SD EMT Record of
Continuing Education for Recertification

20 Hours following National Registry’s “National Component”
Requirements + CPR/AED Certification

Updated March 18, 2019

EMS Program
600 East Capitol Avenue
Pierre, South Dakota 57501
Office: (605) 773-4031  Fax: (605) 773-5683
https://EMS.sd.gov
NOTE:

Recertification is done online via the EMS Program’s website:  https://EMS.sd.gov

This booklet is for your reference only.

In the event you are audited, you will need to provide the EMS Program proof of all the continuing education you claimed during your recertification cycle.
Dear SD EMT,

Over the next two years, you will have the opportunity to increase your knowledge and skills through evidence based continuing education. South Dakota EMTs have several resources to choose from to obtain the twenty (20) CE hours needed for recertification. In order to better serve you, the EMS Program will continue to provide and approve the following CE resources as they meet current requirements:

- All internet hours approved through www.cecbems.org are approved through the State EMS Program for CE credit. You may use any online company providing EMS education/continuing education as long as it is accredited or approved by the EMS Program. Seven (7) of the twenty (20) hours can be done via distributive education (online courses). CPR Healthcare Provider/AED Certification is in addition to the 20 hours we require and cannot count towards the 20 hours of specific topic training requirements.

- Instructors may apply to receive state approved CE credit for classes they are instructing which may count for EMT recertification.

- State approved refresher courses will be posted on our website at https://EMS.sd.gov. We will publish all approved courses including BTLS, PHTLS, AMLS, PEPP, PALS, and ACLS that we are notified of. This is a valuable tool for those wishing to further their education and professional growth as an EMS provider.

- EMTs will be allowed to submit their recertification materials online to our office for approval as early as January 2nd in the year of their expiration.

    **Online EMT Recertification can be done by going to our website:** https://EMS.sd.gov and clicking on the blue “Online Login” button and follow the login instructions. You can also update your personal information, record your training hours, etc. throughout the year.

- EMTs will be responsible for obtaining their hours for the recertification period of April 1st to March 31st, every two years of their recertification cycle.

- Please ensure all training meets the new standards/requirements.

**Recertification Guidelines for Emergency Medical Technicians**

This document is designed to assist the EMT to understand and complete the biennial (two-year) recertification requirements. Each EMT is responsible for completing and submitting the required recertification materials to the Emergency Medical Service Program prior to expiration. It is your responsibility as an EMT to notify the EMS Program of any change in name, address, affiliation, or felony conviction(s).

The expiration date on your South Dakota EMT certification card is your official expiration date. Recertification materials must be postmarked no later than the March 31st expiration date. Recertification materials can be submitted to the EMS Program as early as January 2nd in the year of your expiration via Online Recertification on our website.

An EMT is required to be certified to act as an EMT on an ambulance service. To avoid a lapse in your certification, all materials must be received by our office no later than March 15th of the recertification year. **If a lapse in your state EMT certification occurs (at 12:01 am April 1st), you are no longer legally certified, and you will not act as an EMT on an ambulance service.**

**Important:** If you are a National Registered EMT, your National Registry certification does not automatically renew your SD EMT certification. You must recertify with the State EMS Program online.
Recertification Requirements

Continuing education hours are to be earned and used within the same biennial (two-year) recertification period (April 1st – March 31st every two years).

CPR certification is required of every state certified EMT. CPR certification must include all the following skills:

- CPR – Healthcare Provider/AED
  - Adult 1 and 2 rescuer CPR,
  - Adult obstructed airway,
  - Child 1 and 2 rescuer CPR,
  - Child obstructed airway,
  - Infant CPR, and
  - Infant obstructed airway.

Verifications

The continuing education hours must be verified by either the class coordinator, instructor, training officer, Medical Director, or by a course completion certificate.

Continuing Education Guidelines

A continuing education hour is based on 50 minutes of participation. The education program should be organized around the training and responsibilities of the EMT and designed to meet the following specific objectives:

A. Enhance the Emergency Medical Technician’s understanding of clinical and operational roles and responsibilities,
B. Enhance skills in patient assessment and in all emergency treatment procedures within the scope of the Emergency Medical Technician,
C. Enhance skills in the use and maintenance of all emergency medical care equipment, and
D. Provide opportunities for discussion, skills practice, and critiques.
Mandatory Category & Topic Requirements

(All subject matter in the sub-categories must be obtained)

The following topics/subject matter in the sub-categories section of each mandatory section must be covered in classes/training for recertification.

AIRWAY, RESPIRATIONS & VENTILATION – 1.5 HOURS

- Ventilation (1 hour)
- Oxygenation (0.5 hour)

CARDIOVASCULAR – 6 HOURS

- Post-Resuscitation Care (0.5 hour)
- Ventricular Assist Devices (0.5 hour)
- Stroke/CVA (1 hour)
- Cardiac Arrest (2 hours)
- Pediatric Cardiac Arrest (2 hours)

TRAUMA – 1.5 HOURS

- Trauma Triage (0.5 hour)
- Central Nervous System (CNS) Injuries (0.5 hour)
- Hemorrhage Control – (0.5 Hour)

MEDICAL – 6 HOURS

- Special Healthcare Needs (1.5 hours)
- OB Emergencies (0.5 hour)
- Infectious Diseases (0.5 hour)
- Pain Management (0.5 hour)
- Psychiatric/Behavioral Emergencies – (0.5 hour)
- Toxicological Emergencies-Opioids – (0.5 hour)
- Neurological Emergencies-Seizures – (0.5 hour)
- Endocrine Emergencies-Diabetes – (1 hour)
- Immunological Emergencies – (0.5 hour)

OPERATIONS – 5 HOURS

- At-Risk Populations - (0.5 hours)
- Ambulance Safety - (0.5 hour)
- Field Triage/Disasters/MCI - (0.5 hour)
- EMS Provider Hygiene, Safety, Vaccinations - (0.5 hour)
- EMS Culture of Safety - (0.5 hour)
- Pediatric Transport - (0.5 hour)
- Crew Resource Management - (1 hour)
- EMS Research - (0.5 hour)
- Evidence Based Guidelines - (0.5 hour)
- **CPR – Healthcare Provider/AED**
  - Adult 1 and 2 rescuer CPR,
  - Adult obstructed airway,
  - Child 1 and 2 rescuer CPR,
  - Child obstructed airway,
  - Infant CPR, and
  - Infant obstructed airway.

Note – The South Dakota EMS Program does not accept the following resources as continuing education hours:
- Home Study Programs
- Performance of Duty
- Volunteering with EMS Agencies
- Clinical Observation
<table>
<thead>
<tr>
<th>DATE (M/D/Y)</th>
<th>Hrs.</th>
<th>PROGRAM DESCRIPTION (Mandatory Hours Subject Summary)</th>
<th>SIGNATURE VERIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRWAY, RESPIRATION &amp; VENTILATION – 1.5 HOURS TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CARDIOVASCULAR – 6 HOURS TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRAUMA – 1.5 HOUR TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MEDICAL – 6 HOURS TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPERATIONS – 5 HOURS TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# RECORD OF ADDITIONAL CONTINUING EDUCATION TOPICS/HOURS

<table>
<thead>
<tr>
<th>DATE (M/D/Y)</th>
<th>Hrs.</th>
<th>PROGRAM DESCRIPTION</th>
<th>SIGNATURE VERIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>