



SOUTH DAKOTA BOARD OF NURSING

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

September 21, 2017 9:00 AM CST

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchardt, RN	Present	Francie Miller, RN	Nursing Program Specialist
Rebekah Craddock, Public Member	Present	Tessa Stob, RN	Nursing Program Specialist
Doneen Hollingsworth, Public Member	Absent	Linda Young, RN	Nursing Program Specialist
June Larson, RN	Present	Erin Matthies	Licensure Operations Manager
Deborah Letcher, RN	Present	Robert Garrigan	Business Manager
Nancy Nelson, RN, Vice President	Present	Abbey Bruner	Senior Secretary
Sharon Neuharth, LPN	Present	Kristine O'Connell	Board Attorney
Robin PetersonLund, RN, APRN	Present		
Kristin Possehl, RN, President	Present		
Mary Schmidt, LPN, Secretary	Present		

Guests: September 21, 2017

Patty Foley - Lake Area Technical Institute
 Mike Cartney - Lake Area Technical Institute
 Erin Bosch - Center for Nursing Workforce Leadership Program
 Melissa McMillen - Dakota Wesleyan University
 Joe Roidt - Dakota Wesleyan University

1. Call to Order and Roll Call - President K Possehl called the meeting to order at 9:05 a.m. on September 21, 2017.

2. Board of Nursing Minutes

Board Action: J Larson moved to approve the June 29-30, 2017 Board Meeting minutes, seconded by N Nelson. The minutes were approved in a unanimous voice vote.

Board Action: C Borchardt moved to approve the July 20, 2017 Board Meeting minutes, with correction to item 10. Discipline - Angela Doohen to add Formal Hearing held, seconded by S Neuharth. The minutes were approved in a unanimous voice vote.

Board Action: D Bergeleen moved to approve the September 6, 2017 Board Meeting minutes, seconded by R Craddock. The minutes were approved in a unanimous voice vote.

3. Agenda Approval

Board Action: N Nelson moved to approve the agenda, seconded by D Letcher. The agenda was approved in a unanimous voice vote.

4. Financial Reports - R Garrigan presented the Financial Report for Fiscal Year 2018 (July-August), there was discussion, R Garrigan and E Matthies responded to Board questions.

Board Action: D Letcher moved that the South Dakota Board of Nursing increase the budget line of Office Equipment in the Financial Report for Fiscal Year 2018, from \$10,000 to \$20,000 to accommodate the updating of Board member laptop computers. Seconded by J Larson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes	10 Yes	MOTION Carried

Board Action: D Letcher moved to approve the updated Financial Report for Fiscal Year 2018 (July-August). Seconded by J Larson. The Financial Report for Fiscal Year 2018 (July-August) was approved in a unanimous voice vote.

5. Reports

A) Licensure and Operations Report - E Matthies presented the September 2017 South Dakota Board of Nursing's licensure and operations report. As of September 2017 there were 18,166 RN's, 2,646 LPN's, 36 CNM's, 907 CNP's, 67 CNS's and 461 CRNA's actively licensed in South Dakota.

B) Center for Nursing Workforce – See items 9D and 9E.

C) External Meeting Reports – Nothing to Report at this time.

D) Advance Practice Nursing Advisory Committee Meeting – Minutes were provided from the SD Board of Nursing’s APRN Advisory Committee Meeting held Friday, August 25, 2017 of which G Damgaard and L Young were present. L Young presented a request to the Board to reappoint Alexia Klinkhammer to a second term to the APRN Advisory Committee.

Board Action: D Letcher moved that the South Dakota Board of Nursing reappoint Alexia Klinkhammer to a second term to the Advance Practice Nursing Advisory Committee. Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes		10 Yes MOTION Carried

6. Open Forum - K Possehl, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan - Documents provided for informational purposes.

