



**MINUTES**  
**South Dakota Board of Nursing**  
**Board of Directors**

**4305 S Louise Ave, Suite 201**

**Sioux Falls, SD 57106**

**September 8-9, 2016**

**September 8, 2016 10:30a.m. CST**

**September 9, 2016 8:30a.m. CST**

**Board Members:**

Darlene Bergeleen, RN  
 Carla Borchardt, RN  
 Rebekah Craddock, Public Member  
 June Larson, RN  
 Deborah Letcher, RN  
 Nancy Nelson, RN; Vice President  
 Sharon Neuharth, LPN  
 Betty Oldenkamp, Public Member  
 Robin PetersonLund, RN-Absent  
 Kristin Possehl, RN; President  
 Mary Schmidt, LPN; Secretary

**Staff Present:**

Gloria Damgaard, RN, Executive Director  
 Francie Miller, RN, Nursing Program Specialist  
 Stephanie Orth, RN, Nursing Program Specialist  
 Tessa Stob, RN, Nursing Program Specialist  
 Linda Young, RN, Nursing Program Specialist  
 Erin Matthies, Licensure Operations Manager  
 Jill Vanderbush, Program Assistant I  
 Abbey Bruner, Senior Secretary  
 Robert Garrigan, Business Manager  
 Kristine O’Connell, Board Attorney

**Guests:**

Dr. Carol Grode-Hanks  
 Dr. Carena Jarding, RN

Mitchell Technical Institute  
 Mitchell Technical Institute

**1. Call to Order and Roll Call**

President K Possehl called the meeting to order at 10:46a.m. on September 8, 2016.

**2. June 9-10, 2016 Board Meeting Minutes**

The June 9-10, 2016 Board Meeting minutes were approved, with corrections, in a unanimous voice vote.

**3. Agenda Approval**

The Board moved to approve the agenda in a unanimous voice vote.

**4. Financial Reports**

R Garrigan presented the Financial Report for FY 2016 and FY 2017 budget and responded to Board questions.

**MOTION**

D Bergeleen moved that the South Dakota Board of Nursing grant \$2000 to SDNA for speaker expenses for their annual convention conference. Seconded by B Oldenkamp.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Craddock	Yes	Neuharth	Yes	Schmidt	Yes
Larson	Yes	Oldenkamp	Yes	<b>10 Yes</b>	<b>MOTION Carried</b>

## 5. Reports

- A) 2016 2<sup>nd</sup> Quarter NCLEX Results S Orth reported on the 2nd quarter NCLEX pass rates. She responded to Board questions.
- B) Licensure and Operations Report E Matthies presented a licensure and operations report. She responded to Board questions.
- C) APRN Advisory Committee Meeting L Young reported on the discussion had at the meeting and presented the minutes. She responded to Board questions.
- D) NCSBN Annual Delegate Assembly Meeting G Damgaard, L Young, D Letcher, D Bergeleen and K Possehl attended NCSBN's 2016 Annual Meeting which gathered nurse regulators from all over the country. They reported on regulatory issues discussed which included content on nursing licensure exams, education standards and disciplinary issues. The delegates voted to elect individuals to serve in NCSBN leadership positions. They responded to Board questions.
- E) International Rural Health Conference Six Board members and 2 Board staff attended the conference. N Nelson shared that the poster presentations were wonderful and the posters were interesting. She responded to Board questions.

## 6) Open Forum

K Possehl, President, provided the opportunity for guests to address the Board, no one requested to do so.

## 7) Environmental Scans

- A) The National League for Nursing's (NLN) Certified Nurse Educator Program Expands G Damgaard provided for informational purposes.
- B) Prescription Drug Monitoring Program (PDMP) Information G Damgaard provided for informational purposes.
- C) NCSBN Communication-July 20, 2016 G Damgaard provided for informational purposes.
- D) NCSBN Communication-July 22, 2016 G Damgaard provided for informational purposes.
- E) NCSBN Communication 1-June 29, 2016 G Damgaard provided for informational purposes.
- F) NCSBN Communication 2-June 29, 2016 G Damgaard provided for informational purposes.

- G) NCSBN Communication-July 6, 2016 G Damgaard provided for informational purposes.
- H) NCSBN Communication-July 7, 2016 G Damgaard provided for informational purposes.
- I) NCSBN Communication-August 19, 2016 G Damgaard provided for informational purposes.
- J) National Governor’s Association-July 13, 2016 G Damgaard provided for informational purposes.
- K) NCSBN Communication-July 7, 2016 G Damgaard provided for informational purposes.
- L) NCSBN Communication-July 6, 2016 G Damgaard provided for informational purposes.
- M) NCSBN Communication-July 29, 2016 G Damgaard provided for informational purposes.
- N) NCSBN Communication-June 29, 2016 G Damgaard provided for informational purposes.
- O) NCSBN Communication-August 25, 2016 G Damgaard provided for informational purposes.
- P) 2016 Scholarship Thank You Notes G Damgaard provided for informational purposes.

**8. Unfinished Business**

- A) National American University (NAU) Administrative Change S Orth presented NAU staff changes; she responded to Board questions.

