

# 2020-2021 Intern Practical Experience Internship Hours

Intern Name \_\_\_\_\_ Intern # \_\_\_\_\_ Program Yr \_\_\_\_\_

Email \_\_\_\_\_

- 1 You must have a practical experience **affidavit** on file with the Board before 1st day of internship **AND** must file a new affidavit when changing internship locations, preceptors, or affidavit timeframe expires
- 2 Submit **progress report of internship** form & this form to SD BOP **5 days** after the end date of reporting period
- 3 For each late form (affidavit, progress rpt, intern hours), the total internship hours reported will be reduced by 5%
- 4 **You cannot earn more than (8 hours) for any day worked**

For these days, the total combined hours you can earn per week is **(10 hours)**  
 For these days, the total combined hours you can earn per week is **(48 hours)**  
 \* on this line, enter the TOTAL number of hours you worked for date above  
 Report time rounded to the nearest half hour and as **(.5)** for 30 minutes

AUGUST 2020						
Su	M	Tu	W	Th	F	S
						1
*						
2	3	4	5	6	7	8
*						
9	10	11	12	13	14	15
*						
16	17	18	19	20	21	22
*						
23	24	25	26	27	28	29
*						
31						
*						

SEPTEMBER 2020						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
*						
6	7	8	9	10	11	12
*						
13	14	15	16	17	18	19
*						
20	21	22	23	24	25	26
*						
27	28	29	30			
*						

OCTOBER 2020						
Su	M	Tu	W	Th	F	S
				1	2	3
*						
4	5	6	7	8	9	10
*						
11	12	13	14	15	16	17
*						
18	19	20	21	22	23	24
*						
25	26	27	28	29	30	31
*						

NOVEMBER 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
*						
8	9	10	11	12	13	14
*						
15	16	17	18	19	20	21
*						
22	23	24	25	26	27	28
*						
29	30					
*						

DECEMBER 2020						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
*						
6	7	8	9	10	11	12
*						
13	14	15	16	17	18	19
*						
20	21	22	23	24	25	26
*						
27	28	29	30	31		
*						

JANUARY 2021						
Su	M	Tu	W	Th	F	S
					1	2
*						
3	4	5	6	7	8	9
*						
10	11	12	13	14	15	16
*						
17	18	19	20	21	22	23
*						
24	25	26	27	28	29	30
*						
31						
*						

Total hours submitted for this reporting period: \_\_\_\_\_

Print Preceptor Name \_\_\_\_\_

Preceptor Signature \_\_\_\_\_  
(must be the same signer as on Affidavit)

SD License # \_\_\_\_\_

Date \_\_\_\_\_

**For Office Use**

Affidavit	Y	N	L
Progress Rpt	Y	N	L
Same Preceptor	Y	N	
Form Signed	Y	N	A/P

Deduction \_\_\_\_\_  
 Deduction \_\_\_\_\_  
 Total Deduct \_\_\_\_\_  
 Total Hrs Approved \_\_\_\_\_

Input \_\_\_\_\_  
 Scanned \_\_\_\_\_

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Email \_\_\_\_\_

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FEBRUARY 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
*						
	7	8	9	10	11	12
*						
	14	15	16	17	18	19
*						
	21	22	23	24	25	26
*						
	28					
*						

MARCH 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
*						
	7	8	9	10	11	12
*						
	14	15	16	17	18	19
*						
	21	22	23	24	25	26
*						
	28	29	30	31		
*						

APRIL 2021						
Su	M	Tu	W	Th	F	S
				1	2	3
*						
	4	5	6	7	8	9
*						
	11	12	13	14	15	16
*						
	18	19	20	21	22	23
*						
	25	26	27	28	29	30
*						

MAY 2021						
Su	M	Tu	W	Th	F	S
						1
*						
	2	3	4	5	6	7
*						
	9	10	11	12	13	14
*						
	16	17	18	19	20	21
*						
	23	24	25	26	27	28
*						
	30	31				
*						

JUNE 2021						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
*						
	6	7	8	9	10	11
*						
	13	14	15	16	17	18
*						
	20	21	22	23	24	25
*						
	27	28	29	30		
*						

JULY 2021						
Su	M	Tu	W	Th	F	S
				1	2	3
*						
	4	5	6	7	8	9
*						
	11	12	13	14	15	16
*						
	18	19	20	21	22	23
*						
	25	26	27	28	29	30
*						

Total hours submitted for this reporting period: \_\_\_\_\_

Print Preceptor Name \_\_\_\_\_

SD License # \_\_\_\_\_

Preceptor Signature \_\_\_\_\_  
(must be the same signer as on Affidavit)

Date \_\_\_\_\_

**For Office Use**

Affidavit	Y	N	L
Progress Rpt	Y	N	L
Same Preceptor	Y	N	
Form Signed	Y	N	A/P

Deduction \_\_\_\_\_  
 Deduction \_\_\_\_\_  
 Total Deduct \_\_\_\_\_  
 Total Hrs Approved \_\_\_\_\_

Input \_\_\_\_\_  
 Scanned \_\_\_\_\_