



## Evaluation Committee Application Instructions

The South Dakota Board of Nursing's (SDBON) HPAP is designed for licensed nurses and nursing students who need case management and monitoring when unable to practice with reasonable skill or safety, or whose practice poses a risk to the public, when the nurse's mental health or substance use related issue or disorder is not appropriately managed. The Board contracts with Midwest Health Management Services (MWHMS) to conduct their HPAP. MWHMS's Program Director is accountable for the operations of the program and is responsible to convene the Board's HPAP Evaluation Committee.

### Members on the Evaluation Committee are accountable to assist MWHMS staff in evaluating and offering recommendations on:

- An applicant's or a participant's enrollment status in the program;
- A participant's HPAP participation agreement or return to work requirements;
- A participant's progress in HPAP and need for changes to the participation agreement;
- A participant's toxicology results;
- Reporting an applicant or participant to the SDBON;
- Approval of treatment programs or health care providers for use by participants; and
- The development of HPAP policies for approval by the SDBON.

### To be considered for membership on the committee, a person must:

- Hold an active, unencumbered license as a health care provider, authorized to practice in SD;
- Have expertise in treating substance use disorder or mental health disorders;
- Be willing to serve as a voluntary member for a term of three years (may request re-appointment for 2 consecutive terms). Terms will begin November 9, 2021; initial terms will be staggered so no more than 2 members' expire in the same year; a partial term will not be considered a full term.
- Not serve as a member on a licensing board or as an officer in a professional organization or association;
- Agree to sign a confidentiality and conflict of interest agreement and disclosure statement; and
- Agree to attend meetings and perform the duties listed above.

**To be considered by the SDBON for appointment** at their November 9, 2021 meeting, please submit answers to the questions below and your resume or CV **by October 25<sup>th</sup>, 2021**, send PDF or paper copies.

**Mail to** Linda Young, SD Board of Nursing, 4305 S. Louise Ave. Suite 201; Sioux Falls, SD 57106

Or send via **email:** [Linda.Young@state.sd.us](mailto:Linda.Young@state.sd.us).

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1. Full name, credentials, title.
  2. Provide a copy of the license(s) you currently hold that authorizes you to practice your health profession in South Dakota (or include information in resume/CV).
  3. Indicate if you currently serve as a member of a licensing board or as an officer of a professional association or organization. If yes, indicate if you willing to resign that position upon accepting an appointment to this committee.
  4. Indicate if you are able to meet with HPAP staff monthly, or more often when needed, to perform the duties listed above.
  5. Explain your interest in serving on the SDBON's HPAP Evaluation Committee.
  6. Describe your background, education, and experience in treating or managing the care for individuals with mental health disorders (or include information in resume/CV).
  7. Describe your background education/experience in treating or managing the care for individuals with substance use disorders (or include information in resume/CV).

***Thank you for your interest.***