8. Unfinished Business

A) Rules Review Committee to Meet – The press release for the Rules Review Committee meeting was provided. The meeting will be held on September 25, 2017 at 10:00 AM (CDT) in Room 414 of the State Capitol in Pierre, South Dakota, and via the Dakota digital Network at the University Center, 4801 N Career Ave., Room FADM 145, Sioux Falls, South Dakota.

9. New Business

A) Sisseton Wahpeton College: LPN Nursing Program Update – G Damgaard reviewed a letter received from Nola Ragan, Director of Nursing at Sisseton Wahpeton College (SWC). Ragan informed the Board that SWC hired two faculty to teach in their LPN program. Upon hiring of new faculty SWC is removing their voluntary hold on their LPN program and they will be starting a new cohort of LPN students in the fall of 2017.

B) eNLC Transition Update – G Damgaard updated the Board on the implementation date of January 19, 2018. This date is when nurses holding Enhanced Nurse Licensure Compact (eNLC) multistate licenses may begin practicing in the other states that also adopted the eNLC. Nurses holding multistate compact licenses from an original NLC compact state that has also enacted the new eNLC compact will be grandfathered into the new eNLC. They will be able to practice in the other eNLC states beginning on January 19, 2018. A nurse residing in a state that is new to the eNLC, not a part of the previous original NLC, will be able to practice in other eNLC states contingent upon the board of nursing issuing that nurse a multistate license.

C) Lake Area Technical Institute (LATI) request for pre-requisite status – P Foley, Department Supervisor, LATI Practical Nursing Program, presented LATI’s request for prerequisite status to offer an Associates of Applied Science (AAS) Registered Nurse degree. P Foley and M Cartney, LATI Administration, answered Board questions
Board Action: D Letcher moved that the South Dakota Board of Nursing approve prerequisite status of Lake Area Technical Institute’s request for the establishment of an Associate of Applied Science (AAS) 1+1 registered nurse (RN) program for an LPN to RN program. Seconded by N Nelson.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Cradduck	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes		10 Yes MOTION Carried

D) Center for Nursing Workforce (CNW) -Nursing Leadership Program – E Bosch, EmBe Director, provided an update on the SD CNW Nursing Leadership Development Program, which EmBe coordinates for the CNW. The first Nursing Leadership cohort was held from 2016 -2017 in Sioux Falls post evaluations were very positive. The second cohort is currently taking place, 2017-2018, in Rapid City. E Bosch presented plans to offer a 3rd nursing leadership program for a 2018-2019 cohort; she responded to questions. L Young also responded to questions from the Board.
Board Action: D Letcher moved that the South Dakota Board of Nursing financially support a 2018 EmBe Nursing Leadership Program in Sioux Falls this coming spring. Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes		10 Yes MOTION Carried

E) CNW - Request for Funding – L Young presented a request from Presentation College Nursing’s Sigma Theta Tau Rho Xi Chapter for their Annual Research Day on March 19, 2018.

Board Action: C Borchardt moved that the South Dakota Board of Nursing deny the request for funding from the CNW for the Presentation college Sigma Theta Tau Rho Xi Chapter Annual Research Day on March 19, 2018, because it does not meet legislated mandates in SDCL § 36-9-96. Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes		9 Yes MOTION Carried

L Young presented a request from the South Dakota Nurses Association (SDNA) for funding for their Annual Convention meeting October 1-2, 2017.

Board Action: C Borchardt moved that the South Dakota Board of Nursing deny the request for funding from the CNW for SDNA’s Annual convention meeting October 1-2, 2017 because it does not meet legislated mandates in SDCL § 36-9-96.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes		9 Yes MOTION Carried

F) Dakota Wesleyan University (DWU) Nursing Program – M McMillen, Nursing Program Director, DWU and J Roidt, President, DWU were present to request the Board make an exception to requirements listed in ARSD 20:48:07, which requires that the nurse administrator of a baccalaureate degree prelicensure program be doctorally prepared. M McMillen presented the request; she and J Roidt answered Board questions.

