



South Dakota Board of Nursing Facility Administrators  
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South Dakota Board of Nursing Facility Administrators  
Board Meeting  
April 16, 2019

President Stahl called the meeting to order at 1:12 pm Central.

**Members of the Board present in person:** Bob Stahl, Loren Diekman, Tom Richter, and Mark Burket

**Member of the Board present via teleconference:** Jessica Spencer

**Board staff in attendance in person:** Brittany Novotny and Lisa Harsma

**Legal Counsel in attendance in person:** Grant Flynn

**Guests in attendance in person:** Beth Dokken and Donna Fischer

**Guests in attendance via teleconference:** Randy Linder

Stahl called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of December 10, 2018 and December 18, 2018 by Richter. Second by Diekman. Motion carried.

Motion to approve the agenda by Burket. Second by Richter. Motion carried.

Motion to approve the financial report by Richter. Second by Burket. Motion carried.

Novotney provided an office update.

Beth Dokken and Donna Fischer from the Department of Human Services presented updates on the Division of Long Term Services and Supports and the Ombudsman program.

Randy Lindner from National Association of Long Term Care Administrator Boards presented an update on NAB programs and examinations.

Motion to approve the polices regarding criminal history, disciplinary actions, substance use and reported actions, as presented, by Burket. Second by Richter. Motion carried.

Motion to approve the Continuing Education Guidelines, as amended, by Diekman. Second by Richter. Motion carried.

Motion to deny the continuing education request from Amanda Larson by Burket. Second by Richter. Diekman abstained. Motion carried.

Motion to appoint Mark Burket as President, Tom Richter as Vice President and Jessica Spencer as Secretary-Treasurer by Stahl. Second by Richter. Motion carried.

Motion to appoint Loren Diekman as the board member that will review and approve continuing education requests by Burket. Second by Richter. Motion carried.

Motion to appoint Bob Stahl as the board member that will review and approve license applications, preceptor applications and emergency permit applications by Burket. Second by Spencer. Motion carried.

Motion to approve travel for one representative to attend the National Association of Long Term Care Administrator Boards 2019 annual meeting and mid-year meeting by Richter. Second by Burket. Motion carried.

The board scheduled a meeting for April 15, 2020.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Burket. Second by Richter. Motion carried. The board went into Executive Session at 3:39 pm.

Motion to move out of Executive Session by Burket. Second by Richter. Motion carried. The Board came out of Executive Session at 4:01 pm.

Motion to dismiss case 1.1819 by Burket. Second by Spencer. Richter abstained. Motion carried.

Motion to approve the FY20 contracts, as presented, by Richter. Second by Burket. Motion carried.

Motion to approve Nursing Facility Administrator licenses for Anna Lee Christensen, Allison Guthmiller, Andrea Knoll, Brandi Moran, Whitney Podzimek, Nicole VonEye, Jared Denton, Janet Kosman and Donna Schellenberger and Emergency Permits for Scott Eisenbeisz and Petar Mirkovic by Richter. Second by Burket. Motion carried.

Motion to adjourn the meeting at 4:04 pm by Burket. Second by Spencer. Motion carried.

Respectfully Submitted,

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Jessica Spencer  
Secretary