2019 Novel Coronavirus (COVID-19)

South Dakota Department of Health

November 24, 2020

We will begin in just a few moments. Thanks!

All information current as of 11.23.2020
Provider Enrollment

- **Qualtrics** platform is being used for enrollment
  https://dohsd.sjc1.qualtrics.com/jfe/form/SV_eVYZ1lht9aCoHFX
- Provider Agreement
- Provider Profile
- Assigning of Unique Provider COVID Vaccine Number

*Information is current as of 11.23.2020*
Testing of systems

SD in conjunction with OWS and CDC will be conducting an end to end test for COVID19 Vaccine ordering and delivery.

- Testing IT infrastructure
- Testing Ordering
- Testing Vaccine Shipping
- Testing Vaccine Receiving

Information Current as of 11/23/2020
Pfizer Info

- Applied for EUA on Nov 20
- ACIP meeting on Nov 23 (info only, no vote)
- VRBPAC has scheduled a meeting for December 8-10
- ACIP – Meeting window of 12/11 – 12/14
- Vaccine distribution on 12/15

Information Current as of 11/23/2020
Moderna

- Anticipated EUA submission on 11/27
- FED to mee 12/17
- ACIP meeting window 12/18 – 12/21
- Vaccine Distribution 12/22

Information Current as of 11/23/2020
LTC and Pharmacies Phase 1B

- CVS/Walgreens currently reviewing LTC preference data
- Will report to CDC on facilities they can vaccinate and those they cannot
- DOH will work with LTC facilities not covered by CVS/Walgreens

Information Current as of 11/23/2020
Chain Pharmacies Phase 2 and later

National Contracts with:

- Walgreens
- CVS
- Walmart
- Rite Aid
- Kroger
- Publix
- Costco
- Albertson/Safeway
- Hy-Vee
- Meijer
- H-E-B, LP
- Retail Business Services, LLC
- Winn-Dixie Stores Inc.
- Topco
- CPESN
- Good Neighbor Pharmacy
- Health Mart
- Medicine Shoppe
- MHA
South Dakota Immunization Information System (SDIIS)

Locking a Patient Record

Vaccine Transfer

November 24, 2020
34-22-12.5. Sharing of immunization records permitted unless signed refusal in medical record--Violation as a misdemeanor.
A patient's immunization record shall be shared among health care providers, health care facilities, federal or state health agencies, child welfare agencies, schools, or family day care facilities, without the consent of the patient or the person acting on the patient's behalf unless the patient's signed refusal to release immunization information is part of the patient's medical record. The provider shall provide notice in any written form to the patient, or if the patient is a minor, the patient's parent or guardian of the patient's ability to refuse to permit immunization information to be shared. If the patient is a minor, the refusal to release immunization information may be signed by the patient's parent or guardian on behalf of the minor patient. Any person who receives immunization data pursuant to this section and knowingly or intentionally discloses or fails to protect the confidentiality of the data is guilty of a Class 1 misdemeanor.
South Dakota Immunization Information System (SDIIS)

- **Locking an immunization record**
  - Click **EDIT** under CONTACT INFORMATION section
  - The EDIT CONTACT & GENERAL INFORMATION screen will appear
Locking an immunization record

- Immunization Records may be shared – by law
- Patient/Parent may choose to “opt out” if they wish to keep immunization record private to only their Immunization Home facility
- Find LOCKING field
- Select LOCKED
- Click UPDATE
South Dakota Immunization Information System (SDIIS)

• *Locking an immunization record*
  - If another facility tries to open record, they will see this message:

```
SEARCH PATIENTS

THE RECORD YOU HAVE REQUESTED IS CURRENTLY LOCKED BY [REDACTED] AND MAY THEREFORE NOT BE VIEWED. PLEASE CONTACT THE CLINIC AT [REDACTED] TO UNLOCK THE RECORD.
```

  - Only the Immunization Home clinic can unlock a locked record.
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Sending Facility**
  - Use this option to move vaccine inventory from one provider location to another
    - e.g. Hospital to Clinic; clinic to clinic
  - Click **INVENTORY**
  - The **EDIT INVENTORY** screen will appear

