



SOUTH DAKOTA BOARD OF NURSING

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

June 29-30, 2017 9:00 AM CST

| Board Members | | Board Staff Present | |
|-------------------------------------|---------|---------------------|----------------------------|
| Darlene Bergeleen, RN | Present | Gloria Damgaard, RN | Executive Director |
| Carla Borchardt, RN | Present | Francie Miller, RN | Nursing Program Specialist |
| Rebekah Craddock, Public Member | Present | Tessa Stob, RN | Nursing Program Specialist |
| Doneen Hollingsworth, Public Member | Present | Linda Young, RN | Nursing Program Specialist |
| June Larson, RN | Present | Jill Vanderbush | Program Assistant I |
| Deborah Letcher, RN | Present | Abbey Bruner | Senior Secretary |
| Nancy Nelson, RN, Vice President | Present | Shelly Munson | Board Attorney |
| Sharon Neuharth, LPN | Present | Kristine O'Connell | Board Attorney |
| Robin PetersonLund, RN, APRN | Present | Janelle Lam | Board Intern |
| Kristin Possehl, RN, President | Present | | |
| Mary Schmidt, LPN, Secretary | Absent | | |

| Guests: June 29, 2017 | Guests: June 30, 2017 |
|-------------------------------------|-----------------------|
| Carol Johnson Court Reporter | |
| Alexis Weis Nursing Student SDSU | |
| Hanna Williams Nursing Student SDSU | |

1. Call to Order and Roll Call - President K Possehl called the meeting to order at 9:00 a.m. on June 29, 2017.

2. Board of Nursing Minutes

Board Action: C Borchardt moved to approve the April 20-21, 2017 Board Meeting minutes, seconded by D Hollingsworth. The minutes were approved in a unanimous voice vote.

Board Action: J Larson moved to approve the June 1, 2017 Board Meeting minutes, seconded by S Neuharth. The minutes were approved in a unanimous voice vote.

3. Agenda Approval

Board Action: N Nelson moved to approve the agenda, seconded by S Neuharth. The agenda was approved in a unanimous voice vote.

4. Financial Reports – R Garrigan presented the Financial Report for Fiscal Year 2017 (July - May).

Board Action: C Borchardt moved that the South Dakota Board of Nursing accept the financial report as presented, seconded by N Nelson. The Financial Report for Fiscal Year 2017 July - May was approved in a unanimous voice vote.

R Garrigan presented the proposed budget for Fiscal Year 2018, there was discussion, R Garrigan and G Damgaard responded to Board questions.

Board Action: D Bergeleen moved that the South Dakota Board of Nursing approve the proposed Fiscal Year 2018 budget with a \$5,000 increase on “office equipment” to total \$10,000, seconded by J Larson.

| | | | |
|----------------------|------------|---------------------|-----------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | 10 Yes | MOTION Carried |

R Garrigan presented the 2017 Nursing Education Loan Assistance Annual Disbursement Report, which there were 98 applications.

Board Action: D Hollingsworth moved that the South Dakota Board of Nursing accept the 2017 Nursing Education Loan Assistance Annual Disbursement Report, seconded by C Borchardt.

| | | | |
|----------------------|------------|---------------------|-----------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes |
| | | | MOTION Carried |

5. Reports

A) Licensure and Operations Report – G Damgaard presented the June 2017 South Dakota Board of Nursing’s licensure and operations report. As of June 2017 there were 22,112 licensed RNs, LPNs, CNP’s, CRNA’s, CNS’s, and CNM’s. There were 16,303 actively registered Certified Nurse Aides (CNA), Dialysis Technicians (UDT), Medication Aides (UMA), and Diabetes Aides (UDA).

B) Center for Nursing Workforce - L Young presented a verbal report on the Center for Nursing Workforce (CNW). The CNW is partnering with EmBe to offer a nursing leadership program. The first program was held in the Sioux Falls area and had 19 graduates; comments from participants graduating from the program were positive. A similar leadership program is scheduled to begin in September 2017 in the Rapid City area.

C) External Meeting Reports

- **Discipline Case Management Conference** - F Miller gave a verbal report about the interactive and informative forum where she learned and shared effective tools, strategies and procedures for regulatory proceedings.
- **National Nursing Workforce Conference** – L Young gave a verbal report. This is an annual conference that brings nursing practice leaders, educators, and workforce experts together from across the country to discuss issues related to the current and future nursing workforce.
- **NCSBN Executive Officer Summit** – G Damgaard gave a verbal report summarizing the conference.

