



# SOUTH DAKOTA BOARD OF NURSING

4305 S Louise Avenue Suite 201  
Sioux Falls, South Dakota 57106

**September 13, 2018 9:00 AM CDT**

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchartd, RN	Present	Abbey Bruner	Senior Secretary
Rebekah Cradduck, Public Member	Present	Glenna Burg, RN	Nursing Education Specialist
Doneen Hollingsworth, Public Member	Absent	Erin Matthies	Licensure Operations Manager
Deborah Letcher, RN, Secretary	Present	Francie Miller, RN	Nursing Program Specialist
Nancy Nelson, RN, President	Present	Alexis Warner	Board Attorney
Sharon Neuharth, LPN	Present	Kristine O'Connell	Board Attorney
Robin PetersonLund, RN, APRN	Absent	Tessa Stob, RN	Nursing Program Specialist
Kristin Possehl, RN,	Present	Linda Young, RN	Nursing Program Specialist
Mary Schmidt, LPN, Vice President	Present	<b>Others Present</b>	
Lois Tschetter, RN	Absent	Catherine Dunewald	Administrative Law Judge
		Kerry Lange	Registered Professional Court Reporter

## Guests:

Lindsey Helm Presentation College  
Diane Duin Presentation College  
Joe Roidt Dakota Wesleyan University

**1. Call to Order and Roll Call** - President N Nelson called the meeting to order at 10:45 a.m. on September 13, 2018.

## 2. Board of Nursing Minutes

Board Action: C Borchartd moved to approve the June 28, 2018 Board Meeting minutes, seconded by S Neuharth. The minutes were approved in a unanimous voice vote.

Board Action: K Possehl moved to approve the June 28, 2018 Minutes for the Public Hearing for Administrative Rules, seconded by D Letcher. The minutes were approved in a unanimous voice vote.

## 3. Agenda Approval

Board Action: D Letcher moved to approve the agenda with a change to 2B that should read, Board of Nursing Public Hearing for Administrative Rules Minutes June 28, 2018, seconded by D Bergeleen. The agenda was approved following the change to 2B in a unanimous voice vote.

## 4. Financial Reports

A) G Damgaard presented FY 2018 South Dakota Board of Nursing (SDBON) program missions, performance indicators, and program analysis to the Board and outlined the proposed FY 2020 projections.

B) E Matthies detailed the SDBON FY 2019 financial report July through August. She responded to Board member questions.

## 5. Reports

**A) Licensure and Operations Report** - E Matthies presented the September 2018 SDBON licensure and operations report. As of September 2018 there were 18,549 Registered Nurses (RN); 2,653, Licensed Practical Nurses (LPN); 33, Certified Nurse Midwives (CNM); 1,049, Certified Nurse Practitioners (CNP); 65 Certified Nurse Specialists (CNS); and 490 Certified Registered Nurse Anesthetists (CRNA) actively licensed in South Dakota. We have received 47 CNP applications thus far in FY19. We are working on providing more online services for Unlicensed Assistive Personnel (UAP).

### **B) Center for Nursing Workforce (CNW)**

L Young presented a verbal report. The CNW partners with EmBe to provide a nursing leadership program. Participants in the 2018 cohort completed the formal sessions and are now in the mentorship phase of the program. They will graduate in May 2019. Discussion was held on locations to hold the 2019 nursing leadership program which is slated to begin in the fall of 2019. L Young shared that a spring CNW strategic planning session is also being developed to be held in Sioux Falls in the spring of 2019.

**C) External Meeting Reports**

**Walter & Dorothy Graham Scholarship Trust** - G Damgaard presented a brief background on the Walter & Dorothy Graham Scholarship Trust of which she is a committee member. She provided Board members the meeting minutes from the Committee Meeting on July 26, 2018. The total amount of all scholarship awards given was \$7,000.

