# South Dakota Board of Nursing

South Dakota Department of Health
4305 S. Louise Avenue Suite 201; Sioux Falls, SD 57106-3115
(605) 362-2760; Fax: 362-2768; www.state.sd.us/doh/nursing


Medication Administration Training Program for Unlicensed Assistive Personnel
**Application for *Re-Approval* of Training Program**

Medication administration may be delegated only to those individuals who have successfully completed a training program pursuant to ARSD 20:48:04.01:14. An application along with required documentation must be submitted to the Board of Nursing for approval. Written notice of approval or denial of the application will be issued upon receipt of all required documents. Send completed application and supporting documentation to: South Dakota Board of Nursing; 4305 S. Louise Ave., Suite 201; Sioux Falls, South Dakota 57106-3115

Name of Institution: Tender Care Assisted Living.
Name of Primary Instructor: Regena Thrall RN
Address: 209 Evans Lane
Spearfish SD 57783
Phone Number: 605-642-7963 Fax Number: 605-642-3580
E-mail Address of Faculty: rthrall@me.com or caburr@spe.midco.net

1. Request re-approval using the following approved curriculum(s): *(Each program is expected to retain program records using the Enrolled Student Log form.*
   - ☐ 2011 SD Community Mental Health Facilities (only approved for agencies certified through the Department of Social Services)
   - ☐ Gauwitz Textbook – Administering Medications: Pharmacology for Health Careers, Gauwitz (2009)
   - ☑ Mosby's Texbook for Medication Assistants, Sorrentino & Remmert (2009)
   - ☐ Nebraska Health Care Association (2010) (NHCA)
   - ☐ We Care Online

2. List faculty and licensure information: *For new RN faculty: 1) attach resume/work history with evidence of minimum 2 years clinical RN experience, and 2) attach a new Curriculum Application Form identifying areas of teaching.*

Orig issue 1959

| RN FACULTY/INSTRUCTOR NAME(S) | RN LICENSE | | | |
|---|---|---|---|---|
| | State | Number | Expiration Date | Verification (Completed by SDBON) |
| Regena Thrall RN | SD | R008963 | 8-13-2014 | [illegible] RN |
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3. Complete evaluation of the curriculum / program: *(Explain 'No' responses on a separate sheet of paper.)*

| Standard | Yes | No |
|---|---|---|
| 1. Each person enrolled in your program had a high school diploma or the equivalent. | ✓ | |
| 2. Your program was no less than 16 classroom hours and 4 hours clinical/laboratory instruction for a total of 20 hours. | ✓ | |
| 3. Your program's faculty to student ratio did not exceed 1:8 in the clinical / lab setting | ✓ | |
| 4. Your program's faculty to student ratio did not exceed 1:1 in skill performance evaluation /competency validation. | ✓ | |
| 5. Each student's performance was documented using the SD clinical skills checklist form. | ✓ | |
| 6. You maintain records using the Enrolled Student Log(s) form. | ✓ | |

**RN Faculty Signature:** Regena Thrall RN **Date:** 10-3-12

**This section to be completed by the South Dakota Board of Nursing**

| | |
|---|---|
| Date Application Received: 10/5/12 | Date Notice Sent to Institution: 10/9/12 |
| Date Application Approved: 10/9/12 | Application Denied. Reason: |
| Expiration Date of Approval: April 2014 * | |
| Board Representative: [illegible] RN | |

South Dakota Board of Nursing

Curriculum Content Application Form: *Mosby's Textbook for Medication Assistants*

(Sorrentino, S. & Remmert, L. (2009), Mosby's Textbook for Medication Assistants, Mosby: St. Louis, MO.)

Agency/Facility Name: Tender Care AL

This form provides primary instructors a guide on how to teach the content of the Mosby curriculum with approximate time frames. Complete column 4 with the name of RN(s) responsible for teaching each content area. Submit completed form to BON with your Medication Administration Training Program Application.

