South Dakota Board of Nursing

South Dakota Department of Health
722 Main Street Suite 3, Spearfish, SD 57783
(605) 642-1388; Fax: 642-1389; WWW.STATE.SD.US/DOH/NURSING

Medication Administration Training Program for Unlicensed Assistive Personnel
Application for *Re-Approval* of Training Program

Medication administration may be delegated only to those individuals who have successfully completed a training program pursuant to ARSD 20:48:04.01:14. An application along with required documentation must be submitted to the Board of Nursing for approval. Written notice of approval or denial of the application will be issued upon receipt of all required documents. Send completed application and supporting documentation to the Spearfish BON address or fax above.

Name of Institution: Roetell Senior Housing
Name of Primary Instructor: Edu Care • Holly Wookey RN
Address: 108 S Smith St Clark SD 57225

Phone Number: 605-532-5430 Fax Number: 605-532-5430
E-mail Address of Faculty: Janet roetell@itc.tel.com

1. Request re-approval using the following approved curriculum(s): *(Each program is expected to retain program records using the Enrolled Student Log form.*
   - ☐ 2011 SD Community Mental Health Facilities (only approved for agencies certified through the Department of Social Services)
   - ☐ Gauwitz Textbook – Administering Medications: Pharmacology for Health Careers, Gauwitz (2009)
   - ☐ Mosby's Texbook for Medication Assistants, Sorrentino & Remmert (2009)
   - ☐ Nebraska Health Care Association (2010) (NHCA)
   - ☐ We Care Online
   - ☒ EduCare

2. List faculty and licensure information: *For new RN faculty: 1) attach resume/work history with evidence of minimum 2 years clinical RN experience, and 2) attach a new Curriculum Application Form identifying areas of teaching.*

RN FACULTY/INSTRUCTOR NAME(S)	RN LICENSE State	Number	Expiration Date	Verification (Completed by SD BON)
Holly Wookey	SD	SDRNR 036757	11-15-15	

3. Complete evaluation of the curriculum / program: *(Explain 'No' responses on a separate sheet of paper.)*

Standard	Yes	No
1. Each person enrolled in your program had a high school diploma or the equivalent.		
2. Your program was no less than 16 classroom hours and 4 hours clinical/laboratory instruction for a total of 20 hours.		
3. Your program's faculty to student ratio did not exceed 1:8 in the clinical / lab setting		
4. Your program's faculty to student ratio did not exceed 1:1 in skill performance evaluation /competency validation.		
5. Each student's performance was documented using the SD clinical skills checklist form.		
6. You maintain records using the Enrolled Student Log(s) form.		

RN Faculty Signature: Holly Wookey RN **Date:** 4-1-14

This section to be completed by the South Dakota Board of Nursing

Date Application Received: 4/11/14	Date Notice Sent to Institution: 4/11/14
Date Application Approved: 4/11/14	Application Denied. Reason:
Expiration Date of Approval: April 2016	
Board Representative:	

South Dakota Board of Nursing
Curriculum Content Application Form: *EduCare*

Agency/Facility Name: Roetell Sr Hog (to be completed by facility)

This form provides onsite clinical RN primary instructors a guide on how to teach the content of the EduCare curriculum. Complete column 4 with the name of RN responsible for teaching the 4-hour clinical lab portion of training (***bottom of page 2). Submit completed form to BON with your Medication Administration Training Program application.

Curriculum Requirements Pursuant to ARSD 20:48:04:07.15	Content Outline	Time Frame	RN Instructor	Teaching Methodology Used (Lecture, lecture, self-study, online, case study)
	1. Governmental regulations related to the medication administration. (Unit #1) • SD Specific Legal Requirements 2. Administration of medications and controlled substances (CS)(Unit #7 & #11) 3. Storage of medications and CS (Unit #11) 4. Recording of CS (Unit #11) 5. Ethical Issues (Unit # 14) 6. Terminology, abbreviations, and symbols (Unit #2) 7. Mediation administration systems (Unit #7) 8. Forms of medication (Unit #6) 9. Procedures and routes of medication administration (Units #10-1 though #10-7) 10. Medication references available (Unit #6) 11. The role of unlicensed assistance personnel in administering medications (Unit #1 and Units #10-1 though #10-7) 12. The five rights of medication administration (Unit #8 and Units #10-1 though #10-7) • Right Patient • Right Medication • Right Dose • Right Time • Right Route 13. Infection Control policies and procedures (Unit #5)	9 hrs	Online RN instructor: Jean Howell	On line lectures, learning games, handouts, videos, discussion worksheets and location assignments. Each module also includes email option to on line RN, closed captioning and search features.

	14. An overview of the major categories of medications related to the body systems, including: a. Cardiovascular b. Endocrine c. Gastrointestinal d. Integumentary e. Musculoskeletal f. Nervous g. Reproductive h. Respiratory i. Sensory j. Urinary k. Immune (Units #3-1 through #3-13)	4 hrs 30 min	Jean Howell	On line lectures, learning games, handouts, diagrams, discussion worksheets and location assignments. Each module also includes email option to on line RN, closed captioning and search features.
	15. Overview of specific types of drugs for certain patient/resident populations including: a. Mental illness or behavioral b. Cancer c. Pediatric patients d. Geriatric patients (Units #3-1 through #3-13)		Jean Howell	On line lectures, learning games, handouts, diagrams, discussion worksheets and location assignments. Each module also includes email option to on line RN, closed captioning and search features.
	Administer Exam 1 (Covers Units #1 though #3-13)	30 min	Jean Howell	Passing score of 85% required; may retake exam once. Scores will be provided to RN instructor by EduCare. (*Individual RN primary instructors are expected to maintain the EduCare Enrolled Student Log form for their students.*)
	Administer Exam 2(Covers Units #5 though #8)	12 min	Jean Howell	Passing score of 85% required; may retake exam once.
	Administer Exam 3 (Covers Unit # 10-1 through # 14)	18 min	Jean Howell	Passing score of 85% required; may retake exam once.
	Administer Final Exam (Covers all units)	1 hour 30 min	Jean Howell	Passing score of 85% required; may retake exam once.
	• Clinical/laboratory instruction provided with required RN faculty-to-student ratio of 1:8. • Skills performance evaluation completed by RN with required 1:1 faculty-to-student ratio.	4 hrs	*** Onsite Clinical RN Instructor(s) Name: Holly Workey RN	Complete required Skills Performance Evaluation form for each student that passes tests. (additional checklists may also be completed as desired) EduCare provides the demonstrated Skill checklists to both the student for reference during the videos and the Supervising RN for use during discussions & Clinical labs.

		20 Hours		

SD BON Reviewer Use Only
Date Application received:_____ **Criteria Met:** ✓ **Yes** __ **No; reason denied:**_____
BON Staff Representative:_____

12-12- 2012