6. Open Forum - K Possehl, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan – Documents were provided for informational purposes.

8. Unfinished Business

A) Mission, Vision, Values, Strategic Initiatives Revisions - G Damgaard provided articles to the Board to assist in making changes to the mission, vision, values and strategic initiatives. *Re-examining Human Dignity in Literary Texts: In Seeking for a Continuous Dialogue Between the Conceptual and the Empirical Approaches* by Keiko Matsui Gibson and *A Focus on Human Flourishing* by Dr. Sandra Bunkers. No board action at this time.

B) Centennial Planning Update - G Damgaard presented the Agenda and Executive Proclamation for the South Dakota Board of Nursing’s Ceremonial Board Meeting commemorating the 100th Anniversary of the Board of Nursing.

C) eNLC Transition Update - G Damgaard provided an update of states that have enacted the eNLC and the last of the twenty six states needed has passed. Which means it will become effective in 6 months.

9. New Business

A) Closed Session – pursuant to SDCL§ 1-25-2 (3)

Board Action: N Nelson moved to enter closed session, seconded by S Neuharth; the motion was approved in a unanimous voice vote. The Board moved into closed session pursuant to SDCL§ 1-25-2 (3).

B) National Practitioner Data Bank (NPDB) Compliance Status 3rd Semester 2017 – G Damgaard reviewed the audit report from NPDB. NPDB conducted an audit of the SD BON’s website to the NPDB data for the time period of 1/1/2015 to 12/31/2015. NPDB reported that the SD Board of Nursing was in compliance.

C) CNW Request: South Dakota-Interprofessional Practice & Education Collaborative (SD-IPEC) – L Young presented SD-IPEC’s request for \$2000 to cover expenses for their keynote speaker, Dr. Stephen C. Schoenbaum, MD, MPH. Dr. Schoenbaum will be speaking at their summit on interprofessional education to be held on August 15, 2017. The summit will support the CNW’s mandate in 36-9-96 to advance nursing education.

Board Action: C Borchardt moved that the South Dakota Board of Nursing approve the SD-IPEC request for \$2,000 for keynote speaker expenses for the IPE summit on August 15, 2017, seconded by N Nelson.

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|----------------------|------------|---------------------|----------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

D) NCLEX Practice Exam NCSBN Correspondence – G Damgaard presented a letter from David Benton, Chief Executive Officer for NCSBN regarding the development of a NCLEX Practice Examination. This exam is set to be released in January of 2018. It will allow nursing candidates to take a practice exam that has the look and feel of the NCLEX.

E) Proposed Revisions to ARSD Chapter 20:48:08 Disciplinary Proceedings – G Damgaard presented the proposed revisions to ARSD Chapter 20:48:08 Disciplinary proceedings.

Board Action: N Nelson moved that the South Dakota Board of Nursing accept the proposed revisions to ARSD Chapter 20:48:08 Disciplinary Proceedings and initiate the rule making process, seconded by J Larson.

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|----------------------|------------|---------------------|----------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

F) Disciplinary Committee Proposed Policy – G Damgaard brought fourth discussion about the Boards Disciplinary Committee Proposed Policy and answered questions from the Board. It was decided that the Boards Disciplinary Committee would be rotated by members of the Board. C Borchardt and N Nelson volunteered to begin.

G) Review of Policy on Lapsed Licenses – F Miller presented an overview of the South Dakota Board of Nursing’s lapsed license process. The Board had a general discussion about the process. No Board action was taken at this time.

H) NCSBN Delegate Assembly – G Damgaard provided an update about NCSBN’s Delegate Assembly.

I) APRN Transition Issues – L Young provided an update on the transition from the required collaborative agreement process to new requirements that become effective July 1, 2017. Currently licensed CNMs and CNPs have been provided notice regarding the changes and the licensure system is ready for the new process. She responded to Board questions.

10. Discipline - F Miller presented background for the Board’s review on individual cases identified below; the acronym “HPAP” as used below represents “Health Professionals Assistance Program”.

L.B.

Board Action: N Nelson moved that the South Dakota Board of Nursing dismiss the complaint on L.B. Seconded by J Larson.

