

Program Service Committee Agenda

Date: December 12, 2018 Approved Meeting Minutes

Time: 10:00 am – 12:00 pm CST

Location: Midwest Health Management Services

4109 S. Carnegie Cir

Sioux Falls, SD 57106

Agenda:

1. **Call to Order and Roll Call-** Meeting called to order at 10:07am on December 12, 2018. Gloria Damgaard, Francie Miller, Kari Shanard-Koenders, Maria Piacentino, Amanda McKnelly and Brittany Novotny was present via telephone.
2. **Approval of Agenda-** Approval of the agenda by consensus.
3. **Approval of meeting minutes from 4/11/18 meeting-** Approval by consensus.
4. **Discuss Annual Report-**
 - a. Discussed annual report. G. Damgaard asked if HPAP could come and speak to the boards and give them education on HPAP and the full process. Each board has new members and feels it would be beneficial. K. Shanard-Koenders and B. Novotny would also like the same
 - b. Discussed the Board of Pharmacy approved the increase in their contract amount due to the increased utilization.
 - c. Discussed two potential policy changes that would be brought forward next meeting regarding worksite liaisons and the second one regarding medications and impairment.
5. **Discuss formal evaluation-** G. Damgaard brought forward information on a consultant that could be used and will give dates when that will work.
6. **Discuss tentative next meeting date-** July 2019 will be the next meeting,
7. **Adjourned at 11:25am**

Guests should inform the Board if they plan to attend so appropriate accommodations can be made.