



Board of Funeral Service

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600 E-Mail: proflic@rushmore.com
Home Page: funeralboard.sd.gov

OFFICIAL BOARD MINUTES FOR September 21, 2017 BOARD MEETING

Members Present: Stuart W. Barns, President
D. Scott Isburg, Vice-President
Randy Brennick, Secretary-Treasurer
Tim Bachman, Member
Howard Sogn, Member
David Volk, Lay Member
Mariah Pokorny, Dept. of Health (Non-voting member)

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Jill Lesselyoung, Executive Assistant

President Sogn called the meeting to order at 3:03 PM CT.

Corrections or additions to the agenda: None

Approval of Minutes from May 10, 2017: Bachman moved and Isburg seconded to approve the minutes from May 10, 2017. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported fiscal year-end figures as of June 29, 2017: revenue of \$71,847.06; expenditures of \$67,651.85 and cash balance of \$117,878.97. Lesselyoung reported fiscal year to date figures as of August 31, 2017: year to date revenue of \$1,639.10; expenditures of \$15,889.43 and cash balance of \$103,628.64.

Applicant for Licensure #2017-1: Bachman advised the Board this applicant needs to be tabled until further investigation.

Complaints/Investigations: None

Trainee Review Officer: The Board agreed to have Isburg take over the role of reviewing trainee reports.

Page 2
South Dakota Board of Funeral Service
Board Meeting Minutes
September 21, 2017

Application/Transcript review officer: The Board agreed to have Brennick take over the role of reviewing applications for licensure including transcripts.

ICFSEB Annual Meeting February 28- March 1, 2018, New Orleans: Discussion was held on who was interested in going to this meeting and it was agreed to send two Board members and or staff to the meeting.

Any other business coming in between date of mailing and date of meeting: Brennick asked to follow up on any further discussion of the funeral director level of licensure that was addressed at the meeting on May 10, 2017. Following discussion, Pokorny advised the Association would need to bring forth and the Board should not have an opinion as it is not a public safety or health issue.

Schedule Next Meeting: The next meeting will be scheduled at a later date.

Bachman moved and Isburg seconded to adjourn meeting at 3:36 PM CT. Motion carried by unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Carol Tellinghuisen", is written over a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary