

VACCINE WASTAGE REPORT & RETURN FORM

PROVIDERS - complete this form to report ALL wastage of publicly funded vaccine. Record wasted vaccine below and use the reason codes below the table to determine whether the vaccine can be returned to McKesson for excise tax credits. Submit this form only once, and by only one method (either fax or mail, not both).

VFC Provider ID: _____ Facility Name: _____ Date: ____ / ____ / ____

If returning vaccine to McKesson, how would you like to receive your packing slip? E-mail Fax How many boxes will need shipping labels? _____

Preferred E-mail or Fax #: _____ Contact Person: _____

- **Wastage that is not eligible for return to McKesson** can be reported monthly, or whenever it occurs.
- **Wastage that is eligible for return to McKesson** may be reported quarterly, or as necessary, but must be reported at minimum by the end of the calendar year. Once reported, the Immunization Program will mail or e-mail you a packing slip. A copy of the packing slip must accompany the vaccine being returned to McKesson.
- **McKesson will mail or e-mail a return label within two weeks.** If you do not receive the return label, contact the Immunization Program. **DO NOT RESUBMIT THIS FORM!**
- Retain copies of this form and the return packing slip for your records for a minimum of three (3) years, as per **South Dakota Immunization Program Policy #10 - Record Retention.**

Name of Vaccine	NDC Number	Manufacturer	Lot Number	Expiration Date	# Doses	Reason Code **	Return to McKesson *
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>

VACCINE ELIGIBLE FOR RETURN TO MCKESSON *
Reason Codes**

1. Expired vaccine
2. Natural disaster / Power failure
3. Failure to store vaccine properly upon receipt
4. Refrigerator temperature too cold
5. Refrigerator / Freezer temperature too warm
6. Vaccine spoiled in transit (freeze / warm monitor activated)
7. Mechanical / Unit failure
8. Recall

WASTAGE: (DO NOT RETURN TO MCKESSON)
Reason Codes**

9. Broken vial / Syringe
10. Lost or unaccounted for vaccine
11. Open multi-dose vial but not all doses are administered
12. Vial drawn into syringe but not administered
13. Other (specify) _____

South Dakota Department of Health
Attn: Immunization Program
615 E. 4th St.
Pierre, SD 57501
Fax: (605) 773-4113


SOUTH DAKOTA
DEPARTMENT OF HEALTH

If you have questions regarding wastage returns, call the Vaccine Management Specialist at (605) 773-4963.