



MINUTES

South Dakota Board of Nursing

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

November 17 - 18, 2016

9:00 AM CST

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchardt, RN	Present	Francie Miller, RN	Nursing Program Specialist
Rebekah Craddock, Public Member	Present	Stephanie Orth, RN	Nursing Program Specialist
Doneen Hollingsworth, Public Member	Present	Tessa Stob, RN	Nursing Program Specialist
June Larson, RN	Present	Linda Young, RN	Nursing Program Specialist
Robin PetersonLund, RN, APRN	Present	Erin Matthies	Licensure Operations Manager
Deborah Letcher, RN	Present	Jill Vanderbush	Program Assistant I
Nancy Nelson, RN, Vice President	Present	Robert Garrigan	Business Manager
Sharon Neuharth, LPN	Present	Abbey Bruner	Senior Secretary
Kristin Possehl, RN, President	Present	Kristine O'Connell	Board Attorney
Mary Schmidt, LPN, Secretary	Absent		

Guests: November 17, 2016	Guests: November 18, 2016
Dr. Sandra Bunkers	Christi McArthur, Program Director of Western Dakota Tech
Kristen Bunt, Director of Quality Integration at South Dakota Association of Healthcare Organizations	Dr. Ann Bolman, President Western Dakota Tech
Jaclyn Kramer, Instructor, Southeast Technical Institute	Kelly Oehlerking, Dean of Academics
Jim Jacobson, VP of Academics, Southeast Technical Institute	Jessica Zephier Program Director Oglala Lakota College

- 1. Call to Order and Roll Call** - President K Possehl called the meeting to order at 9:02 a.m. on November 17, 2016.
- 2. September 8-9, 2016 Board Meeting Minutes** - J Larson moved to approve the September 8-9, 2016 Board Meeting minutes, seconded by S Neuharth. The minutes were approved in a unanimous voice vote.
- 3. Agenda Approval** - N Nelson moved to approve the agenda, seconded by C Borchardt. The agenda was approved in a unanimous voice vote.
- 4. Financial Reports** - R Garrigan presented the Financial Report for Fiscal Year 2017 July through October and responded to Board questions. R Garrigan also presented the Board with information regarding Board of Nursing Scholarships, he responded to Board questions.

MOTION - N Nelson moved that the South Dakota Board of Nursing accept the financial report as presented. Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Absent	9 Yes	MOTION Carried

MOTION - J Larson moved that the South Dakota Board of Nursing award 23 LPN students a scholarship of \$500.00 each for a total award of \$11,500. Seconded by C Borchardt.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Absent	9 Yes	MOTION Carried

5. Reports

A) Licensure and Operations Report - E Matthies presented the November 2016 licensure and operations report, she responded to Board questions.

B) Center for Nursing Workforce - Center for Nursing Workforce - L Young presented information about the proposed 2017 Center for Nursing Workforce (CNW) Nursing Leadership Academy to be held in Rapid City. The CNW contracted with EmBe to coordinate the 2016 leadership program which was held in Sioux Falls. She responded to Board questions.

MOTION - J Larson moved that the South Dakota Board of Nursing approve a contract for the requested budget amount of \$25,409 to EmBe for the Leadership Program in 2017, in the Rapid City area. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

C) External Meeting Reports L Young presented a Prescription Drug Monitoring Program (PDMP) Update. She responded to Board questions.

D) 2016 3rd Quarter NCLEX Reports G Damgaard presented the written report and responded to Board questions.

E) Clinical Enrichment Program Annual Reports & Approval G Damgaard presented the Annual Report and answered Board questions.

MOTION - C Borchardt moved that the South Dakota Board of Nursing accept the ten 2016 Clinical Enrichment Program reports from South Dakota Dept. of Health Correctional Care, Rapid City Regional Hospital, Avera McKennan Hospital & University Center, Avera Sacred Heart Hospital, Avera St. Luke’s Hospital, Sanford Health Clinical Enrichment (Summer of Excellence), St. Michael’s Hospital Avera, SD Human Services Center , Philip Health Services Center, Rapid City Indian Health Services and Freeman Regional and to grant approval for 2017. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	9 Yes	MOTION Carried

6. Open Forum K Possehl, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan Documents provided for informational purposes.

8. Unfinished Business

A) ARSD Chapter 20:62 and 20:84 G Damgaard presented changes to the administrative rules for nurse practitioners and nurse midwives went into effect on October 20, 2016. G Damgaard and E Matthies attended the Rules Hearing, they responded to Board questions.

