



SOUTH DAKOTA BOARD OF NURSING  
SOUTH DAKOTA DEPARTMENT OF HEALTH  
4305 S LOUISE AVENUE SUITE 201 ♦ SIOUX FALLS SD 57106-3115

**MINUTES**  
MARCH 31 – APRIL 1, 2011

The Meeting was called to order by President Diana Berkland at 9:25 a.m.

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**BOARD MEMBERS**

Diana Berkland, RN; President  
Linda Bunkers, RN  
Christine Callaghan, LPN  
Teresa Disburg, RN – Excused  
John Jones, Public Member  
June Larson, RN; Vice President – Excused  
Adrian Mohr, Public Member  
Sharon Neuharth, LPN  
Kristin Possehl, RN  
Deb Soholt, RN  
Patricia Wagner, LPN; Secretary – Excused 2<sup>nd</sup> day

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**BOARD STAFF PRESENT**

Gloria Damgaard, Executive Director  
Nancy Bohr, Nursing Program Specialist  
Kathleen Rausch, Nursing Program Specialist  
Linda Young, Nursing Program Specialist  
Kris O’Connell, Board Attorney  
Erin Matthies, Program Assistant II  
Winora Robles, Program Assistant

New Board Member Sharon Neuharth was introduced and welcomed.

**MINUTES** of the January 2011 Board Meeting: Delete “brief summary” phrase; use full names for Formal Hearings.

**MOTION:** With the specified changes, the January 2011 Minutes were approved in a unanimous voice vote.

**AGENDA** for today’s meeting, with the additions of a new discipline case, a request for HPRIP funding, and an item for personnel, was approved in a unanimous voice vote.

**REPORTS**

**FINANCIAL REPORTS** were presented by Robert Garrigan, Business Manager, based on the handouts provided. Both renewals and endorsements have been especially strong.

**MOTION:** The Financial Reports were approved as presented in a unanimous voice vote.

**CENTER FOR NURSING WORKFORCE:** L. Young reported regarding the APRN World Café hosted by CNW on February 7, 2011, as well as the Governance Council Meeting of January 21, 2011. Advanced Practice Nurses continue to identify and address specific practice issues. The Nursing Workforce Report, soon to go to print, will be distributed and discussed at the June 2011 Board meeting.

**NCSBN POLICY PERSPECTIVES:** G. Damgaard noted the call for collaboration involving CNPs, and shared that she and L. Young recently met with representatives from the South Dakota Association of Family Physicians regarding APN scope of practice, as well as how Collaborative Agreements affect APN practice.

**NCSBN MIDYEAR MEETING:** D. Berkland, G. Damgaard, and L. Young attended March 14-16, 2011. Uniform licensure requirements, Nurse Licensure Compact, and Just Culture were among the topics discussed.

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**OPEN FORUM – NO ONE REQUESTED THE OPPORTUNITY TO ADDRESS THE BOARD**

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**ENVIRONMENTAL SCAN –** These handouts were provided as informational pieces.

AAFP News, “Physicians and Nurses Are Not Interchangeable, AAFP Tells IOM”

“Pennsylvania Governor Fires State Health Workers over Abortion Doc Horror”, Fox News

**UNFINISHED BUSINESS**

NATIONAL AMERICAN UNIVERSITY: N. Bohr reported that Final Syllabi were submitted as requested by this Board.

PRESENTATION COLLEGE – Request for Full Approval Status: N. Bohr had distributed the written request earlier, and introduced representatives from Presentation College, Margie Washnok, Illa Reeve, and James Johnson. The associates program will require a minimum cohort of twelve students. Some faculty members continue to work towards the higher degrees required by Board of Nursing standards, and Presentation College administration is supportive of the efforts for the nursing program. Dr. Hale will be leaving, and a search to fill the presidency position is ongoing. Improvements in curriculum are also progressing.

MOTION: D. Soholt moved that the South Dakota Board of Nursing grant Full Approval Status for the Presentation College Bachelor of Science and Associate Degree nursing education programs.

Seconded by L. Bunkers

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

CMS GUIDELINES FOR DIALYSIS TECHNICIANS AND ARSD 20:48:04.02: L. Young presented; CMS certification requirements and Board standards were compared. Nurses may delegate tasks to dialysis technicians. This Board currently approves dialysis technician training programs.

MOTION: D. Soholt moved that South Dakota Board of Nursing direct staff to explore Rule revisions for ARSD 20:48:04.02, Delegation of Nursing Tasks to Dialysis Technicians, to include the requirement for completion of a Board approved certification program and listing on a state registry.

Seconded by L. Bunkers

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	ABSENT	8 YES – MOTION CARRIED	

REQUIREMENTS FOR LPNs who have completed dialysis technician training were discussed.

