



SOUTH DAKOTA BOARD OF NURSING  
4305 S LOUISE AVENUE SUITE 201  
SIOUX FALLS SD 57106-3115  
**MINUTES**  
APRIL 26-27, 2012

**CALL TO ORDER** at 9:00 a.m.

---

**BOARD MEMBERS**

Diana Berkland, RN; President  
Christine Callaghan, LPN  
Teresa Disburg, RN; Secretary  
John Jones, Public Member  
June Larson, RN; Vice President; *Absent 1<sup>st</sup> morning*  
Adrian Mohr, Public Member  
Nancy Nelson, RN  
Sharon Neuharth, LPN  
Kristin Possehl, RN  
Mary C. Schmidt, LPN, *Excused*  
Deb Soholt, RN

---

**BOARD STAFF PRESENT**

Gloria Damgaard, Executive Director  
Stephanie Orth, Nursing Program Specialist  
Kathleen Tinklenberg, Nursing Program Specialist  
Linda Young, Nursing Program Specialist  
Kristine O'Connell, Board Attorney  
Erin Matthies, Program Assistant II  
Winora Robles, Program Assistant

**MINUTES** With the change in location of the item regarding the Mount Marty Action Plan as presented by S. Orth, the February 2012 Board Minutes were approved in a unanimous voice vote.

**AGENDA** With the addition of (1) Links to Board of Nursing Website Policy Statement; (2) Strategic Operational Plan; (3) Rescheduling June & September 2012 Board meeting dates; and (4) 9FB Additional Discipline, today's agenda was approved in a unanimous voice vote.

**FINANCIAL REPORTS** Business Manager Robert Garrigan presented based on the documents distributed. Student loan applications are being accepted now.

MOTION: The Financial Reports were approved as presented in a unanimous voice vote.

**REPORTS**

**NCSBN LEGISLATIVE REPORT:** G. Damgaard briefly reviewed this informational piece. More restrictive oversight of APN practice in Mississippi and Alabama was noted.

**NCSBN MIDYEAR MEETING:** D. Berkland, G. Damgaard, and L. Young attended. Strategic planning, self-assessments, and continuing education for Board members were topics of discussion at MidYear that will be addressed more fully by this Board at a special meeting to be scheduled in the summer of 2013.

---

**OPEN FORUM – NO ONE REQUESTED THE OPPORTUNITY TO ADDRESS THE BOARD**

---

**ENVIRONMENTAL SCAN** item was provided for information purposes and highlights discussed.

THE HOME-BIRTH OPTION, Argus Leader, April 15, 2012

**UNFINISHED BUSINESS**

**LICENSURE DATABASE:** Due to time constraints, this item was deferred.

**DATA INTEGRITY PROJECT:** E. Matthies reported that about forty hours of data input remains, and with any clean-up that may be found necessary following implementation of the new database.

**ACTION COALITION – RWJF:** L. Young and S. Orth presented. Involvement of Board members is welcome.

**APRN CONSENSUS FOCUS GROUP:** L. Young shared with the Board recent developments and plans going forward. L. Young and G. Damgaard will meet with a group of physicians next week to discuss APN practice.

**DIABETES GRANT PROJECT:** NCSBN has asked that a report of the project's findings be presented at the Scientific Symposium to be held on September 11, 2012.

## NEW BUSINESS

NATIONAL AMERICAN UNIVERSITY: Ms. Dodie Serafini, previously NAU's interim dean of the School of Nursing, has been appointed Dean of the NAU nursing education program.

SISSETON WAHPETON COLLEGE: S. Orth reviewed NCLEX® pass rates and the Action Plan submitted by the college. Barbara Dahlen, Director, and Alta Jaquet, former Director, reviewed with the Board updates to the Action Plan as well as admission and dismissal criteria. More student assessments are being used to discover trouble spots. Course content is being reviewed to ensure that emphasis is on essential material. Faculty are directed to address continuing problems. Administration representatives will be invited to meet with Board staff to discuss requirements for state-approved nursing education programs.

MOTION: K. Possehl moved that the South Dakota Board of Nursing place the LPN Program and the LPN to RN Program at Sisseton-Wahpeton College on Probation because of not meeting passing standards on the NCLEX®-RN and PN exams.