**NCSBN Annual Meeting and Delegate Assembly** were held in Minneapolis, August 15-17, 2018. This marked NCSBN’s 40<sup>th</sup> anniversary which was founded March 15, 1978, as an independent not-for-profit organization. Gloria Damgaard, MS, RN, FRE, executive director, South Dakota Board of Nursing, was honored with the prestigious R. Louise McManus Award. Individuals receiving this award have made sustained and significant contributions through the highest commitment and dedication to the mission and vision of NCSBN. South Dakota State Senator Deb Soholt, MS, RN, former board member, South Dakota Board of Nursing, received the Distinguished Achievement Award. The Distinguished Achievement Award is given to individuals whose contributions or accomplishments have impacted NCSBN’s mission

and vision. Highlights of some of the significant actions approved by the member BONs include:

- Approval of the terms and conditions of NCSBN Exam User membership;
- Approval of the College of Registered Nurses of British Columbia, the College of Registered Nurses of Manitoba and the College of Nurses of Ontario as exam user members;
- Approval of the National Center for Independent Examination (NCIE) - Kazakhstan as an associate member of NCSBN;
- Election of new members of the NCSBN Board of Directors and Leadership Succession Committee;
- Adoption of the 2019 NCLEX-RN Test Plan; and
- Approval to convene a forum of state board regulators with expertise in APRN issues to investigate the challenges BONs are experiencing in relation to the implementation of the APRN Consensus Model, and to report on these findings to the 2019 Delegate Assembly.

**D) NCLEX 2<sup>nd</sup> Quarter Report**

G Burg presented the 2<sup>nd</sup> Quarter NCLEX report to the Board for informational purposes.

**E) Advanced Practice Registered Nurse (APRN) Advisory Committee Meeting**

LY presented the meeting minutes from the APRN Advisory Committee Meeting August 24, 2018, for informational purposes.

**6. Open Forum** N Nelson, President, provided the opportunity for guests to address the Board, no one requested to do so.

**7. Environmental Scan**

- A) NCSBN Articles and Communications –provided for informational purposes.
- B) Nursing Scholarship Thank you notes –provided for informational purposes.

**8. Unfinished Business**

**9. New Business**

**A) Augustana University Interim Chair Appointed**

G Burg presented documentation regarding the appointment of Margot L Nelson as interim chair of the Nursing Department at Augustana University.

**B) Presentation College Request for Full Approval**

G Burg presented background on the request from Presentation College. L Helm with Presentation College presented information regarding the program and answered Board questions.

Board Action: M Schmidt moved that in accordance with ARSD 20:48:07:47, the Board of Nursing accepts the progress report of the action plan from Presentation College for improvement of the NCLEX scores and grants full approval status to the program. Seconded by C Borchardt.

<b>D Bergeleen</b>	<b>Yes</b>	<b>D Letcher</b>	<b>Yes</b>	<b>K Possehl</b>	<b>Yes</b>
<b>C Borchardt</b>	<b>Yes</b>	<b>N Nelson</b>	<b>Yes</b>	<b>M Schmidt</b>	<b>Yes</b>
<b>R Craddock</b>	<b>Yes</b>	<b>S Neuharth</b>	<b>Yes</b>	<b>L Tschetter</b>	<b>Absent</b>
<b>D Hollingsworth</b>	<b>Absent</b>	<b>R PetersonLund</b>	<b>Absent</b>	<b>Total 8</b>	<b>Motion Carried</b>

**C) Dakota Wesleyan University Update on Program Chair**

G Burg presented information regarding Stacy Eden’s appointment as the Administrative Chair for DWU’s nursing program effective September 15, 2018. J. Roidt, Provost, for DWU was present to answer any Board member questions.

#### D) Clinical Enrichment Report – South Dakota Human Services Center

G Burg presented the South Dakota Human Services Center’s clinical enrichment report to the Board.

Board Action: K Possehl moved that the South Dakota Board of Nursing accept the report of the Clinical Enrichment Program at the South Dakota Human Services Center and grant continued approval of the program. Seconded by D Bergeleen.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	Total 8	Motion Carried

#### E) APRN Advisory Committee Appointment

L Young presented the background on the purpose of the APRN Advisory Committee which is to assist the board in evaluating standards of advanced practice nursing care and regulation. CNP and CNM member requirements are listed in SDCL 36-9A-5.1. CRNA and CNS members are included on the committee to represent their areas of practice and are appointed in the same manner as CNMs and CNPs. L Young presented the re-appointment request to the Board.

