

The Healthcare Sector Emergency Preparedness (HSEP) Course

The S.D. Health Care Coalition would like to invite you to attend the Health Sector Emergency Preparedness (HSEP) Course to be held on Tuesday, August 14, 2018 in Pierre, S.D. The course runs from 8:00 a.m. to 5:00 p.m. CDST.

The FEMA Center for Domestic Preparedness (CDP) in collaboration with the U.S. Department of Health and Human Services, Office of the Assistant Secretary for Preparedness and Response's Division of National Healthcare Preparedness Programs has developed a one-day, 8 hour Health Sector Emergency Preparedness Course. The course is designed to provide training to the 17 CMS identified health care providers and suppliers in the achievement of the four core elements outlined in the September 2016 Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Final Rule. The course provides instruction, guided discussion, best practice tools, and resources for the conduct of a risk assessment; the development of an emergency plan; the development of associated policies and procedures; the creation of a communications plan; and the training and testing of the plans, policies, and procedures.

Below are some of the critical skill sets learned during this training:

- a. Understand specific healthcare provider and supplier emergency preparedness requirements as outlined in the CMS Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Rule.
- b. Develop knowledge and skill in achieving relevant emergency preparedness elements for your healthcare provider or supplier type.

The course will be held at the Ramkota Hotel and Conference Center
920 West Sioux Avenue, Pierre, SD

A block of sleeping rooms are available at the following:

Ramkota Hotel, 605-224-6877, \$94.00 room rate

The Clubhouse, 605-494-2582, \$129.00 room rate

Please specify the SD Health Care Coalition to receive the special room rate.

Reservations must be made by July 14, 2018.

To Register for this course, please email the following information to:

PHPRinfo@state.sd.us

**Attendee Name(s), Organization, Mailing address,
Email address and Phone number.**

The Healthcare Sector Emergency Preparedness (HSEP) Course Outline

Activity Title	Activity Description	Hours
<i>Health Sector Emergency Preparedness</i> Course Introduction	An overview of the course, an orientation to the training location, and staff and student introductions	30 minutes
Emergency Preparedness Rule Overview	An overview of the CMS Rule, a review of the four core elements, and applicability of each element to the 17 affected providers and suppliers	45 minutes
Risk Assessment and Emergency Planning	A discussion of the requirements and best practice procedures for conducting a risk assessment and developing a corresponding emergency plan	3 hours
Policies and Procedures	A discussion of the requirements and best practice procedures for developing policies and procedures in support of an emergency plan	1 hour
Emergency Preparedness Communication Planning	A discussion of the development and maintenance of an emergency preparedness communication plan encompassing all relevant stakeholders	1 hour
Training and Testing (Drill/Exercise)	A discussion of an emergency preparedness training and testing (drill/exercise) program intended to validate and improve the emergency preparedness plans, policies, and procedures	1 hour
Course Review and Open Forum	A review of the entire course and an open forum for students to address questions or receive clarification on the emergency preparedness requirements	45 minutes
Total Academic Hours		8 hours

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