Seconded by D. Soholt

Berkland	YES	Larson	Yes	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

WESTERN DAKOTA TECHNICAL INSTITUTE: S. Orth reported regarding the Action Plan submitted by the program following the 2011 site visit. Nursing Program Director Jani Lerback reviewed Board recommendations and steps taken to address each one. The program will move into new offices in August, with three labs available.

MOTION: K. Possehl moved that the South Dakota Board of Nursing accept the report from Western Dakota Technical Institute LPN program.

Seconded by J. Larson

Berkland	YES	Larson	Yes	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

ANNUAL NURSING EDUCATION PROGRAMS STATISTICAL REPORT AND WORKFORCE REPORT: S. Orth and L. Young presented to the Board and to the Deans and Directors in attendance. This information will also be made available on the Board of Nursing website.

ANNUAL NURSING EDUCATION PROGRAMS NARRATIVE REPORT: G. Damgaard presented; significant developments within individual programs were discussed. Bound reports were distributed to Board members for review.

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve the reports and grant ongoing approval status of nursing education programs reviewed in the 2011 Annual Narrative Report with the exception of Sisseton-Wahpeton Community College.

Seconded by J. Larson

Berkland	YES	Larson	Yes	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

DRUG ADDICTION AS A DISABILITY UNDER THE AMERICANS WITH DISABILITIES ACT: Kristine O'Connell, Board Attorney, presented the legal opinion that was prepared to clarify the Board's options for dealing appropriately with individuals who have used drugs illegally.

WEBSITE POLICY: Due to time constraints, this item was deferred.

STRATEGIC PLAN: This topic will also be reviewed and updated at a special meeting of the Board; G. Damgaard will compile a list of suggested dates to accommodate Board members' schedules in the summer of 2013.

METH SENTENCING ALTERNATIVE PROGRAM: It was suggested that a representative from the Meth Sentencing Alternative (MSA) Program be invited to speak to the Board.

## DISCIPLINE

- Board Policy Review regarding One Failure to Disclose: G. Damgaard described current procedures; a policy will be drafted by staff for presentation at the next Board meeting.
- April 2012 Discipline Committee Minutes were approved by the Committee prior to this meeting.

**DISCIPLINE – THE BOARD MOVED INTO CLOSED SESSION FOR PURPOSES OF DISCIPLINE**

**THE BOARD RECONVENED IN OPEN SESSION**

CONSENT AGENDA

- ~~1] LAK~~
- ~~2] DJS~~
- 3] Christopher Wade Helms, P010059: Accept Voluntary Surrender
- 4] Timothy Fredrick McClelland, R029457: Accept Voluntary Surrender
- 5] SMS: Mandate HPAP
- 6] Nicolle Marie Voeltz, R036196: Accept Voluntary Surrender
- ~~7] LJB~~
- 8] Jody L. Minske, R020578: Summary Suspension and Notice for Hearing
- 9] Samantha Jo Deome, R035288: Request Voluntary Surrender; if not agreed upon, issue Summary Suspension
- ~~10] ACR~~
- ~~11] CDM~~
- 12] MAJ: Letter of Concern & Remediation: Medication Administration
- 13] JLH: Psych Evaluation
- 14] MJJ: Grant Licensure
- 15] LCB: Board Dismissal
- 16] Autumn Aleesha Grobe, PN Applicant: Deny Licensure
- 17] RCQ, RN Applicant: Grant Licensure
- 18] CAR: Letter of Concern
- 19] Marcus Allan Johnson NE PN & RN: Letter of Reprimand for Unlicensed Practice

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve the Consent Agenda as presented with the removal of Cases #1, #2, #7, #10, #11.

Seconded by K. Possehl

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

LAK, DJS, CDM: T. Disburg moved that the South Dakota Board of Nursing accept the recommendations of the Consent Agenda for Cases #1 LAK, #2 DJS, and #11 CDM. Berkland recused

MOTION: D. Soholt moved that the South Dakota Board of Nursing in the matter of:

# 1 LAK: Letter of Concern and Remediation Modules: [1] Delegating Effectively; [2] Nurse Practice Act; [3] Professional Accountability and Legal Liability

# 2 DJS: Letter of Concern and Remediation Module: Delegation

#11 CDM: Psych Eval and change license to single-state

Seconded by C. Callaghan

Berkland	RECUSED	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		9 YES, 1 RECUSED – MOTION CARRIED

LJB: Kathleen Tinklenberg, Nursing Program Specialist, presented Consent Agenda Case #7 LJB.

