



SOUTH DAKOTA BOARD OF NURSING

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

April 20-21, 2017 9:00 AM CST

Board Members	Board Staff Present
Darlene Bergeleen, RN Present	Gloria Damgaard, RN Executive Director
Carla Borchardt, RN Present	Francie Miller, RN Nursing Program Specialist
Rebekah Craddock, Public Member Present	Tessa Stob, RN Nursing Program Specialist
Doneen Hollingsworth, Public Member Present	Linda Young, RN Nursing Program Specialist
June Larson, RN Absent	Erin Matthies Licensure Operations Manager
Deborah Letcher, RN Present	Jill Vanderbush Program Assistant I
Nancy Nelson, RN, Vice President Present	Abbey Bruner Senior Secretary
Sharon Neuharth, LPN Present	Shelly Munson Board Attorney
Robin PetersonLund, RN, APRN Absent	
Kristin Possehl, RN, President Present	
Mary Schmidt, LPN, Secretary Present	
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Guests: April 20, 2017	Guests: April 21, 2017
Haifa A. Samra USD Nursing	Christina Trant USF Student
Ellie Brooks USD Nursing	

1. Call to Order and Roll Call - President K Possehl called the meeting to order at 9:00 a.m. on April 20, 2017.

2. Board of Nursing Minutes

Board Action: D Bergeleen moved to approve the February 16-17, 2017 Board Meeting minutes, seconded by S Neuharth.

The minutes were approved in a unanimous voice vote.

Board Action: D Letcher moved to approve the March 16, 2017 Board Meeting minutes, seconded by M Schmidt. The minutes were approved in a unanimous voice vote.

3. Agenda Approval

Board Action: N Nelson moved to approve the agenda, seconded by D Letcher. The agenda was approved in a unanimous voice vote.

4. Financial Reports - G Damgaard presented the Financial Report for Fiscal Year 2017 (July through March).

Board Action: N Nelson moved that the South Dakota Board of Nursing accept the financial report as presented, seconded by S Neuharth. The Financial Report for Fiscal Year 2017 July through March was approved in a unanimous voice vote.

5. Reports

A) Licensure and Operations Report - E Matthies presented the April 2017 South Dakota Board of Nursing’s licensure and operations report. As of April 2017 there were 21,878 licensed LPNs, RNs, and APRNs; and 16,217 actively registered Certified Nurse Aides (CNA), Dialysis Technicians (UDT), Medication Aides (UMA, and Diabetes Aides UDA).

B) External Meeting Reports

- **Collaborating for the future of Regulation** – G Damgaard reviewed the National Council State Boards of Nursing’s (NCSBN) proposed model rules for simulation.
- **Next Generation NCLEX Project** – G Damgaard presented the Project Summary on NCSBN’s Next Generation National Council Licensure Examination (NCLEX). The NCSBN NCLEX Committee and staff conducted research to examine how the NCLEX exam needed to change to meet future entry level competence needs for new graduates to continue to assure safe nursing practice in the evolving practice environment of the future. Results of their research identified a need for the NCLEX RN examination to include measuring a graduate’s ability to use clinical judgment. As a result of the findings, a next generation of NCLEX is in development.
- **Expanded Membership Rights and Responsibility** - G Damgaard reviewed the NCSBN document.

- **Standards Committee** - L Young provided a report. In 2013 NCSBN received designation to be an American National Standards Institute (ANSI) accredited standards developer organization. NCSBN formed a committee to develop standards and guide the approval process of nursing regulatory standards. Since 2013 the following three standards are approved by ANSI as national standards: Criminal Background Checks for Licensure as a Nurse; Reporting of Disciplinary Actions by Boards of Nursing; and Primary Source Verification of Licensure by Endorsement.

6. Open Forum - K Possehl, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan – Documents were provided for informational purposes, including the current issue of the *Journal of Nursing Regulation* (2017), 8 (1).

8. Unfinished Business

A) eNLC Update – G Damgaard reported that so far 19 states have enacted the new Enhanced Nurse Licensure Compact (eNLC); South Dakota was the first state to enact the legislation. This new eNLC is a multi-state nurse licensure compact that will replace the current compact that South Dakota and 24 other states use. The new eNLC will become effective on Dec. 31, 2018 or when 26 states enact the compact. The actual implementation of the new compact will occur six months after the effective date. G Damgaard also reported she is meeting every 2 weeks with the states that have enacted the compact to discuss implementation issues.

B) Executive Session pursuant to SDCL§ 1-25-2 (3)

Board Action: C Borchardt moved to enter executive session, seconded by S Neuharth; the motion was approved in a unanimous voice vote. The Board moved into closed executive session pursuant to SDCL§ 1-25-2 (3).

