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SOUTH DAKOTA  
DEPARTMENT OF HEALTH

**Division of Family and Community Health**  
Child and Family Services  
Chronic Disease Prevention and Health Promotion  
Disease Prevention Services  
State Epidemiologist

**MEMORANDUM 2016-02**

TO: All Vaccine Providers

FROM: Tim Heath

DATE: April 20, 2016

RE: New Immunization Policies and Forms

Providers:

Enclosed are all new Immunization Program Policies. All of the policies have changed so please discard all old versions. We have also enclosed some new forms. There are new forms for Temperature, Wastage and Return, Borrowing, Vaccine, Transfer and Transport, and Abnormal Temperatures. Please discard older versions of these forms and begin to use the new ones.

We will be conducting a webinar in the near future to discuss the new policies and forms. Invitations will be sent through the ListServ. If you do not receive emails from the ListServ please send your email address to [tim.heath@state.sd.us](mailto:tim.heath@state.sd.us).

Tim Heath