**9. New Business**

- A) APRN Advisory Committee Appointments L Young presented the proposed reappointments. She responded to Board questions.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing reappoint Terry Engelmann, Debra Hickman and Jim Barnett to a second 3 year term on the APRN Advisory Committee. Seconded by M Schmidt.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Craddock	Yes	Neuharth	Yes	Schmidt	Yes
Larson	Absent	Oldenkamp	Yes	<b>9 Yes</b>	<b>MOTION Carried</b>

- B) Personnel The Board moved to enter executive session, pursuant to SDCL§ 1-25-1(3) for the purpose of Personnel.
- C) 2016 Strategic Planning Session-July 18<sup>th</sup>, 2016 G Damgaard reviewed the Strategic Plan and presented updated mission statement, vision statement and values.
- D) Mitchell Technical Institute (MTI) Pre-requisite LPN Request S Orth, along with guests Dr. Carol Grode-Hanks and Dr. Carena Jarding, presented the plans for implementation of the program. They responded to Board questions.

**MOTION**

M Schmidt moved that the South Dakota Board of Nursing approve the Pre-requisite status for an LPN program at MTI. Seconded by S Neuharth.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Craddock	Yes	Neuharth	Yes	Schmidt	Yes
Larson	Yes	Oldenkamp	Yes	<b>10 Yes</b>	<b>MOTION Carried</b>

- E) Orientation Toolkit for Deans and Directors S Orth presented the toolkit that she created to assist deans and directors with communication with the Board. She responded to Board questions.

**10. Discipline**

- A) August 2016 Discipline Committee Minutes and Consent Agenda
1. M.A.-Board Dismissal
  2. Jennifer Thomas, P009933-Summarily Suspend and Notice for Hearing
  3. Caleb M. Benson, R043328-Summarily Suspend and Notice for Hearing
  4. Monica A. Blue, P008559-Letter of Reprimand
  5. Celest Devost, NH PN 013462-22-Summarily Suspend and Notice for Hearing
  8. S.H.-Letter of Concern with Remediation and mandated HPAP
  9. A.R.J.-Letter of Concern
  10. Penny Kautz, P011286-Letter of Reprimand with Remediation
  11. Mikayla Knudsen, P011390- Letter of Reprimand with Remediation
  12. Stacy Laible, R032775- Letter of Reprimand with Remediation
  13. Wetu Locust, R040696-Accept Voluntary Surrender
  14. Julie M. O’Mara, R039519-Accept Voluntary Surrender
  15. Kayla Pavel, R036909-Letter of Reprimand
  16. Tasha Perry, R041722- Letter of Reprimand with Remediation
  17. S.P.-SD RN Applicant-Mandate HPAP with Single State License
  18. G.J.S.-Board Dismissal
  19. Lucas Scott, R0036701-Single State Licensure with Mandated HPAP
  20. B.S., R029988-Mandate HPAP
  22. Patrick Tousignant,R045653-Voluntary Surrender, if not, Summarily Suspend and Notice for hearing.
  23. J.Y.-Board Dismissal

**MOTION**

N Nelson moved that the South Dakota Board of Nursing accept the approval of the Consent Agenda with the removal of #6 MF, #7 SH and #21 CT. Seconded by C Borchardt.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes	<b>8 Yes</b>	<b>MOTION Carried</b>

S.H., P011566

F Miller presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing mandate S.H., SD P011566 to the South Dakota Health Professional Assistance Program. Seconded by R. Cradduck.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Recused
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes	<b>7 Yes</b>	<b>MOTION Carried</b>

M.F., R045717

F Miller presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing dismiss the complaint on M.F., SD R045717 Seconded by R Cradduck.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Recused
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes	<b>7 Yes</b>	<b>MOTION Carried</b>

C.T., P011769

F Miller presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing mandate C.T., SD P011769 to the South Dakota Health Professional Assistance Program. Seconded by R Cradduck.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Recused
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes	<b>7 Yes</b>	<b>MOTION Carried</b>

Tracie McClarty, P011950

F Miller presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing summarily suspend the nursing license of Tracie McClarty SD P011950 and notice for hearing. Seconded by S Neuharth.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes		<b>8 Yes MOTION Carried</b>

T.N., R034430

L Young presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing In the case of T.N., I move that the South Dakota Board of Nursing direct legal counsel to ask the Medical Board to reconsider their denial of the APRN license based upon the evaluation and recommendation of Health Professional Assistance Program . Seconded by R Cradduck.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Absent		<b>7 Yes MOTION Carried</b>

Marnie Mitchell, P008923

F Miller presented background.

**MOTION**

N Nelson moved that the South Dakota Board of Nursing accept the Voluntary Surrender of Marnie Mitchell SD P008923. Seconded by D Bergeleen.

Bergeleen	Yes	Letcher	Yes	PetersonLund	Absent
Borchardt	Yes	Nelson	Yes	Possehl	Yes
Cradduck	Yes	Neuharth	Yes	Schmidt	Absent
Larson	Absent	Oldenkamp	Yes		<b>8 Yes MOTION Carried</b>

**11. Board Development**

Deferred until next Board Meeting.

## **12. Upcoming Events**

- NCLEX Annual Conference, September 12, 2016, Philadelphia, PA
- OLC Associate RN Survey Visit, September 21-22, 2016, Pine Ridge, SD
- International Consortium of Parse Scholars, September 23-25, 2016, Chicago, IL
- NCSBN Standards Development Committee, September 27-28, 2016, Chicago, IL
- Regulation 2030, Oct. 2-3, 2016, Chicago, IL
- SDNA Annual Meeting, Oct 3-4, 2016, Mitchell, SD
- International Nurse Regulator Conference, Oct 4-5, 2016, Chicago, IL
- 2016 NCSBN Scientific Symposium, Oct 6, 2016, Chicago, IL
- STI PN Program Survey Visit, October 25-26, 2016, Sioux Falls, SD

**Meeting adjourned at 12:19p.m. CST, September 9, 2016.**