B) 2017 Strategic Plan Deferred.

C) Board of Nursing Centennial Plan G Damgaard reported that the actual 100th anniversary date for the South Dakota Board of Nursing is the end of July; she asked for volunteers to serve on the Centennial Committee. D Letcher, J Larson, and N Nelson volunteered. D Letcher presented an update on the progress of the medallion, which will represent the Board’s 100 year centennial.

D) Western Dakota Technical Institute – Response to November 2015 Recommendations S Orth reviewed the November 2015 site visit recommendations for Western Dakota Tech’s (WDT) Practical Nurse program and provided a timeline of events regarding previous Board actions. S Orth and G Damgaard responded to board member and WDT representative questions.

MOTION - D Letcher moved that the South Dakota Board of Nursing accept the Western Dakota Technical Institute response to the November 2015 recommendations with continued probation status and a progress report due in 6 months. Seconded by D Bergeleen.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	9 Yes	MOTION Carried

9. New Business

A) Personnel the Board moved to enter executive session, pursuant to SDCL §1-25-1(3) for the purpose of Personnel.

B) Election of Officers S Neuharth moved to reelect current officers to new one year terms: Kristin Possehl, President; Nancy Nelson, Vice President; Mary Schmidt, Secretary. Seconded by R PetersonLund. Motion passed in a unanimous voice vote.

C) 2017 Board Meetings Schedule: February 16-17, 2017 April 20-21, 2017 June 29-30, 2017
 September 14-15, 2017 Joint Board Meeting November 16-17, 2017

D) 2017 Legislative Session G Damgaard presented and addressed Board questions.

E) FBI Information Technology Security Audit, September 21, 2016. E Matthies presented information from the audit, she responded to Board questions.

F) Policy Discussion on Unlicensed Assistive Personnel – T Stob and L Young presented background and draft rules, they responded to Board questions.

G) Southeast Technical Institute (STI) Site Visit Report – S Orth presented the STI site visit report. Guest Jim Jacobson VP of Academics, Jaclyn Kramer Nursing Program Instructor and Kristin Possehl Nursing Program Director were present. Jim spoke to the Board about campus wide enrollment, Nursing Program enrollment, staff morale and corresponding budget issues. New President of STI Dr. Robert Griggs took over on September 1, 2016. Jackie added morale was down due to previous President issues and for the first time ever the Nursing program was not full. Communication is ongoing and they are working hand and hand with admissions to keep the seats full. Kristin Possehl, Jim Jacobson and Jackie Kreamer answered Board questions. S Orth responded to Board questions.

MOTION - N Nelson moved that the South Dakota Board of Nursing accept the recommendation of 4 more years of continuing BON approval with a revisit in 2020. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Abstain
Larson	Yes	Schmidt	Absent
Letcher	Absent	8 Yes	MOTION Carried

H) Oglala Lakota College (OLC) Site Visit Report – S Orth presented the site visit report and answered Board questions. Jessica Zephier, OLC Program Director, was present and responded to Board questions.

MOTION - R Craddock moved that the South Dakota Board of Nursing accept the September 2016 on-site survey document. Re-evaluate program status at the end of the 4th Quarter NCLEX report and make a motion to approve program status at that time. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Yes	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	9 Yes	MOTION Carried

I) South Dakota State University (SDSU) Advance Practice Registered Nurse (APRN) Doctor of Nursing Practice (DNP) Accreditation Notification – L Young presented SDSU’s Commission on Collegiate Nursing Education (CCNE) accreditation information and answered Board questions.

J) Scope of Practice Decisioning Algorithm – L Young presented the scope of practice decisioning model developed by a National Council State Boards of Nursing (NCSBN) advisory panel; G Damgaard was a member on the panel. The new model was developed to provide a uniform model that could be adopted by all jurisdictions. Young responded to Board questions.

MOTION - D Bergeleen moved that the South Dakota Board of Nursing adapt the Scope of Nursing Practice Decision-Making framework as presented. Seconded by C Borchardt.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

K) CNP Collaborative Agreement Modification Request – Todd Persson requested a modification on his collaborative agreement.

MOTION - J Larson moved that the South Dakota Board of Nursing approve Todd Persson’s, request for modification to his approved collaborative agreement with primary physician, Larry Burris, MD to allow him to perform central line insertion. Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

10. Discipline

A) November 2016 Discipline Committee Minutes and Consent Agenda – F Miller presented the Committee Minutes and Consent Agenda, she responded to all Board questions.

