



SOUTH DAKOTA BOARD OF NURSING

Unapproved Draft Minutes¹

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

July 11, 2019 9:00 AM CST

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchardt, RN	Present	Abbey Bruner	Senior Secretary
Rebekah Craddock, Public Member	Absent	Glenna Burg, RN	Nursing Education Specialist
Doneen Hollingsworth, Public Member	Present	Lauren Furth	Board Intern
Deborah Letcher, RN, Secretary	Present	Erin Matthies	Licensure Operations Manager
Nancy Nelson, RN, President	Present	Francie Miller, RN	Nursing Program Specialist
Sharon Neuharth, LPN	Present	Shelly Munson	Board Attorney
Robin PetersonLund, RN, APRN	Present	Linda Young, RN	Nursing Program Specialist
Kristin Possehl, RN,	Present		
Mary Schmidt, LPN, Vice President	Present		
Lois Tschetter, RN	Present		

Guests: July 11, 2019

Ashley Regimbal
Valerie Anderson
Shelby Schoon
Mark East, South Dakota State Medical Association
Stacy Eden, Dakota Wesleyan University

1. Call to Order and Roll Call - President N Nelson called the meeting to order at 9:22 AM on July 11, 2019.

2. Board of Nursing Minutes

Board Action: C Borchardt moved to approve the April 16-17, 2019 Board Meeting minutes, seconded by D Hollingsworth. The minutes were approved in a unanimous voice vote.

Board Action: D Hollingsworth moved to approve the June 13, 2019 Board Meeting minutes, seconded by C Borchardt. The minutes were approved in a unanimous voice vote.

3. Agenda Approval

Board Action: K Possehl moved to approve the agenda, seconded by L Tschetter. The agenda was approved in a unanimous voice vote.

4. Financial Reports – E Matthies presented the 2019 Financial Report from July 2018 – June 2019.

Board Action: C Borchardt moved that the South Dakota Board of Nursing approve the Financial Report for FY 2019 (July 2018-June 2019) as discussed and presented, seconded by M Schmidt. The Financial Report was approved in a unanimous voice vote.

5. Reports

A) Licensure and Operations Report - E Matthies presented the July 2019 South Dakota Board of Nursing’s licensure and operations report. As of July 2019, there were: 18,626 actively licensed RN’s, 2,644 licensed practical nurses (LPN), 35 certified nurse midwives (CNM), 1,156 certified nurse practitioners (CNP), 64 clinical nurse specialists (CNS), 510 certified registered nurse anesthetists (CRNA), 10,373 registered certified nurse aides (CNA), 63 unlicensed dialysis technicians (UDT), 6,089 unlicensed medication aides (UMA), and 136 unlicensed diabetes aide’s (UDA).

B) Center for Nursing Workforce (CNW) – L Young provided follow-up on the Center for Nursing Workforce Symposium held on April 30, 2019, with over 100 nurses and stakeholders present. The booklet and education report are available

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on the Board website <https://doh.sd.gov/boards/nursing/RandP.aspx>

C) External Meeting Reports

National Council of State Boards of Nursing's (NCSBN) Executive Officers Summit – G Damgaard presented information regarding the summit which was held in Newport, RI.

International Council of Nurses 2019 Congress (ICN) – G Damgaard briefed the Board on her recent experience at the ICN Congress which was held in Singapore June 27 - July 1, 2019. G Damgaard's attendance was sponsored by NCSBN. The theme was Beyond Healthcare to Health there were 5,000 participants from 120 countries. Topics included: *Nursing Now* - a global movement which aims to inspire health and healthcare globally, *The Nightingale Challenge* - which calls for all employers of nurses globally to provide leadership development and training for young nurses and midwives during 2020.

Department of Health (DOH) Annual Meeting with Board Executive Directors – G Damgaard and L Young provided a report on topics discussed.

National Forum of State Nursing Workforce Conference – L Young presented a summary.

Nursing Education Deans and Directors (NEDDS) Conference - G Burg touched on community based projects that were discussed at the Rural Health Matters Conference.