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|----------------------|------------|---------------------|---------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | RECUSED |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 9 Yes MOTION Carried |

J.C.

Board Action: N Nelson moved that the South Dakota Board of Nursing issue a Letter of Concern for J.C. Seconded by S Neuharth.

| | | | |
|----------------------|------------|---------------------|------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | RECUSED |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 9 Yes MOTION Carried |

Keith Deutscher, R023070

Board Action: N Nelson moved that the South Dakota Board of Nursing Summarily Suspend the license of Keith Deutscher, R023070, and Notice for Hearing. Seconded by D Bergeleen.

| | | | |
|----------------------|------------|---------------------|-------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

V.D.

Board Action: D Hollingsworth moved that the South Dakota Board of Nursing issue a Letter of Concern for V.D. Seconded by S Neuharth.

| | | | |
|----------------------|------------|---------------------|------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | RECUSED |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 9 Yes MOTION Carried |

Angela Doohen, R036176 – Following a Formal Hearing.

Board Action: N Nelson moved that the South Dakota Board of Nursing issue a Letter of Reprimand to Angela Doohen, R036176, for practicing on a lapsed license for five months. Seconded by R Craddock.

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|----------------------|------------|---------------------|-------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

Courtney Klein, R037251

Board Action: D Hollingsworth moved that the South Dakota Board of Nursing Summarily Suspend the license of Courtney Klein, R037251, and Notice for Hearing. Seconded by C Borchardt.

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|----------------------|------------|---------------------|-------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

Katelynn Larson, P012197

Board Action: C Borchardt moved that the South Dakota Board of Nursing Summarily Suspend the license of Katelynn Larson, P012197, and Notice for Hearing. Seconded by J Larson.

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|----------------------|------------|---------------------|-------------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

Daniel Peterson, R040467

Board Action: D Letcher moved that the South Dakota Board of Nursing Summarily Suspend the license of Daniel Peterson, R040467, and Notice for Hearing. Seconded by S Neuharth.

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|----------------------|------------|---------------------|------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

Suzanne Ryan, R041146

Board Action: D Letcher moved that the South Dakota Board of Nursing close Probation on the RN license for Suzanne Ryan, R041146. Seconded by D Hollingsworth.

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|----------------------|------------|---------------------|------------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | YES |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 10 Yes MOTION Carried |

H.V.

Board Action: D Letcher moved that the South Dakota Board of Nursing dismiss the complaint on H.V. Seconded by N Nelson.

| | | | |
|----------------------|------------|---------------------|-----------------------------|
| Bergeleen | YES | Nelson | YES |
| Borchardt | YES | Neuharth | YES |
| Craddock | YES | PetersonLund | YES |
| Hollingsworth | YES | Possehl | RECUSED |
| Larson | YES | Schmidt | ABSENT |
| Letcher | YES | | 9 Yes MOTION Carried |

11. Board Member Development – none at this time**12. Upcoming Events**

NCSBN Board of Directors July 12-14, 2017 Chicago, IL
 South Dakota Board of Nursing: Ceremonial Board Meeting July 20, 2017 Pierre, SD
 NCSBN Annual Meeting Conference Delegate Assembly, August 16-18, 2017 Chicago, IL
 NCSBN Board of Directors, September 18-20, 2017 Chicago, IL
 South Dakota Board of Nursing: Centennial Celebration, September 22, 2017 Sioux Falls, SD
 NCSBN Leadership & Policy Conference, October 11-13, 2017 New Orleans, LA

13. Staff and Board Member Activities

Linda Young - NCSBN Standards Development Meeting May 2-3, 2017, Chicago, IL
 Gloria Damgaard – NCSBN Board of Directors Meeting May 15-18, 2017, Chicago, IL
 Linda Young – National Forum of State Nursing Workforce Centers Conference June 7-9, Denver, CO
 Francie Miller – NCSBN Discipline Case Management Conference June 12-14, 2017, Pittsburgh, PA
 Gloria Damgaard & Linda Young - Interview with Matt Schmidt, Senior News Editor SDSU
 Gloria Damgaard & Linda Young – NCSBN Executive Officer Summit June 19-21, 2017, Boulder, CO
 Erin Matthies – NCSBN eNLC Transition Commission Meeting June 29-30, 2017, Oakbrook, IL

Meeting adjourned at 4:45 p.m. June 29, 2017