriculum](#) is approved for use by agencies licensed by the [SD Department of Social Services](#). Email [sduap@state.sd.us](mailto:sduap@state.sd.us) for more information.
6. An approved RN instructor teaches the 4-hour clinical/lab skills portion of the program and completes the [Clinical Skills Checklist](#) for each student. The completed checklist does not need to be submitted to the BON, maintain per employer policy. Additional agency specific checklists may also be used.
7. Provide a completion certificate to successful students. *A certificate template will be emailed to the primary RN instructor upon approval of the MATP.*



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# Medication Aide Training Program: Curriculum Content Guide

### Requirements:

- **16-hour didactic course instruction:**
  - An approved primary RN instructor is responsible to ensure all curriculum content listed in the first column is taught.
  - Unit tests are required to be administered for each unit of the curriculum. Instructors may choose to use review questions from the Mosby textbook to develop tests.
- **4-hour lab/clinical instruction.**
- Instructor must provide students a **Certificate of Completion** upon successful completion of the course.

Required Curriculum Content in ARSD 20:48:04.01	Approximate Timeframe
Provide course instruction on general information relevant to the administration of medications, including: <ul style="list-style-type: none"> <li>• Governmental regulations related to the practice of nursing, the administration of medication, and the storage, administration and recording of controlled substances;</li> <li>• Ethical issues;</li> <li>• Terminology, abbreviations and symbols;</li> <li>• Medication administration systems;</li> <li>• Forms of medication;</li> <li>• Procedures and routes of medication administration;</li> <li>• Medication references available</li> <li>• The role of unlicensed assistance personnel in administering medications</li> <li>• The rights of medication administration; and</li> <li>• Infection Control policies and procedures.</li> </ul>	7 hours
Administer Unit Test <ul style="list-style-type: none"> <li>• The passing score on tests should be 85%; an instructor may allow a student to retake tests one time before requiring additional review of course material.</li> <li>• <i>Use the Student Log Form to record scores.</i></li> </ul>	0.5 hour
Provide course instruction on an overview of the major categories of medications related to the body systems, including: Cardiovascular; Endocrine; Gastrointestinal; Integumentary; Musculoskeletal; Nervous; Reproductive; Respiratory; Sensory; Urinary; and Immune.	6 hours
Administer Unit Test	0.5 hour
Provide additional course instruction on categories of medications relevant to the healthcare setting where the unlicensed person will be employed.	2 hours
Provide clinical or laboratory instruction for the purpose of demonstration of medication administration and evaluation of individual competence. <ul style="list-style-type: none"> <li>• An approved RN instructor is responsible to provide clinical/lab instruction and to verify competency using the Board's <i>Clinical Skills Checklist</i>.</li> <li>• Faculty-to-student ratio cannot exceed 1:8 in clinical setting.</li> <li>• A 1:1 ratio is required for skills performance evaluation.</li> </ul>	4 hours
<b>Minimum Total:</b>	<b>20 hours</b>

Instructors should assist successful students to apply to take the SDBON's Final Exam to be listed on the Board's UMA registry. More information on the Final Exam and application process is located on the Board's website: <https://doh.sd.gov/boards/nursing/UMA.aspx>.



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Medication Aide Training Program  
**Student Log Form**

Name of program: \_\_\_\_\_

Enrolled Student Name	Unit 1 Test Score		Unit 2 Test Score		Unit 3 Test Score (if given)		Skills Evaluation		Date Completed & Certificate Awarded	Date Failed & / Or Withdrew From Program & Reason
	1st Attempt	2nd Attempt	1st Attempt	2nd Attempt	1st Attempt	2nd Attempt	Pass	Fail		