Board Action: C Borchardt moved that the South Dakota Board of Nursing reappoint Robin Arends, CNP Family; Esther Preszler, CNP Family; and Kay Foland, CNS, CNP Psych-Mental Health to the APRN Advisory Committee. Seconded by S Neuharth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	Total 8	Motion Carried

#### F) Review Policy on Military Educated Candidates for LPN Licensure by Equivalency

G Burg presented the request to determine whether or not to amend the LPN Licensure equivalency policy and procedure. She presented background and related statute SDCL 36-9-37.

Board Action: D Letcher moved that the South Dakota Board of Nursing retire the policy on military educated candidates for LPN licensure by equivalency. Seconded by K Possehl.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	Total 8	Motion Carried

#### G) CNM Out of Hospital Birth Practice Agreement

L Young presented background on CNM out-of-hospital birth practice and proposed CNM Out-of-Hospital Birth Practice guidelines document. The document is in alignment with American College of Nurse Midwives standards and was reviewed by the APRN Advisory Committee CNMs.

Board Action: D Bergeleen moved that the South Dakota Board of Nursing approve the CNM Out-of-Hospital Birth Practice Agreement as presented to the Board. Seconded by D Letcher.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	Total 8	Motion Carried

#### H) 2017-2019 Strategic Planning Discussion

G Damgaard presented an update on FY 2017-2019 Board of Nursing operational plan and strategic initiatives. Members discussed a future strategic planning meeting date in 2019. S Bunkers was present and provided suggestions on revisions to better align the Board’s vision statement and core values with the Humanbecoming theory. She suggested replacing the value of mutuality with connectedness. Connectedness is a pattern of rhythmical exchanges with individuals and groups. It is moving with and away from others and ideas in emerging situations. She also suggested amending the vision statement to remove human flourishing language and replace with human dignity: “The vision of the Board of Nursing is to inspire public confidence in the profession of nursing through regulatory excellence and honoring human dignity.”

Board Action: D Letcher moved that the South Dakota Board of Nursing accept connectedness to replace mutuality as a value of the South Dakota Board of Nursing and accept the amended vision statement as presented. Seconded by S Neuharth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	<b>Total 8</b>	<b>Motion Carried</b>

## 10. Compliance

### A) Compliance Committee Recommendations

F Miller submitted the recommendations from the compliance committee as identified in the following table. (the acronym "HPAP": as used below represents "Health Professionals Assistance Program").

#### Compliance Committee Consent Agenda September 13, 2018

Licensed	Unlicensed Assistive Personnel
<b>Dismiss:</b>	<b>May register when all registration requirements are met:</b>
1. M.B.	1. K.D.
1. W.E.	2. T.G.
	3. A.L.
<b>Letter of Concern:</b>	4. A.H.
1. T.H.	
2. J.K.	<b>Letter of Concern:</b>
	1. R.H.
<b>Settlement Offer – Letter of Concern with Remediation:</b>	
1. N.D.	<b>Accept Voluntary Surrender:</b>
	1. Kathryn Limke – M005140
<b>Settlement Offer – Mandate HPAP:</b>	2. Sheila Standing Bear – M006314, D000081, A044462
1. D.M.	3. Cole Whitehead – M006824
2. R.K.	4. Kimberly Underberg – M007351
3. J.O.	
	<b>Deny Registration:</b>
<b>Settlement Offer – Letter of Reprimand:</b>	1. Sharon Mackey
2. Sharon Egleston – P010967	
<b>Grant Reinstatement with Mandated HPAP:</b>	
1. Karmyn Gluhm – R041875	
2. Christopher Kyle – R042473	
<b>Settlement Offer – Probation with Mandated HPAP:</b>	
1. Heidie Kraig – R037604	
2. Bailey Cummings – R047467	