Board Action: – D Letcher moved that the South Dakota Board of Nursing give the SD Board of Nursing Executive Director the authority to negotiate the 4th year for HPAP services and bring back the proposed contract to the Board for approval, seconded by C Borchardt.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

C) Oglala Lakota College Action Plan – G Damgaard reviewed Oglala Lakota College Nursing Department’s proposed NCLEX-RN examination pass rate improvement plan that was submitted by Jessica Zephier, Nursing Program Chair.

Board Action: – M Schmidt moved that the South Dakota Board of Nursing accept the Oglala Lakota College Action Plan. Seconded by C Borchardt.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

D) National American University Action Plan – G Damgaard reviewed National American University’s NCLEX-RN examination pass rate improvement plan that was submitted by Lori Bork, Nursing Program Chair.

Board Action: – M Schmidt moved that the South Dakota Board of Nursing accept the update on the National American University NCLEX improvement plan. Seconded by D Letcher.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

E) Strategic Plan - G Damgaard reviewed updates to the South Dakota Board of Nursing’s strategic plan. Updates included: two articles were published in the April 2017 Dakota Nurse Connection Magazine; successful passage of Senate Bill 61 by the APRN Coalition; .South Dakota’s Bureau of Information Technology consulted on developing a secure website login for Board members; a 0.5 FTE Nursing Program Specialist, Education Position, will be posted; NCSBN’s Investigator Training was completed by F Miller, Nursing Program Specialist, Investigator, in October 2016; and the revenue/expense scenarios were presented to prepare for increasing fees in fall of 2017.

F) **Rules Promulgation** – *Item not discussed; deferred to future BON meeting.*

G) **CORE Reports** – *Item not discussed; deferred to future BON meeting.*

9. New Business

A) **Personnel** – *Item not discussed; deferred to future BON meeting.*

B) University of South Dakota (USD) Baccalaureate of Science in Nursing Program (BSN): H Samra, USD Nursing Chair, and E Brooks, USD Nursing Faculty, attended the meeting. Samra presented information on USD’s RN nursing education programs and a request to receive full approval status for their BSN nursing program.

Board Action: M Schmidt moved that the South Dakota Board of Nursing approve full status of the USD BSN Nursing Program. Seconded by N Nelson.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

C) Annual Nursing Education Report Presentation and Continuing Approval of SD Education programs.

G Damgaard presented the narrative education report for South Dakota’s approved nursing education programs. The report identified each LPN and RN program’s curriculum, faculty, and program changes for 2016 and their request for continued approval in South Dakota. G Damgaard also presented the annual education statistical report to board members, staff, nursing program faculty, and other nurses attending the educational session at the Hilton Garden Inn conference room in Sioux Falls.

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the PN program reports and grant continued approval for: Lake Area Technical Institute, Southeast Technical Institute, Western Dakota Technical Institute, Sinte Gleske University, and Sisseton Whapeton College. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	RECUSE
Larson	ABSENT	Schmidt	YES
Letcher	YES		8 Yes MOTION Carried

Board Action: – C Borchardt moved that the South Dakota Board of Nursing accept the RN Associate Degree program reports and grant continued approval for: Oglala Lakota College, and Southeast Technical Institute, and University of South Dakota’s LPN to Associate Degree RN completion. Seconded by N Nelson.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	RECUSE
Larson	ABSENT	Schmidt	YES
Letcher	YES		8 Yes MOTION Carried

Board Action: – D Letcher moved that the South Dakota Board of Nursing accept the RN Baccalaureate Degree program reports and grant continuing approval for: Augustana University, University of South Dakota, Dakota Wesleyan University, Mount Marty College, National American University, Presentation College, South Dakota State University, and University of Sioux Falls. Seconded by M Schmidt.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

D) Biennial Nursing Workforce Report Presentation – L Young presented the biennial nursing workforce supply and characteristic statistical report to board members, staff, nursing program faculty, and other nurses attending the educational session at the Hilton Garden Inn conference room in Sioux Falls.

E) Mount Marty College Nursing Program Communication- Mount Marty College has provided notice of the school's voluntarily closure of their Practical Nurse program as of February 17, 2017 and the addition of a Psychiatric Mental Health MSN track to the Nurse Practitioner program.

Board Action: – N Nelson moved that the South Dakota Board of Nursing accept the voluntary closure of the Practical Nursing Program at Mount Marty College. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes
			MOTION Carried

F) Communication from Thomas Price on HB 1183 – Document provided for informational purposes.

10. Discipline - F Miller presented background for the Board's review on individual cases identified below; the acronym "HPAP" as used below represents "Health Professionals Assistance Program".

