



**SOUTH DAKOTA BOARD OF NURSING AND
BOARD OF MEDICAL AND OSTEOPATHIC EXAMINERS**

JOINT BOARD MEETING

THURSDAY, SEPTEMBER 16, 2004

SIOUX FALLS SHERATON HOTEL AND CONVENTION CENTER

MINUTES

CALL TO ORDER by President Linda Bunkers at 9:00 a.m.

BOARD OF MEDICAL AND OSTEOPATHIC EXAMINERS MEMBERS PRESENT:

James Reynolds, MD; Milton Mutch, MD; Patrick Burchill, Public Member; and Robert Ferrell, MD.

BOARD OF NURSING MEMBERS PRESENT:

Christine Pellet, LPN; Debra Soholt, RN; Diana Berkland, RN; Donald Simmons, Public Member; June Larson, RN; Linda Bunkers, RN; Patricia Wagner, LPN; Robin York, LPN; and Teresa Disburg, RN.

IN ATTENDANCE:

From the SD Board of Medical and Osteopathic Examiners: Paul Jensen, Executive Secretary;
Dennis Duncan, Attorney; Jane Phalen, Staff.

From the SD Board of Nursing: Gloria Damgaard, Executive Secretary; Nancy Bohr, RN;
Linda Young, RN; Kris O'Connell, Attorney; Winora Robles, Staff.

Also present: Mike Coley, Director, Health Professionals Assistance Program (HPAP); Brenda Hartson, CMA, Colorado Technical – Medical Assisting; Carlene Van Egdome, CMA, President, SD Society of Medical Assistants (SDSMA); Jo Penning, CMA, Treasurer, SDSMA; Tamara Stenzel, CMA, SDSMA Membership Committee; Tom Masterson, MD; and Gretchen Scott, CNP.

MINUTES FROM THE SEPTEMBER 18, 2003 Joint Meeting were approved as published in a unanimous voice vote.

AGENDA: Linda Young asked to make an addition to New Business in the matter of the request for Modification of Collaborative Agreement of Gretchen Scott, CNP. The addition was admitted.

ELECTION OF 2004-2005 JOINT BOARD OFFICERS:

Dr. Milton Mutch was elected President; June Larson was elected Secretary.

ANNUAL REPORT OF ACTIVITY FY 2003-2004: Gloria Damgaard, Executive Secretary, South Dakota Board of Nursing, presented a summary of Certified Nurse Practitioners (CNPs) and Certified Nurse Midwives (CNMs) in the Annual Report of Activity, based on the document that was distributed to Board members. Revenues and costs of the program were reviewed. Following discussion, a Motion was made and seconded to accept the Annual Report of Activity; the motion carried in a unanimous voice vote.

OLD BUSINESS

Susan Matthews, CNP submitted a request at the 2003 Joint Board Meeting to modify her Collaborative Agreement to allow her to perform laser treatments in collaboration with primary physician Vassilia Young, MD. Documentation from Matthews of her completed 40 supervised procedures of the Candela Smooth Beam Diode laser and 40 supervised procedures of the Candela Gentlelase laser was provided per previously approved protocols as requested; Linda Young distributed copies of that documentation to the members. Following discussion, a motion was made:

MOTION: Diana Berkland, RN, moved that the South Dakota Board of Nursing and the South Dakota Board of Medical and Osteopathic Examiners accept the modifications with the protocols for laser utilization for Susan Matthews, RN, CNP.

Motion seconded by June Larson, RN.

Motion carried in a vote of 12 YES, 1 NO.

NEW BUSINESS

Gretchen Scott, CNP has submitted a request to modify her Collaborative Agreement to enable her to perform ultrasound guided thoracentesis and ultrasound guided paracentesis. Ms. Scott provided letters of support from collaborating physicians; Dr. Tom Masterson appeared before the Joint Boards in support of Ms. Scott's request for modification, and to answer questions posed by members. Following discussion, a motion was made:

MOTION: Debra Soholt, RN, moved that the South Dakota Board of Nursing and South Dakota Board of Medical and Osteopathic Examiners approve the Individual Collaborative Agreement Modification request of Gretchen Scott to perform ultrasound guided thoracentesis and ultrasound guided paracentesis upon approved protocol.

Motion seconded by Milton Mutch, MD.

Motion carried in a vote of 12 YES, 1 NO.

A Memorandum of Understanding between the Board of Nursing and the Board of Medical and Osteopathic Examiners was discussed. Paul Jensen distributed a Discussion Topic memo concerning the Licensure of Certified Nurse Practitioners (CNP's) and Certified Nurse Midwives (CNMs), including background and proposed activities. It was proposed and agreed that a document formalizing policies and procedures be drafted by Dennis Duncan and Kris O'Connell, Board Attorneys, with recommendations for implementation.

HPAP Director Mike Coley was present; Dr. Ferrell remarked that the Board of Medical and Osteopathic Examiners is currently exploring the possibility of employing HPAP services in dealing with sexual harassment and unprofessional behavior matters. Gloria Damgaard said that interest in expanding the role of HPAP has been expressed at the Board of Nursing as well.

NEXT JOINT BOARD MEETING will be held in September 2005; the specific date will be determined when dates for the individual Board Meetings can be set.

ADJOURNMENT: There being no further business, the Joint Board Meeting adjourned at 9:49 a.m.



Dr. Milton Mutch, President