**Board Action:** D Letcher moved that the South Dakota Board of Nursing accept the recommendations of the Compliance Review Committee as presented and outlined in the Licensed Compliance Review Committee Recommendations document. Seconded by K Possehl.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Yes
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	<b>Total 6</b>	<b>Motion Carried</b>

**Board Action:** K Possehl moved that the South Dakota Board of Nursing accept the recommendations of the Compliance Review Committee as presented and outlined in the Unlicensed Assistive Personnel Compliance Review Committee Recommendations document. Seconded by M Schmidt.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Yes
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Absent
D Hollingsworth	Absent	R PetersonLund	Absent	<b>Total 6</b>	<b>Motion Carried</b>

### B) Additional Compliance for Board Review – no additional cases for review.

### C) Formal Hearing

**Call to Order** – Administrative Law Judge (ALJ) C Duenwald called the hearing to order at 9:00 a.m. On September 13, 2018.

**1. Kayla Nelson, P010875, Formal Hearing**-with ALJ C Duenwald presiding. Licensee served with notice. Licensee did not appear. K O’Connell represented the Board. F Miller provided testimony.

Board Action: K Possehl moved that the South Dakota Board of Nursing suspend the license of Kayla Nelson, P010875. Seconded by M Schmidt.

<b>D Bergeleen</b>	<b>Recuse</b>	<b>D Letcher</b>	<b>Yes</b>	<b>K Possehl</b>	<b>Yes</b>
<b>C Borchardt</b>	<b>Recuse</b>	<b>N Nelson</b>	<b>Yes</b>	<b>M Schmidt</b>	<b>Yes</b>
<b>R Craddock</b>	<b>Yes</b>	<b>S Neuharth</b>	<b>Yes</b>	<b>L Tschetter</b>	<b>Absent</b>
<b>D Hollingsworth</b>	<b>Absent</b>	<b>R PetersonLund</b>	<b>Absent</b>	<b>Total 6</b>	<b>Motion Carried</b>

Formal Hearing adjourned at 9:15 AM CDT September 13, 2018.

### 11. Upcoming Events

- NCSBN Board of Directors, September 17-19, 2018
- Mitchell Technical Institute Site Visit, September 26, 2018
- SDNA Convention, Brookings, SD, October 7-8, 2018
- Sisseton Wahpeton College, October 10, 2018
- NCSBN Board of Directors, October 15-16, 2018
- NCSBN International Nurse Regulator Symposium, Oct. 22-23, 2018
- NCSBN Scientific Symposium, October 24, 2018
- SDBON Compliance Committee Meeting, November 1, 2018
- NLCA Strategic Planning Meeting, November 2018
- NCSBN Executive Director and Attorney Conference, January 2019

Board Action: M Schmidt moved that the South Dakota Board of Nursing approve the following travel requests, Seconded by D Letcher. The travel requests were approved in a unanimous voice vote.

NCSBN Board of Directors meetings through August 31, 2019 for G Damgaard

NCSBN Model Acts and Rules Committee through August 31, 2019 for L Young

NCSBN International Nurse Regulator Symposium & Scientific Symposium, Oct 22-24, 2018 For G Damgaard and L Young

### 12. Staff and Board Member Activities

G.Damgaard – NCSBN Board of Directors Meeting, July 12-13, 2018; Chicago, IL

G.Damgaard - Walter and Dorothy Graham Scholarship Trust Awards Committee

G.Damgaard – NCSBN Finance Committee Meeting, July 30-31, 2018; Chicago, IL

G.Damgaard – NCSBN Tri-Regulator Meeting, August, 7-8, 2018; Dallas, TX

G. Damgaard, E. Matthies – eNLCA Commission Meeting, August 15, 2018, Minneapolis, MN

G.Damgaard, L.Young, F.Miller, E.Matthies, N.Nelson, K.Possehl, D.Letcher - NCSBN Annual Meeting, Aug. 16-17, 2018, MN

**Board Meeting adjourned at 2:44 PM September 13, 2018.**