**Identify teaching method(s) you will use to teach content:** ☐ **Lecture** ☐ **Self-study** ☐ **Other**_____

| 1.Curriculum Requirements Pursuant to ARSD 20:48:04.01:15 | 2. Content Outline | 3. Time Frame | 4. RN Instructor(s) | 5. Teaching Methodology Used May include: lecture, self-study, online, case study |
|---|---|---|---|---|
| 1) General information relevant to the administration of medications, including:<br>a) Governmental regulations related to the practice of nursing, the administration of medication, and the storage, administration and recording of controlled substances;<br>b) Ethical issues;<br>c) Terminology, abbreviations and symbols;<br>d) Mediation administration systems;<br>e) Forms of medication;<br>f) Procedures and routes of medication administration;<br>g) Medication references available<br>h) The role of unlicensed assistance personnel in administering medications<br>i) The five rights of medication administration: right patient , right medication, right dose, right time, right route and<br>j) Infection Control policies and procedures | 1. General Information:<br>• Governmental regulations related to medication administration<br>○ SD Specific Legal Requirements<br>• Ethical issues<br>• Terminology, abbreviations, and symbols<br>• Medication administration systems;<br>• Forms of medication;<br>• Procedures and routes of medication administration<br>• Medication references<br>• Role of UAP in administering medications<br>• Rights of medication administration;<br>• Medication Safety & Infection control | 7 hrs | | Content from Chapters in text:<br>1: The Medication Assistant<br>2: Delegation<br>3: Ethics and Law<br>8: Drug Orders & Prescriptions<br>9: Medication Safety<br>6: Basic Pharmacology<br>9: Medication Safety<br>10: Oral, Sublingual, Buccal<br>11: Topical<br>12: Eye, Ear, Nose, Inhaled<br>13:Vaginal, Rectal |
| Unit Test (ARSD 20:4804.01:14 – Tests are developed for each unit in curriculum, including a final test. A passing score of 85% is required on each unit test with an opportunity to retake each test one time. If a student fails on retake, additional instruction is required before further testing is allowed.) | Administer unit 1 test | 0.5 hr | | Review questions provided in text may be used to develop test. Passing score of 85% required; may retake test once. (*RN primary instructors are expected to maintain the Mosby Student Log Form for their students.)* |
| 2) An overview of the major categories of medications related to the body systems, including:<br>a. Cardiovascular;<br>b. Endocrine;<br>c. Gastrointestinal;<br>d. Integumentary;<br>e. Musculoskeletal;<br>f. Nervous;<br>g. Reproductive<br>h. Respiratory<br>i. Sensory<br>j. Urinary; and<br>k. Immune | 2. Overview of major categories of medications related to the body systems. | 5.5 hrs | | Content from Chapters in text:<br>5. Body Structure, Function<br>7. Life Span Considerations |

| | | | | |
|---|---|---|---|---|
| Unit Test (ARSD 20:4804.01:14) | Administer unit 2 test | 0.5 hr | | Review questions provided in text may be used to develop test. Passing score of 85% required; may retake test once. |
| 3) Additional instruction shall include those categories of medications relevant to the healthcare setting where the unlicensed person will be employed; and | 3. Additional instruction may include those categories of medications relevant to the employee's healthcare setting. | 2 hrs | | Use applicable content from Chapters in text:<br>14. Nervous System<br>15. Mental Health (sensory)<br>16. Seizure disorders<br>17. Pain<br>18. Lower Lipids<br>19. Hypertension<br>20. Dysrhythmias<br>21. Angina, PVD, Heart Failure<br>22. Diuresis<br>23. Thrombo-embolic diseases<br>24. Respiratory diseases<br>25. Gastro-esophageal/ulcers<br>26. Nausea, vomiting, constipation, diarrhea<br>27. Diabetes, thyroid diseases<br>28. Steroids / hormones<br>29. Men's & women's health<br>30. Urinary system disorders<br>31. Eye disorders<br>32. Cancer<br>33. Muscles & joints<br>34. Infections<br>35. Nutrition / herbal dietary |
| Final Test (ARSD 20:4804.01:14) | Administer comprehensive final test | 0.5 hr | | Review questions provided in text may be used to develop test. Passing score of 85% required; may retake test once. |
| 4) Clinical or laboratory instruction for the purpose of demonstration of medication administration and evaluation of individual competence.<br>(ARSD 20:48:04.01:14 Faculty-to-student ratio cannot exceed 1:8 in clinical setting. A 1:1 ratio is required for skills performance evaluation.) | • Clinical/laboratory instruction provided with required RN faculty-to-student ratio of 1:8;<br>• Skills performance evaluation completed by RN with required 1:1 faculty-to-student ratio. | 4 hrs | Regina Thrall RN | RN instructor completes required Skills Performance Evaluation form for each student that passes tests. (Additional checklists may also be completed as desired.) |
| Required hours: 16 classroom instruction<br>+ 4 laboratory instruction<br>20 hours | | 20 hrs | | |

***SD BON Reviewer Use Only***
**Date Application received:** 10/5/12 **Criteria Met:** ✓ **Yes** __ **No; reason denied:**_____
**BON Staff Representative:** _____

03-1- 2012