MOTION - D Bergeleen moved that the South Dakota Board of Nursing accept the consent agenda. Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

(The acronym “HPAP” as used below represents “Health Professionals Assistance Program”).

1. Heather Benson, CR000895-Request Voluntary Surrender of CRNA
2. S.C.-Letter of Concern
3. Tiffany Dodge, R041522-No Action
4. H.D.-Mandate HPAP
5. J.A.E.-Letter of Concern
6. Sherie Harris, P012093-Letter of Reprimand
7. T.M.H.-Mandate HPAP
8. Lindsey Hixson, R038373-Grant Licensure and Mandate HPAP
9. Darlys Kolda, P002854-Letter of Reprimand
10. E.A.L.-Letter of Concern
11. Bonnie Levy, R042096-Request Voluntary Surrender; if non-compliant, Summarily Suspend and Notice for Hearing
12. W.L.-Letter of Concern
13. T.N.-Letter of Concern
14. S.O.- R030902-Mandate HPAP
15. R.P.-Mandate HPAP
16. Nadine Richter, R038425-Letter of Reprimand
17. Brenna Said, R034526-Letter of Reprimand with Remediation
18. A.K.S.-Mandate HPAP
19. C.T.-Letter of Concern
20. Susan Taylor, R027693-Letter of Reprimand
21. P.W.-Letter of Concern with Remediation
22. D.W.-Mandate HPAP

Jennifer C. Beck. SD P009933 Formal Hearing - K O’Connell presented to Board; F Miller provided testimony.

MOTION – J Larson moved that the South Dakota Board of Nursing suspend the LPN license of Jennifer C. Beck, SD P009933. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

Celest A. Devost, New Hampshire License PN013462-22 Formal Hearing– K O’Connell presented to Board; F Miller provided testimony.

MOTION – N Nelson moved that the South Dakota Board of Nursing suspend the Privilege to Practice of LPN Celest A. Devost, New Hampshire License PN013462-22. Seconded by C Borchardt.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

Tracie L. McClarty, SD P011950 – Formal Hearing – K O’Connell presented to Board; F Miller provided testimony.

MOTION – R PetersonLund moved that the South Dakota Board of Nursing suspend the LPN license of Tracie L. McClarty, SD P011950. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Craddock	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

T.W.H. – F Miller presented background.

MOTION – J Larson moved that the South Dakota Board of Nursing grant a single-state RN license to T.W.H. upon successfully passing NCLEX RN exam. Seconded by N Nelson

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Cradduck	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

Debra Wood – F Miller presented background.

MOTION – R PetersonLund moved that the South Dakota Board of Nursing grant Debra Wood an LPN license by endorsement upon completion of all licensure requirements and issue a letter of reprimand for practicing without a license. Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Cradduck	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

11. Board Member Development

Dr. Sandra Bunkers presented The Humanbecoming Paradigm power point and led Board’s discussion on theory.

12. Upcoming Events

- Nurses Day at the Legislature
- National Forum of State Nursing Workforce Centers June 7-9, 2017 Denver, CO

13. Staff and Board Member Activities

- NCLEX Annual Conference, September 12, 2016, Philadelphia, PA
- Primary Care Task Force Oversight Committee, September 14, 2016, Pierre, SD
- OLC Associate RN Survey Visit, September 21-22, 2016, Pine Ridge, SD
- International Consortium of Parse Scholars, September 23-25, 2016, Chicago, IL
- NCSBN Standards Development Committee, September 27-28, 2016, Chicago, IL
- Regulation 2030, Oct. 2-3, 2016, Chicago, IL
- SDNA Annual Meeting, Oct 3-4, 2016, Mitchell, SD
- International Nurse Regulator Conference, Oct 4-5, 2016, Chicago, IL
- 2016 NCSBN Scientific Symposium, Oct 6, 2016, Chicago, IL
- STI PN Program Survey Visit, October 25-26, 2016, Sioux Falls, SD

MOTION – R Cradduck moved that the South Dakota Board of Nursing approve the following travel requests:

- National Forum of State Nursing Workforce Centers Meeting, December 2-3, 2016, Phoenix, AZ (1)
- Institute of Regulatory Excellence, January 24-26, 2017, Clearwater, FL (3)
- NCSBN Midyear Meeting, March 13-15, 2017, Salt Lake City, Utah (4)
- NCSBN APRN Roundtable, April 4, 2016, Chicago (2)

Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Absent
Cradduck	Absent	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Absent
Letcher	Yes	7 Yes	MOTION Carried

Meeting adjourned at 1:24p.m. CST Friday, November 18.