  Sending Facility’s current inventory appears
  - Click **SHIPMENTS**
  - The **EDIT SHIPMENTS** screen will appear
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Sending Facility**
    - Click **ADD SHIPMENT**
    - The **ADD NEW SHIPMENT** screen will appear
    - Ensure your facility is in the **SHIPPED FROM** field
    - Enter destination facility in **SHIPPED TO** field
    - Add other details as desired: Order ID, Carrier, Tracking #, Notes
    - Click **NEXT**
    - The **SELECT INVENTORY** screen will appear
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Sending Facility**
    - Enter desired amount to transfer in the proper field under **VOLUME SHIPPED**
    - Click **ASSOC INVENTORY**
    - The **EDIT SHIPMENT** screen will appear

<table>
<thead>
<tr>
<th>VOLUME SHIPPED</th>
<th>VACCINE</th>
<th>FUNDING SOURCE</th>
<th>LOT NUMBER</th>
<th>EXPIRATION DATE</th>
<th>CURRENT VOLUME</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>Flu High-Dose</td>
<td>Private</td>
<td>ZR979</td>
<td>03/26/2022</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td>Tdap</td>
<td>Private</td>
<td>5843T</td>
<td>03/06/2022</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Vancella</td>
<td>VFC</td>
<td>1687291</td>
<td>09/11/2022</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Zoster-Shingrix</td>
<td>Private</td>
<td>1021934</td>
<td>01/29/2022</td>
<td>17</td>
</tr>
</tbody>
</table>

- Confirm details
- **ITEMS SHIPPED** section shows a transfer has begun
- Click **UPDATE**
- The **EDIT SHIPMENTS** screen will reappear
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Sending Facility**
    - CURRENT INVENTORY section reflects change in inventory count (49-25=24)
    - The transfer appears in the SENDING section
    - Sending facility may now Click CANCEL
    - The EDIT INVENTORY screen will appear
      - (May click ADD SHIPMENT if needing to make another transfer)
    - Sending facility’s inventory reflects the change (49-25=24)
    - Click on blue hyperlink of vaccine to view activity, if desired, or
    - Click CLOSE INVENTORY
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Sending Facility**
  - The transfer appears in the RECONCILIATION INFORMATION section
  - The CURRENT VOLUME has changed
  - Click CANCEL to exit
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Receiving Facility**
  - Click **INVENTORY**
  - The **EDIT INVENTORY** screen will appear
**South Dakota Immunization Information System (SDIIS)**

**EDIT INVENTORY**

- **Vaccine Transfer**
- **Receiving Facility**
  - Shows entire inventory, including existing inventory of same lot number being transferred, OR, if no previous inventory of lot, new inventory item with “0” count
  - Click on blue hyperlink of vaccine name
  - In the **EDIT INVENTORY ITEM** screen, you can see that a shipment is “In Transit”
  - Click **SHIPMENTS**
  - The **EDIT SHIPMENTS** screen will appear
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
- **Receiving Facility**
  - Click **blue hyperlink** (Order #)
  - The **EDIT SHIPMENT** screen will appear

- Click **RECEIVE SHIPMENT**
- The **RECEIVE SHIPMENT** screen will appear
**Vaccine Transfer**

**Receiving Facility**

- Enter **TOTAL DOSES RECEIVED**
- Is this shipment complete?
  - **YES** if received all doses
  - **NO** if more doses pending
- Click **UPDATE**
- The **EDIT SHIPMENT** screen will reappear

- Confirm details
- **STATUS** indicates shipment **Complete**
- **VOL SHIPPED = VOL RECEIVED**
- Click **UPDATE**
- The **EDIT SHIPMENTS** screen will reappear
South Dakota Immunization Information System (SDIIS)

- **Vaccine Transfer**
  - **Receiving Facility**
  - Receiving facility’s inventory reflects the change
  - Click **CANCEL**
  - The EDIT INVENTORY screen will reappear

- Receiving facility’s inventory reflects the change
- Click **CLOSE INVENTORY**
COVID-19 Vaccine Provider Education Plan

• E-mails have been sent to COVID-19 Vaccine Coordinators
  – Some last Thursday / Remainder sent last night
  – If you didn’t receive this email, please contact me
COVID-19 Vaccine Provider Education Plan

• Plan outlines process of continuing education for staff and directions for submitting attestation
  – Only one attestation per vaccination site
    • Affirms all staff in facility have completed all required education
  – Vaccine will not be released until education is complete and attestation is submitted

– https://doh.sd.gov/COVID/Vaccine/Providers.aspx
Dear South Dakota COVID-19 Vaccine Providers:

This document describes required training for all South Dakota COVID-19 vaccinators.