MOTION: D. Soholt moved that the South Dakota Board of Nursing mandate HPAP for LJB.

Seconded by C. Callaghan

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	RECUSED	Soholt	YES
Jones	YES	Neuharth	YES		9 YES, 1 RECUSED – MOTION CARRIED

AMANDA CAROL ROLSTAD, P010189: Kathleen Tinklenberg, Nursing Program Specialist, presented Consent Agenda Case #10, Amanda Carol Rolstad.

MOTION: D. Soholt moved that the South Dakota Board of Nursing request a Voluntary Surrender of the nursing license of Amanda Carol Rolstad; if not agreed upon, issue a Summary Suspension and Notice for Hearing.

Seconded by C. Callaghan

Berkland	YES	Larson	YES	Possehl	RECUSED
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		9 YES, 1 RECUSED – MOTION CARRIED

KRM: Kathleen Tinklenberg, Nursing Program Specialist, presented background. KRM and the HPAP Director were present to address the Board. Following discussion, KRM withdrew the request for reinstatement.

TINA L. DITMAR, R035883: Kathleen Tinklenberg, Nursing Program Specialist, presented background. Ms. Ditmar and the HPAP Director were present to address the Board.

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve the request for reinstatement of the RN license of Tina L. Ditmar with Probation and mandated HPAP for five years with credit for time served.

Seconded by K. Possehl

Berkland	RECUSED	Larson	ABSENT	Possehl	YES
Callaghan	YES	Mohr	ABSTAIN	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES	7 YES – MOTION CARRIED	

SARAH REGINA SMALLEY, R033768: Kathleen Tinklenberg, Nursing Program Specialist, presented background. SRS and the HPAP Director were present to address the Board.

MOTION: K. Possehl moved that the South Dakota Board of Nursing approve the request for reinstatement of the RN license for Sarah Regina Smalley with Probationary status and mandated HPAP for five years with credit for time served.

Seconded by D. Soholt

Berkland	RECUSED	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	ABSTAIN	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES	8 YES – MOTION CARRIED	

JAYSIE L. WITKOP, R033108: Formal Appearance. Kathleen Tinklenberg, Nursing Program Specialist, presented background. Ms. Witkop and Maria Eining, HPAP Director, were present to address the Board.

MOTION: N. Nelson moved that South Dakota Board of Nursing approve the request for reinstatement of the RN license of Jaysie L. Witkop with Probationary status, mandate HPAP for five years with credit for time served, completion of Medication Module and Documentation Module, and restricted access to narcotics for six months and then re-evaluate thereafter.

Seconded by T. Disburg

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	NO	Neuharth	YES	9 YES, 1 NO – MOTION CARRIED	

HDR: Kathleen Tinklenberg, Nursing Program Specialist, presented background. HDR was present to address the Board.

MOTION: K. Possehl moved that the South Dakota Board of Nursing take the case of HDR, requesting reinstatement of her LPN license, under advisement.

Seconded by D. Soholt

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES	10 YES – MOTION CARRIED	

NICHOLE MARIE PENCE, R037346: Kathleen Tinklenberg, Nursing Program Specialist, presented background.

MOTION: T. Disburg moved that South Dakota Board of Nursing Summarily Suspend the RN license and Notice of Hearing for Nichole Pence if she doesn't respond to Board staff by 04/30/2012.

Seconded by C. Callaghan

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES	10 YES – MOTION CARRIED	

KIMBERLY MARIE WILKINS, R032564: Kathleen Tinklenberg, Nursing Program Specialist, presented background.

MOTION: D. Soholt moved that the South Dakota Board of Nursing request the Voluntary Surrender of the license of Kimberly Wilkins, RN, by 04/30/2012; if it is not received, Summarily Suspend and Notice for Formal Hearing.