D) Nurse Licensure Compact (NLC) Update – G Damgaard presented an update on recent events with the NLC along with updates on which states are moving forward with legislation and implementation for the NLC. Thirty-five states have signed legislation and 32 states have implemented the NLC.

6. **Open Forum** – N Nelson, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan

A) **NCSBN Communications** - Documents provided for informational purposes.

B) **Successful HPAP Updates** – Documents provided for informational purposes.

8. **Unfinished Business** – None at this time

9. New Business

A) **Request for Endorsement of SD State Medical Association's (SDSMA) Whitepaper on Acute Pain Treatment** – L Young presented the request from SDSMA for endorsement of their white paper on the Effective Management of Acute Pain. Mark East was present via teleconference, he provided the background on the paper and responded to questions.

Board Action: R PetersonLund moved that the South Dakota Board of Nursing supports the use of evidence-based guidelines and literature for the management of acute and chronic pain, including the SD State Medical Association's White Paper: "Effective Management of Acute Pain". Seconded by M Schmidt.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

B) **Augustana University (AU) Administrative Change** – G Burg provided documents from AU announcing the retirement of Margot Nelson, and appointment of Lynn White as Chair of the Department of Nursing at AU.

C) **South Dakota State University (SDSU) Administrative Change** – G Burg provided documents from SDSU announcing the deanship of Mary Ann Krogh beginning July 1, 2019.

D) **University of South Dakota (USD) Administrative Change** – G Burg provided documents from the USD notifying the Board that Haifa A. Samra, will be assuming the position of Dean for the School of Health Sciences at USD and Anne Pithan will lead the Department of Nursing during the interim period.

E) **Oglala Lakota College (OLC) Administrative Change** – G Burg provided documents from OLC Department of Nursing, regarding the recent resignation of Jessica Zephier. Michelle Bruns will be acting as interim Chairperson for the OLC Department of Nursing.

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F) Mount Marty College (MMC) Administrative Change – G Burg provided documents from MMC informing the Board, Mary Anne Krogh will be stepping down and Kathy Magorian will be the incoming Dean of Nursing and Health Sciences beginning June 17, 2019.

G) RN Scholarships – G Burg informed the Board that \$88,320 is available for RN scholarships.

Board Action: D Hollingsworth moved that the South Dakota Board of Nursing approve the RN nursing education scholarship awards as proposed and as generated by RN Licensure renewal fees up to \$650 per applicant. Seconded by D Letcher.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

H) Quarter 2 NCLEX Report – G Burg presented the 2nd Quarter NCLEX report to the Board for informational purposes.

I) Dakota Wesleyan University (DWU) Site Visit Report – G Burg presented the Board with the DWU site visit report from April 8-9, 2019 and gave background on the DWU RN program. Stacy Eden with DWU was present for Board questions.

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the Dakota Wesleyan University RN program site visit report and approve the DWU RN continuation of interim status. Seconded by S Neuharth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

J) Dakota Wesleyan University Request for Reorganization LPN to BSN Program – G Burg provided the Board with the reorganization request from DWU. Stacy Eden was present to answer any Board member questions.

Board Action: D Letcher moved that the South Dakota Board of Nursing approve the request for reorganization of the LPN to BSN program with the addition of a new site in Mitchell, SD for DWU nursing student cohorts beginning spring of 2020. Seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

K) Presentation College CCNE APRN Accreditation Notification – G Burg provided the accreditation letter to the Board regarding the master’s degree program at Presentation College, extending accreditation to June 30, 2024.

L) Guidelines for Nursing Delegation – L Young presented to the Board the request to approve the 2019 South Dakota (SD) Delegation Decisioning Algorithm, and provided the following documents: National Guidelines for Nursing Delegation, SD 2010 Delegation Algorithm and SD 2019 Draft Delegation Algorithm.

Board Action: D Letcher moved that the South Dakota Board of Nursing approve the 2019 SD Delegation Decisioning Algorithm as presented. Seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

M) Clinical Enrichment Program (CEP) Report for Avera St. Mary’s Hospital – G Burg presented the application for approval from Avera St. Mary’s Hospital regarding a new CEP.