- The table below lists training topics, the specific location of the training material and whether the material is currently available or will be provided at a future date.
- Some of the required trainings will not be available until the specific vaccine(s) are approved. We expect the vaccine manufacturer and CDC will provide these vaccine-specific training materials.
- Individual vaccinators should track completion of each topic.
- Additional resources you may find useful are listed at the end of this document.

For the most updated CDC information on vaccines, you can go to COVID-19 Vaccination Program Interim Playbook: https://www.cdc.gov/vaccines/imz-managers/downloads/COVID-19-Vaccination-Program-Interim_Playbook.pdf

To start, please make sure the name of the individual vaccinator is filled in. Then proceed to complete all required training activities. Individual vaccinators should provide a copy of this document to the COVID-19 vaccine coordinator at your facility. They will complete an attestation form stating all vaccinators at their facility have completed all required training. This is necessary for your facility to be able to obtain COVID-19 vaccine.

I would encourage you to complete all available training as soon as possible and watch for announcements when additional required training is released. Additionally, please follow your facility’s individual standard operating procedures for areas such as intra-muscular injections, emergency operations, etc. If you have any questions, please feel free to contact me at (605)773-2664 or Carol.Chalcraft@state.sd.us.

Thank you for your efforts to combat COVID-19.

Sincerely,

Carol Chalcraft, R.N., Immunization Education Coordinator
Office of Disease Prevention Services
South Dakota Department of Health
<table>
<thead>
<tr>
<th>Description of Training</th>
<th>Location of Training Material</th>
<th>Available Now? Y/N</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ACP COVID-19 vaccine recommendations, when available</td>
<td>ACP to conduct webinar, provide slide deck</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>3 COVID-19 vaccine storage and handling (including transport requirements), manage temperature excursions</td>
<td><a href="https://www3a.cdc.gov/mips/courses/sh/course3.asp">https://www3a.cdc.gov/mips/courses/sh/course3.asp</a> CDC You call the Shots “Storage and Handling” module 10 (review material) <a href="https://www2.cdc.gov/nip/sd/ycts/mod1/courses/gbp/shce.asp">https://www2.cdc.gov/nip/sd/ycts/mod1/courses/gbp/shce.asp</a> CDC You Call the Shots “General Best Practice Guidelines for Immunization” module 1 review material <a href="https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf">https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf</a></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>5 How to document and report vaccine wastage/spoilage</td>
<td>Current Policy (Review material)</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>6 Procedures for reporting moderate and severe adverse events as well as vaccine administration errors to VAERS</td>
<td>Updates will be available upon vaccine approval (Review material)</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>7 Providing EUA fact sheets or VVISs to vaccine recipients</td>
<td>Will be available upon Emergency Location: Use Authorization (EUA) approval (Review material)</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>8 How to submit facility information for COVID-19 vaccination clinics to CDC’s VaccineFinder (particularly for pharmacies or other high-volume vaccination providers/settings)</td>
<td>Each facility must report on-hand inventory at least daily to Vaccine Finder. Will be an onboarding portal coming from VTrckS (Review material) Location: <a href="https://doh.sd.gov/COVID/Vaccine/Providers.aspx">https://doh.sd.gov/COVID/Vaccine/Providers.aspx</a></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>9 Managing acute vaccine reactions in adults</td>
<td><a href="https://www.immunize.org/catg/d/p53082.pdf">https://www.immunize.org/catg/d/p53082.pdf</a> IAC handout: “Medical Management of Vaccine Reactions in Adults in a Community Setting.” (Review material)</td>
<td>Y</td>
<td></td>
</tr>
</tbody>
</table>
Additional Resources:

