Appendix C: Participant Feedback Summary

Please enter your responses in the form field or check box after the appropriate selection.

**Exercise Name: Exercise Date:**

**Participant Name:** **Title:**

**Agency:**

**Role:** **Player** ***[ ]* Observer** ***[ ]* Facilitator** ***[ ]* Evaluator *[ ]***

**Part I: Recommendations and Corrective Actions**

1. Based on the exercise today and the tasks identified, list the top 3 strengths of the jurisdiction.
2. Based on the exercise today and the tasks identified, list the top 3 areas that need improvement.
3. Identify the corrective actions that should be taken to address the issues identified above.
4. Describe the corrective actions that relate to **your** area of responsibility.
5. List the applicable equipment, training, policies, plans, and procedures that should be reviewed, revised, or developed.

**Part II – Exercise Design and Conduct: Assessment**

Please rate, on a scale of 1 to 5, your overall assessment of the exercise relative to the statements provided below, with **1** indicating **strong disagreement** with the statement and **5** indicating **strong agreement.**

**Table C.1:** *Participant Assessment*

| **Assessment Factor** | **Strongly** **Disagree** | **Strongly Agree** |
| --- | --- | --- |
| a. | The exercise was well structured and organized. | 1 | 2 | 3 | 4 | 5 |
| b. | The exercise scenario was plausible and realistic. | 1 | 2 | 3 | 4 | 5 |
| c. | The facilitator/controller(s) was knowledgeable about the area of play and kept the exercise on target.  | 1 | 2 | 3 | 4 | 5 |
| d. | The exercise documentation provided to assist in preparing for and participating in the exercise was useful. | 1 | 2 | 3 | 4 | 5 |
| e. | Participation in the exercise was appropriate for someone in my position. | 1 | 2 | 3 | 4 | 5 |
| f. | The participants included the right people in terms of level and mix of disciplines. | 1 | 2 | 3 | 4 | 5 |
| g. | This exercise allowed my agency/jurisdiction to practice and improve priority capabilities. | 1 | 2 | 3 | 4 | 5 |
| h. | After this exercise, I believe my agency/jurisdiction is better prepared to deal successfully with the scenario that was exercised. | 1 | 2 | 3 | 4 | 5 |

**Part III – Participant Feedback**

Please provide any recommendations on how this exercise or future exercises could be improved or enhanced.