MOTION: D. Soholt moved that the South Dakota Board of Nursing repeal the Rules relating to LPNs performing kidney dialysis: ARSD 20:48:04:02.01 to 20:48:04:02.04, and 20:48:04.02.03.

Seconded by C. Callaghan

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

DIABETES VIRTUAL NURSE: G. Damgaard provided an update on the pilot study. The program went live today; it is anticipated that more students will be involved in the future. The program will be dormant during the summer months, but will be continued when school reopens next fall.

MOTION: The South Dakota Board of Nursing approved the Diabetes Virtual Nurse Pilot Study report in a unanimous voice vote.

COLLABORATIVE LEADERSHIP: An update was provided by L. Young based on the handouts.

MOTION: K. Possehl moved that the South Dakota Board of Nursing support the Action Plan for the Collaborative Nursing Leadership Conference hosted by the Center for Nursing Workforce, and offer five \$1000 scholarships for participants to be awarded through a competitive process.

Seconded by P. Wagner

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

RFP LICENSURE SOFTWARE: An update was provided by E. Matthies. Six vendors responded; representatives will be interviewed in the near future.

2011 LEGISLATIVE UPDATE: G. Damgaard reported regarding the lay midwife bill.

RULES HEARING – Prescription Drug Monitoring Program, March 15, 2011: G. Damgaard presented a summary of the process in which the Board of Pharmacy is currently involved.

**NEW BUSINESS**

NATIONAL AMERICAN UNIVERSITY – Resignation of Chair BSN program: N. Bohr shared that MaryAnn Fanning has resigned; Julia Bronner is acting as Interim Chair, and a search is under way for a permanent Chair.

SOUTH DAKOTA STATE UNIVERSITY – Annual Report RN/LPN Refresher Courses: N. Bohr presented based on the handouts previously distributed.

MOTION: L. Bunkers moved that the South Dakota Board of Nursing grant continued approval of the RN and LPN Refresher Courses for South Dakota State University.

Seconded by A. Mohr

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

UNIVERSITY OF SOUTH DAKOTA – Request Interim Status for RN-BSN Program: N. Bohr had distributed the written request earlier, and introduced the representatives from USD, Bev Jorgenson and Carla Dieter. Faculty, staff, physical space, and adequate funding are in place.

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve the Interim Status request for the University of South Dakota RN-BSN Completion Program.

Seconded by J. Jones

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

CNP SCOPE OF PRACTICE – Request to Perform Botox and Dermal Fillers. L. Young introduced Tiffanie VanEimeren, CNP, who had provided a handout and reviewed with the Board the rationale supporting the contention that these procedures are within the CNP Scope of Practice.

MOTION: D. Soholt moved that South Dakota Board of Nursing determines that a modification to a Nurse Practitioner Collaborative Agreement is not necessary to perform Botox and Filler injections.

Seconded by J. Jones

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

MOTION: D. Soholt moved that the South Dakota Board of Nursing modify the South Dakota Board of Nursing Advisory Opinion for Performance of Microdermabrasion and Other Dermatological Procedures by Registered Nurses to delete Botox Injections and Dermal Fillers.

Seconded by K. Possehl

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

These matters will be communicated to the South Dakota Board of Medical and Osteopathic Examiners.

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THE BOARD MOVED INTO CLOSED SESSION FOR PURPOSES OF PERSONNEL

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THE BOARD RECONVENED IN OPEN SESSION

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**DISCIPLINE**

FYI: CRIMINAL BACKGROUND CHECK Summary

MARCH 2011 DISCIPLINE COMMITTEE MINUTES were unanimously approved by the committee members.

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THE BOARD MOVED INTO CLOSED SESSION FOR PURPOSES OF DISCIPLINE

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THE BOARD RECONVENED IN OPEN SESSION

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**CONSENT AGENDA Approval**

- 1 Samuel J. Reis R032504 CR000670: Accept Voluntary Surrender
- 2 Tina L. Ditmar R035883: Accept Voluntary Surrender
- 3 Steven Craig Shores R025352 CR000323: Accept Voluntary Surrender; if not received, Summarily Suspend
- 4 Sarah R. Smalley R033768: Accept Voluntary Surrender; if not received, Summarily Suspend