The Board moved to enter executive session, pursuant to SDCL §1-25-2(3) for the purpose of consulting with legal counsel. The Board exited executive session to conduct a vote on the request.

Board Action: D Letcher moved that the South Dakota Board of Nursing deny the request of DWU to make an exception to the requirements of the doctoral degree for the administrator role for the nursing program as outlined in ARSD §20:48:07:22 (3). Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Yes	Schmidt	Yes
Letcher	Yes		10 Yes MOTION Carried

G) National Practitioner Data Bank (NPDB) Compliance Audit – G Damgaard provided results of the NPDB compliance review, which examined reporting compliance for disciplinary actions taken between January 1, 2015 and December 31, 2015. South Dakota achieved the “compliant” status.

H) Clinical Enrichment Programs – G Damgaard presented documentation and background on three programs. South Dakota Human Services Center, Yankton, SD and Avera Sacred Heart Hospital, Yankton, SD submitted Clinical Enrichment Program (CEP) Reports for 2017 and requested to continue their programs in 2018. Rapid City Indian Health Service Hospital was not awarded funding to hire a nurse extern for the summer of 2017, therefore they did not submit a CEP Report for 2017 and did not request approval for a CEP in 2018.

Board Action: N Nelson moved that the South Dakota Board of Nursing accept the CEP reports by Rapid City Indian Health Services, the Department of Social Services Human Services Center in Yankton, SD and the Avera Sacred Heart

Hospital in Yankton, SD. All to receive continued approval. Seconded by D Letcher.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes		9 Yes MOTION Carried

I) South Dakota State University (SDSU) Refresher Course Update – SDSU’s College of Nursing submitted an updated Program Overview for both their RN and LPN Refresher Courses. Effective July 1, 2017, their programs will no longer accept applicants who hold a current consent order or agreement with their Board of Nursing. Applicants with prior felony convictions will also no longer be accepted into the course. SDSU Nursing is pleased to welcome Janice Schardin, MS, RN to the Continuing Nursing Education office as the new Program Coordinator.

J) Western Dakota Tech Update – Western Dakota Tech (WDT) submitted an update and notified the board of faculty changes. WDT’s current Dean of Academics, K Oehlerking, MA, has transitioned to the role of Vice President for Institutional Effectiveness & Student Success. T Howe, CST, CSFA, FAST, MBA is now Vice President for Teaching and Learning replacing K Oehlerking. T Howe began serving as WDT’s Vice President for Teaching and Learning on July 5, 2017.

10. Discipline – F Miller presented updates to the South Dakota Board of Nursing’s discipline policy; and submitted the recommendations from the disciplinary review panel as identified in the following table. (The acronym “HPAP” as used below represents “Health Professionals Assistance Program”.)

Disciplinary Review Panel Recommendations September 2017			
	Last Name	First Name	Recommended Action for Disposition of Disciplinary Cases
1	A	B	Dismiss
2	A	S	Letter of Concern
3	B	A	Letter of Reprimand
4	B	C	Psychological Evaluation
5	C	K	Dismiss
6	D	K	Dismiss
7	D	B	Mandate HPAP, Reinstatement
8	F	S	Letter of Reprimand
9	H	M	Mandate HPAP
10	H	S	Letter of Reprimand
11	H	E	Mandate HPAP and make eligible for licensing exam and may request licensing pending HPAP recommendation.
12	H	T	Mandate HPAP
13	L	A	Letter of Reprimand
14	L	W	Letter of Concern with Remediation: NCSBN 1.) Documentation: A Critical Aspect of Client Care and 2.) Professional Accountability & Legal Liability for Nurses
15	M	C	Accept Voluntary Surrender
16	N	M	Letter of Concern with Remediation: NCSBN 1.) Professional Accountability & Legal Liability for Nurses and 2.) Righting a Wrong: Ethics and Professionalism in Nursing
17	O	J	No Action
18	P	K	Summarily Suspend and Notice for Hearing
19	P	H	Letter of Concern with Remediation: NCSBN: 1.) Righting a Wrong: Ethics and Professionalism in Nursing and 2.) Professional Accountability & Legal Liability for Nurses
20	P	R	Letter of Reprimand
21	S	T	Psychological Evaluation
22	S	S	Letter of Reprimand
23	S	H	Mandate HPAP