CDC COVID-19 Vaccination Website:  https://www.cdc.gov/vaccines/covid-19/vaccination-resources.html
Direct link to VAERS online reporting:  https://vaers.hhs.gov/esub/index.jsp
Epidemiology & Prevention of Vaccine-Preventable Diseases, “Pink Book”, Storage and Handling:  https://www.cdc.gov/vaccines/pubs/pinkbook/vac-storage.html
Guidance for planning vaccination clinics held at satellite, temporary, or off-site locations:  https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/index.html
Immunization Action Coalition:  https://immunize.org/
Information on Emergency Use Authorization process:  What is an EUA? (2 minute video)
https://www.youtube.com/watch?v=i6GkwaESsGBQ&feature=youtu.be
Needle gauge and length chart:  https://www.cdc.gov/vaccines/hcp/admin/downloads/vaccine-administration-needle-length.pdf
Overview of COVID-19 Vaccine planning from SD DOH:

Vaccine Finder technical support helpdesk: vaccinefinder@castlighthealth.com
Vaccine Finder website:  https://locating.health/register
COVID-19 Vaccine Provider Education Plan

• Check website frequently for new materials
  – Manufacturers
  – Centers for Disease Control
    • New CDC storage and handling tool kit addendum

• New materials will be highlighted
COVID-19 VACCINE INFORMATION FOR HEALTHCARE PROVIDERS

VACCINE ENROLLMENT INFORMATION

• Provider Enrollment Instructions

VACCINE PROVIDER EDUCATION

• COVID-19 Vaccination Education Plan

• VaccineFinder Training
  ○ VaccineFinder Information Sheet (review material)
  ○ VaccineFinder Registration Information (review material)
  ○ NEW! Provider Set Up & Inventory Video (12 min)
  ○ VaccineFinder Data Import Instructions (review material)
  ○ Resources
    • Onboarding emails will come from: vaccinefinder@auth.castlighthealth.com
    • Technical support team: vaccinefinder@castlighthealth.com
    • VaccineFinder Training Video | Slides (27 min) (optional)

• SDIIS Training
  ○ Login and Change Password
  ○ Search for Patients and Edit Information
  ○ Give Vaccine
  ○ Ordering and Receiving
  ○ Inventory Management
  ○ Vaccine Transfer

• Archived Vaccination Plan Calls

VACCINATION RESOURCES FOR HEALTHCARE PROVIDERS

• South Dakota COVID-19 Vaccination Plan
• Interim Final Rule with Comment Period (IFC) (CMS-9912) | Fact Sheet
• COVID-19 vaccine resources for providers, health plans and State Medicaid programs (CMS)

VACCINE SAFETY
COVID-19 Vaccine Finder (VF)

- E-mail from: COVID-19 Locating Health

- Provider onboarding to VF conducted in phases
  - Starting with providers identified as prioritized locations

- Automated system – some delays
  - CDC contacted on Monday about delay in emails from COVID-19 Locating Health platform
Dear [FIRST NAME],

As an entity enrolled in the COVID-19 Vaccination Program, you will need to report on-hand COVID-19 vaccine inventory to the CDC daily using VaccineFinder. VaccineFinder’s COVID Locating Health Provider Portal will help you do this.

Here’s what you need to do:

1. Create an account to complete registration in 7 days. This is a personalized link that will expire after this time.

2. Log in each day and enter your data no later than midnight local time.

Create Account

⚠️ You must use Chrome or Safari browsers to access the Provider Portal. Link expires after one click.

Questions? Contact our Support team at VaccineFinder@castlighthealth.com
COVID-19 Vaccine Finder (VF)

• Added this information to our website
  – Under vaccine information resources

• New Vaccine Finder video released – posted yesterday
Contact Information

**Angela Jackley**  Deputy Administrator, Office of Disease Prevention Services.  Vaccination Lead

**Tim Heath**  Immunization Program Coordinator, Vaccination co-lead  [tim.heath@state.sd.us](mailto:tim.heath@state.sd.us)

**Brett Oakland**  Immunization Registry Coordinator  [brett.oakland@state.sd.us](mailto:brett.oakland@state.sd.us)

**Carol Chalcraft**  Immunization Education Coordinator  [carol.chalcraft@state.sd.us](mailto:carol.chalcraft@state.sd.us)

**Misty Pickner**  Vaccine Management Specialist  [misty.pickner@state.sd.us](mailto:misty.pickner@state.sd.us)