- 5 Susan Marie Grambihler R022925: Accept Voluntary Surrender
- 6 K. R. S.: Mandate HPAP
- 7 C. F. C.: Mandate One Year HPAP as Rule-Out-Risk
- 8 C. R. K.: Dismiss
- 9 B. L. H.: Dismiss
- 10 Ronda Jean Lapp P006018: Accept Voluntary Surrender
- 11 C. L. G.: Dismiss
- 12 Cristen Lea Westling P010578: Accept Voluntary Surrender
- 13 A. M. W. PN Applicant: Board Appearance following successful NCLEX
- 14 D. D. B. PN Applicant: Board Appearance following successful NCLEX
- 15 C. J. B. RN Applicant: Board Appearance
- 16 V. M. S. RN Pending Endorsement: Grant Licensure
- 17 B. A. B.: Letter of Concern
- 18 L. R. D.: Dismiss
- 19 Dorothy Arlene Waugh P009192: Probation and SDSU LPN Refresher Course – OR – Voluntary Surrender
- 20 Y. C. N.: Dismiss
- 21 H. A. K.: Letter of Concern
- 22 H. N. T.: Letter of Concern
- 23 M. R. V.: No Action to be Taken

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve the Consent Agenda as presented with the following cases removed: 1 SR, 2 TD, 4 SS, 7 CC, 14 DB, and 19 DW.

Seconded by A. Mohr

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	8 YES – MOTION CARRIED	

MOTION: L. Bunkers moved that the South Dakota Board of Nursing approve items 1 SR, 2 TD, 4 SS, and 7 CC on the Consent Agenda as presented.

Seconded by A. Mohr

Berkland	RECUSED	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	7 YES – MOTION CARRIED	

MOTION: C. Callaghan moved that the South Dakota Board of Nursing approve items 14 DB and 19 DW on the Consent Agenda as presented.

Seconded by C. Callaghan

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	RECUSED	7 YES – MOTION CARRIED	

JILL ANN TIETZE, R029891 Formal Appearance: Kathleen Rausch, Nursing Program Specialist, presented background on this matter. J. Tietze and Char Skovlund of HPAP appeared to address the Board.

MOTION: D. Soholt moved that the South Dakota Board of Nursing reinstate the RN license with Probation for Jill Ann Tietze with HPAP for five years with credit for time in the program.

Seconded by A. Mohr

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	8 YES – MOTION CARRIED	

TRISHA ALYNN PARKHURST, RN Applicant, Formal Appearance: Kathleen Rausch, Nursing Program Specialist, provided background. T. Parkhurst was present to address the Board.

MOTION: D. Soholt moved that the South Dakota Board of Nursing, in the matter of Trisha Parkhurst, finds that the applicant is not qualified under SDCL 36-9-49 to practice as a licensed nurse and would not grant the applicant a South Dakota nursing license.

Seconded by J. Jones

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES

Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	8 YES – MOTION CARRIED	

CLAY JOHN BOLLOCK, Formal Appearance: Kathleen Rausch, Nursing Program Specialist, presented background on this matter. C. Bollock was present to address the Board.

MOTION: L. Bunkers moved that the South Dakota Board of Nursing grant an RN license to Clay Bollock.

Seconded by K. Possehl

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	8 YES – MOTION CARRIED	

CASSANDRA MARIE SHEPARD: Kathleen Rausch, Nursing Program Specialist, distributed a handout. Upon verification that the person involved is indeed licensee R037991, a Summary Suspension to be issued.

MOTION: D. Soholt moved that the South Dakota Board of Nursing Summarily Suspend the license of Cassandra Marie Shepard, RN, and Notice her for Hearing.

Seconded by C. Callaghan

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	ABSENT
Disburg	ABSENT	Possehl	YES	8 YES – MOTION CARRIED	

CLINICAL ENRICHMENT PROGRAM - Bennett County Hospital and Nursing Home: N. Bohr presented the report.

MOTION: K. Possehl moved that the South Dakota Board of Nursing accept the report and grant reapproval of the Clinical Enrichment Program at Bennett County Hospital and Nursing Home.

Seconded by P. Wagner

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

NCSBN SUBSTANCE USE DISORDERS IN NURSING – A Resource Manual and Guidelines for Alternative and Disciplinary Programs: G. Damgaard shared that an assessment will be conducted by Board staff regarding this matter. NCSBN is requesting that the names of individuals who are involved in HPAP be made available to other member Boards.

NCSBN COMMITMENT TO ONGOING REGULATORY EXCELLENCE (CORE) G. Damgaard was appointed to the committee and looks forward to participating.

MOTION: K. Possehl moved that the South Dakota Board of Nursing support Gloria Damgaard's appointment and required travel due to the appointment to NCSBN Commitment to Ongoing Regulatory Excellence (CORE) Committee.