Jodi Baldwin, SD R032630

Board Action: N Nelson moved that the South Dakota Board of Nursing issue a Letter of Reprimand for Jodi Baldwin, SD R032630. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes
			MOTION Carried

D.M.B.

Board Action: N Nelson moved that the South Dakota Board of Nursing issue a Letter of Concern for D.M.B. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes
			MOTION Carried

B.B.

Board Action: N Nelson moved that the South Dakota Board of Nursing mandate HPAP for B.B. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes
			MOTION Carried

D.A.B.

Board Action: N Nelson moved that the South Dakota Board of Nursing dismiss the complaint against D.B. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes
			MOTION Carried

Keith Deutscher, SD R023070

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand with Remediation for Keith Deutscher, SD R023070, If not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Angela Doohen, SD R036176

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand for Angela Doohen, SD R036176, if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Donna Hoffman, SD R035953

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand and request confirmation of continuing education completion from Minnesota for Donna Hoffman, SD R035953 if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Amy Lehman, SD P011995

Board Action: N Nelson moved that the South Dakota Board of Nursing offer Probation with Mandated HPAP, if not accepted, issue a Summary Suspension and Notice for Hearing for Amy Lehman, SD P011995. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

J.L.

Board Action: N Nelson moved that the South Dakota Board of Nursing reinstate the license with mandated HPAP for J. L. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Malcom Lewis, SD R043294

Board Action: N Nelson moved that the South Dakota Board of Nursing accept the Voluntary Surrender for Malcom Lewis, SD R043294. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Shanna Matthews, SD R048741

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand for Shanna Matthews, SD R048741, if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Charnette Mitchell, SD P008257

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand for Charnette Mitchell, SD P008257, if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Kimberly Myers, SD P012063

Board Action: N Nelson moved that the South Dakota Board of Nursing request a Voluntary Surrender of her license. If not agreed upon, notice for Hearing for Kimberly Myers, P012063. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Daniel Peterson, SD R040467

Board Action: N Nelson moved that the South Dakota Board of Nursing offer Probation and mandated HPAP for Daniel Peterson, SD R040467, if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

N.P.

Board Action: N Nelson moved that the South Dakota Board of Nursing reinstate the license with mandated HPAP for N.P. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

N.S.

Board Action: N Nelson moved that the South Dakota Board of Nursing mandate HPAP for N.S. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Susan Skeie, SD R035789

Board Action: N Nelson moved that the South Dakota Board of Nursing offer a Letter of Reprimand for Susan Skeie, SD R035789, if not accepted, Notice for Hearing. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

L.T.

Board Action: N Nelson moved that the South Dakota Board of Nursing grant single-state licensure and mandate HPAP for L.T., Licensure by Endorsement Candidate. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

M.W.

Board Action: N Nelson moved that the South Dakota Board of Nursing defer for additional information for M.W. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

Haylee Harthoorn, IA P59433

Board Action: N Nelson moved that the South Dakota Board of Nursing accept the Voluntary Surrender of the Privilege to Practice for Haylee Harthoorn, IA P59433. Seconded by S Neuharth.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

11. Board Member Development - E Matthes presented the new internet Board Member Portal and demonstrated the registration process Board members would use to access board related documents on the secure website; she responded to questions.

12. Upcoming Events

Board Action: S Neuharth moved that the South Dakota Board of Nursing approve the following travel requests. Seconded by D Letcher.

- National Forum of State Nursing Workforce Centers June 7-9, 2017 Denver, CO; for 2 individuals;
- NCSBN Discipline Case Management Conference, June 12-15, 2017, Pittsburgh, PA; for 3 individuals;
- NCSBN Executive Officer Seminar, June 19-21, 2017, Boulder, CO; for 1 individual;
- NCSBN Board Meeting July 12-14, 2017 Chicago, IL; for 1 individual;
- NCSBN Annual Meeting Conference, Aug 16-18, 2017, Chicago, IL; for Board Members and Board Staff that will be able to attend.

Bergeleen	YES	Nelson	YES
Borchardt	YES	Neuharth	YES
Craddock	YES	PetersonLund	ABSENT
Hollingsworth	YES	Possehl	YES
Larson	ABSENT	Schmidt	YES
Letcher	YES		9 Yes MOTION Carried

13. Staff and Board Member Activities

- Gloria Damgaard, Linda Young, Kristin Possehl NCSBN - Midyear Meeting, March 13-15, 2017, Salt Lake City, Utah
- Linda Young - SDSU NP Student Presentation, Sioux Falls, March 28, 2017
- Gloria Damgaard, Linda Young - NCSBN APRN Roundtable, April 4, 2017, Chicago

Meeting adjourned at 11:45 p.m. CST Friday, April 21, 2017.