Seconded by C. Callaghan

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

CAROL A. HAMANN, P010064: Kathleen Tinklenberg, Nursing Program Specialist, presented background.

MOTION: K. Possehl moved that the South Dakota Board of Nursing request a Voluntary Surrender; if not surrendered, Summarily Suspend the PN license of Carol A. Hamann and give Notice for Formal Hearing.

Seconded by J. Larson

Berkland	YES	Larson	YES	Possehl	YES
Callaghan	YES	Mohr	YES	Schmidt	ABSENT
Disburg	YES	Nelson	YES	Soholt	YES
Jones	YES	Neuharth	YES		10 YES – MOTION CARRIED

---

**PERSONNEL – THE BOARD MOVED INTO CLOSED SESSION FOR PURPOSES OF PERSONNEL**

---

**THE BOARD RECONVENED IN OPEN SESSION**

---

**RESCHEDULING OF NEXT BOARD MEETINGS:** The next meeting Board is postponed until July 12-13, 2012. The following Board meeting is postponed until September 18-19, 2012; Board staff will discuss with the Board of Medical and Osteopathic Examiners a new date for the Joint Boards Meeting.

**UPCOMING EVENTS**

Oglala Lakota College Site Visit: May 2-3, 2012, Pine Ridge, SD  
NCSBN IT Conference: May 15-16, 2012, Minneapolis MN  
Collaborative Nursing Leadership Follow-up Training: May 16, 2012, Sioux Falls SD  
SD Action Coalition Organizational Meeting: May 24, 2012, Sioux Falls SD  
NCSBN Attorney Investigator Conference: June 4-6, 2012, Fort Lauderdale FL  
NEDDs Spring Conference for Nurse Educators/Clinicians: June 7, 2012, Sioux Falls SD  
NCSBN Executive Officer Summit: June 19-20, 2012, Coeur d'Alene ID  
Taking the Long View: Visions of the Future & Annual Meeting: June 27-29, 2012, Indianapolis IN  
Southeast Tech Site Visit: July 19-20, 2012  
NCSBN Delegate Assembly: August 7-10, 2012, Dallas TX

**STAFF AND BOARD MEMBER ACTIVITIES**

Kathleen Tinklenberg, Winora Robles: Board of Pharmacy PDMP Meeting, February 24, 2012  
Linda Young: SDSU DNP Advisory Board Meeting, February 28, 2012  
Linda Young: New Action Coalition Orientation, March 5, 2012  
Erin Matthies: NLC Operations Network Teleforum, March 6, 2012  
Gloria Damgaard, Linda Young: BOMOE meeting on Laser Use by RNs, March 9, 2012  
Gloria Damgaard, Linda Young: NCSBN Mid-Year Meeting, March 12-14, 2012  
Kathleen Tinklenberg: National Organization of Alternative Programs Annual Meeting, March 14-17, 2012  
Gloria Damgaard, Linda Young, Diana Berkland, Deb Soholt: APRN Consensus Model Meeting, March 16, 2012  
Gloria Damgaard, Linda Young, Erin Matthies: Virtual Nurse IT Panel Discussion  
Gloria Damgaard: CORE Committee, March 22-23, 2012  
Linda Young: NCSBN NRISC Meeting, March 26-29, 2012  
Robert Garrigan and Erin Matthies: North Dakota Board of Nursing, April 2-3, 2012  
Linda Young: MATP Webinar, April 3-4, 2012  
Linda Young, Kathleen Tinklenberg, Stephanie Orth: Presentation at Department of Health meeting April 10, 2012  
Stephanie Orth: Midwest Regional Action Coalition Education Meeting, April 16-17, 2012  
Linda Young: SD School Nurse Association – Conference Call, Diabetes Project, April 17, 2012  
Gloria Damgaard: CORE Committee, April 17-19, 2012  
Linda Young: SDSU Student NP Presentation, April 20, 2012  
Linda Young: NCSBN APRN Round Table, April 25, 2012  
Robert Garrigan and Erin Matthies: Big Picture Software weekly meetings  
Gloria Damgaard, Linda Young, Erin Matthies: Virtual Nurse Project Consultant monthly meetings

**ADJOURNMENT** approximately 2:00 P.M., following presentation of the Annual Report of Nursing Education Programs