Seconded by S. Neuharth

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

SISSETON WAHPETON COLLEGE – Action Plan for RN Program: N. Bohr distributed the written Action Plan and introduced Sisseton Wahpeton College nursing program representatives Barbara Dahlen and Sara Smith. A point system has been instituted to help determine progression of students in the nursing program, and the curriculum has been reviewed. A seminar to help prepare students for the NCLEX will be conducted this summer. The online e-learning component has been expanded and improved, which has proved to be a real advantage for students during recent challenging weather and road conditions. There are currently 24 students enrolled; student attitudes are improving. Support for the program from administration and also within the community were discussed.

MOTION: L. Bunkers moved that the South Dakota Board of Nursing accept the Action Plan as submitted by Sisseton Wahpeton College Nursing Education Program.

Seconded by S. Neuharth

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	



HEALTH PROFESSIONALS RECRUITMENT INCENTIVE PROGRAM is intended to assist South Dakota communities with recruitment of health professionals. The program provides \$5,000 directly to each health professional who has entered into a contract and completed a two-year service obligation. The individual must provide full-time services at an eligible employing facility in South Dakota. G. Damgaard presented the Department of Health, Office of Rural Health's request that this Board contribute to HPRIP on behalf of nursing. At the Board's request, G. Damgaard will request more information regarding how funds are to be disbursed.

**UPCOMING EVENTS**

- April 11-12, 2011 Nancy Bohr, June Larson - Sinte Gleska University – Site Visit
- April 26-27, 2011 Gloria Damgaard, EO Mentor Orientation for NLC, Dover DE
- May 10-11, 2011 NCSBN IT Conference, Denver, CO
- May 17-18, 2011 RFP Vendor Presentations, BON Office
- May 24-26, 2011 NCSBN Attorney Investigator Conference, Chicago IL
- June 8-9, 2011 NCSBN Consumer and NLCA Meeting, "Challenges for a New Decade: Examining the NLC and Exploring Public Protection", Chicago
- June 21-22, 2011 Executive Officer Seminar, Savannah GA
- August 3-5, 2011 NCSBN Annual Meeting, Indianapolis IN
- August 23-24, 2011 NCSBN Long Term Care Conference
- October 4-6, 2011 Leadership and Public Policy Conference, Alexandria VA

MOTION: D. Soholt moved that the South Dakota Board of Nursing approve travel for

- April 11-12, 2011 Nancy Bohr, June Larson - Sinte Gleska University – Site Visit
- April 26-27, 2011 Gloria Damgaard, EO Mentor Orientation for NLC, Dover DE (funded)
- May 10-11, 2011 NCSBN IT Conference, Denver, CO (1 funded) for Bob and Erin
- May 17-18, 2011 RFP Vendor Presentations, BON Office
- May 24-26, 2011 NCSBN Attorney Investigator Conference, Chicago IL for three people (2 funded)
- August 3-5, 2011 NCSBN Annual Meeting, Indianapolis IN (2 funded) for up to three people
- August 23-24, 2011 NCSBN Long Term Care Conference for one

Seconded by C. Callaghan

Berkland	YES	Jones	YES	Mohr	YES
Bunkers	YES	Larson	ABSENT	Soholt	YES
Callaghan	YES	Neuharth	YES	Wagner	YES
Disburg	ABSENT	Possehl	YES	9 YES – MOTION CARRIED	

**STAFF ACTIVITIES**

- Gloria Damgaard, Linda Young – Legislative Hearing, HB 1061, February 3, 2011
- Gloria Damgaard, Linda Young – SDNA Nurses Day at the Legislature, February 7-8, 2011
- Gloria Damgaard, Linda Young – Hosted CNW APRN World Café, February 7, 2011
- Gloria Damgaard, Linda Young – Legislative Hearing, HB 1061, February 24, 2011
- Nancy Bohr, Erin Matthies, Kathy Rausch – SDSU Nursing Student Presentation, February 28, 2011
- Kathy Rausch, National Organization of Alternative Programs, Annual Conference, March 10-12, 2011
- Gloria Damgaard – NLCA Meeting, March 13, 2011
- Gloria Damgaard, Linda Young, Diana Berkland – NCSBN Midyear Meeting, March 14-16, 2011
- Gloria Damgaard, University of Sioux Falls, Student Presentation, March 28, 2011
- Linda Young, Gloria Damgaard, Meeting with SD Association of Family Practice Physicians, March 29, 2011
- Kathy Rausch, Winora Robles, Avera McKennan Addiction and Genetics Conference, March 29, 2011

LAPTOP COMPUTERS, intended to reduce paper and postage waste, were distributed, and E. Matthies gave a brief presentation on their use. Prior to each meeting, flash drives loaded with the agenda and item documents will be mailed to members; flash drives will be returned to the Board following the meeting for reuse.

**ADJOURN:** 11:05 A.M.