24	S	C	Reinstatement with Mandated HPAP
25	S	B	Mandate HPAP with Probation
26	T	J	Mandate HPAP and make eligible for licensing exam and may request licensing pending HPAP recommendation.
27	W	J	Letter of Concern with Remediation: NCSBN: 1.) Righting a Wrong: Ethics and Professionalism in Nursing and 2.) Professional Accountability & Legal Liability for Nurses
28	W.A.	M	Letter of Reprimand with Remediation: NCSBN: 1.) Righting a Wrong: Ethics and Professionalism in Nursing and 2.) Professional Accountability & Legal Liability for Nurses
29	W	D	Dismiss
30	W	M	Mandate HPAP
31	W	D	Letter of Reprimand with Remediation: NCSBN: 1.) Professional Boundaries in Nursing and 2.) Righting a Wrong: Ethics and Professionalism in Nursing

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the recommendations of the disciplinary review panel as presented and outlined in the Disciplinary Review Panel Recommendations document. Seconded by R Craddock.

Bergeleen	Yes	Nelson	Recuse
Borchardt	Recuse	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes	7 Yes	MOTION Carried

11. Board Member Development - S Bunkers reviewed two articles that focused on Humanbecomming, Human Flourishing, and Dignity. S Bunkers lead a discussion with board members on the concepts of the articles as they relate to the Board’s activities and mission.

12. Upcoming Events

- South Dakota Board of Nursing: Centennial Celebration, September 22, 2017 Sioux Falls, SD
- NCSBN Leadership & Policy Conference, October 11-13, 2017 New Orleans, LA
- SD BON Discipline Hearings October 23-24, 2017 Sioux Falls, SD

Board Action: N Nelson moved that the South Dakota Board of Nursing approve the following travel requests: NCSBN Leadership & Policy Conference, October 11-13, 2017 New Orleans, LA (2). Seconded by R PetersonLund.

Bergeleen	Yes	Nelson	Yes
Borchardt	Yes	Neuharth	Yes
Craddock	Yes	PetersonLund	Yes
Hollingsworth	Absent	Possehl	Yes
Larson	Absent	Schmidt	Yes
Letcher	Yes	9 Yes	MOTION Carried

13. Staff and Board Member Activities

- Gloria Damgaard - NCSBN Board of Directors Meeting July 12-14 Chicago, IL
- SD BON Ceremonial Board Meeting July 20, 2017 Pierre, SD
- SD BON NCSBN Annual Meeting August 16-18, 2017 Chicago, IL
- Gloria Damgaard and Linda Young – APRN Advisory Committee Meeting August 25, 2017 Sioux Falls, SD
- Gloria Damgaard and Francie Miller – SD HPAP Program Service Committee Meeting August 30, 2017 Sioux Falls, SD
- SD BON Rules Hearing September 6, 2017 Sioux Falls, SD
- Gloria Damgaard, Francie Miller, Erin Matthies, Jill Vanderbush, Nancy Nelson and Carla Borchardt SD BON Disciplinary Review Panel September 13, 2017
- NCSBN Board of Directors, September 18-20, 2017 Chicago, IL

President K Possehl expressed gratitude and a special thank you to the entire Board Staff for preparing and organizing the 100th Anniversary Celebration of the South Dakota Board of Nursing held on September 22, 2017

D Letcher moved to adjourn, seconded by D Bergeleen, meeting adjourned at 4:24 pm September 21, 2017.