Board Action: D Letcher moved that the South Dakota Board of Nursing approve the new Clinical Enrichment Program proposed by Avera St. Mary’s Hospital in Pierre, SD beginning Summer of 2020. Seconded by R PetersonLund.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
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C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

N) Center for Nursing Workforce (CNW) Strategic Plan – L Young presented the summary/harvest of comments from the World Café session that occurred during the CNW Symposium on April 30, 2019. The Board discussed the findings and key trends that emerged from that session. Board staff will incorporate the findings into the Board’s Strategic Plan for the CNW.

O) Executive Session - The Board moved to enter executive session, pursuant to SDCL §1-25-2 (1)(3) for the purpose of personnel and consulting with legal counsel. The Board moved to exit executive session.

10. Compliance

A) Formal Hearings – none at this time.

B) Compliance Committee Recommendations Licensed – F Miller submitted the recommendations from the compliance committee as identified in the following table. (the acronym “HPAP”: as used below represents “Health Professionals Assistance Program”).

Compliance Committee Consent Agenda July 11, 2019	
Licensed	
Letter of Concern with Remediation:	J.C.
Settlement Offer – Agreed Upon disposition for Mandated HPAP:	K.W.
Settlement Offer – Letter of Reprimand:	Erene Briese P010374

Board Action: K Possehl moved that the South Dakota Board of Nursing accept the Recommendations of the Compliance Consent Agenda as presented. Seconded by M Schmidt.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Yes
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 8	Motion Carried

C) Compliance Committee Recommendations Unlicensed Assistive Personnel (UAP) - T Stob submitted the recommendations from the compliance committee as identified in the following table.

Compliance Committee Consent Agenda July 11, 2019				
Unlicensed Assistive Personnel				
	1.	2.	3.	4.
May Register When All Registration Requirements are Met:	D.E.	K.G.	S.J.	T.C.
Grant Renewal of Registration:	T.L.	S.C.	D.M.	R.H.
Letter of Concern:	L.B.			

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the recommendations of the Compliance Review Committee as presented and outlined in the UAP Compliance Review Committee Recommendations document. Seconded by S Neuharth.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Yes
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 8	Motion Carried

D) Additional Compliance for Board Review – F Miller presented background on R.J.

Board Action: L Tschetter moved that the South Dakota Board of Nursing, in the matter of R. J, SD LPN NCLEX applicant, grant Single-state licensure when all licensure requirements are completed, seconded by S Neuharth.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Yes
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes

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R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Recuse	Total 7	Motion Carried

11. Board Member Development – none at this time.

12. Upcoming Events

Board Action: K Possehl moved that the South Dakota Board of Nursing approve the following travel requests, seconded by L Tschetter:

NCSBN Delegate Assembly August 21-23, 2019 in Chicago, IL for up to seven

NLCA Annual Meeting August 20, 2019 for up to two

Tri-Regulator Meeting September 26-27, 2019 in Frisco, TX for up to one

NCSBN Public Policy Conference October 2-4, 2019 Atlanta, GA for up to seven

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

13. Staff and Board Member Activities

- L Young - Mt. Marty College, NP Student Presentation, April 25, 2019
- Staff, Board Members - Center for Nursing Workforce Symposium, April 30, 2019
- G Damgaard - NCSBN Board of Directors Meeting, May 6-7, 2019; Chicago, IL
- L Young - NCSBN Model Acts and Rules Committee, May 29-30, 2019; Chicago, IL
- G Burg – SD Nursing Education Deans and Directors Meeting, June 5-6, 2019
- F Miller – Southeast Technical Institute, LPN Student Presentation, June 11, 2019
- L Young - National Nursing Workforce Conference, June 12-14, 2019; Denver, CO
- G Damgaard – NCSBN EO Summit, June 17-19, 2019; Newport, RI
- L Young – Department of Health EO Meeting, June 24, 2019; Pierre, SD

D Hollingsworth moved to adjourn, seconded by M Schmidt, meeting adjourned at 2:29 PM July 11, 2019.

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